



# College Curriculum Committee

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## Curriculum Committee Minutes - November 02, 2011 (Approved)

<b>Call To Order</b>	<b>1:40 PM</b>
Announcements	<p>The English versus Library bowling tournament ended in a friendly draw.</p> <p>All CCSF students, staff, faculty, and administration are invited to the opening reception on 11/16 in MUB 140 to honor art from CCSF Nissei students whose education was interrupted by WW II internment.</p>
Approve minutes of October 12, 2011	Approved

<b>New Business</b>	
<b>Administration of Justice and Fire Science Department (James Conners)</b>	
#P11-11-02-01 ADMJ 58 "Race, Ethnicity & Crime" (3 units) New Permanent Course	Withdrawn
<b>Architecture Department (Andrew Chandler)</b>	
#P11-11-02-02 ARCH 120 "Fundamentals of Building Construction" (3 units) Course Revision: Course Number from "ARCH 23" to "ARCH 120", Course Title from "Materials and Methods of Construction", Field Trips from "No" to "Yes", Method of Grading from "Letter Grade" to "Letter, Pass/No Pass", Catalog Description, Major Learning Outcomes, Content, Instructional Methodology	<p>Approved with Stipulations:</p> <ul style="list-style-type: none"> <li>- V.A.5.c remove "management"</li> <li>- V. remove random periods</li> <li>- VI.A 1 "In class: Group discussions of reading materials"</li> <li>- VI.A.2.c remove "on topics"</li> <li>- VI.B.2 and 3: Remove "Completion of"</li> <li>- VI.B.2 Rewrite "Final research..."</li> <li>- VI.C add date to textbook</li> </ul>

	- Proofreading stipulations
#P11-11-02-03 ARCH 127 "Fundamentals of Building Structures" (3 units) Course Revision: Course Number from "ARCH 27" to "ARCH 127", Catalog Description, Major Learning Outcomes, Content, Instructional Methodology	Approved with Stipulations: - Insert VI.A.1.a Rewrite as "Discussions from text reading" - VI.A.1 Should include description of field trips - VI.B.2 Remove "Completion of" - VI.C add date to textbook - Proofreading stipulations
#P11-11-02-04 ARCH 127 "Fundamentals of Building Structures" New Distance Education Addendum	Approved with Stipulations: - III.3 3rd para: "forums at least twice weekly" - Proofreading stipulations - Kerin Keys abstains
#P11-11-02-05 BIM 120 "Revit Architecture I" (3 units) New Permanent Course	Approved with Stipulations: - II.C Advisory should be ARCH 120 - VI.A.1 Add your In-class assignments - VI.A.1 Move to your Out-of-class assignments - VI.A.2.a Indicate that you evaluate this in VI.B - Ensure that specific MLOs are reflected in Assignments and Evaluation - VI.C add date to textbook - Proofreading stipulations
<b>Automotive/Motorcycle, Construction, and Building Maintenance Department (Benjamin Macri)</b>	
#P11-11-02-06 CNST 111 "Carpentry - Rough Framing" (4 units) New Permanent Course	Approved with Stipulations: - II.C Final approval awaits CNST 69 paperwork to Matriculation Office - VI.B Add contributions to group project - VI.C 2008 date for textbook - Proofreading stipulations
#P11-11-02-07 TIXX 1011 "Carpentry - Rough Framing" (105 hours) New Permanent Course	Approved with Stipulations: - II.C Final approval awaits CNST 69 paperwork to Matriculation Office - Change Course Number to CNST 1011 - VI.B Add contributions to group project

	<ul style="list-style-type: none"> <li>- VI.C 2008 date for textbook</li> <li>- Proofreading stipulations</li> </ul>
<b>Behavioral Sciences Department (Ray Gamba)</b>	
#P11-11-02-08 SOC 3 "Social Problems" (3 units) New Permanent Course	<p>Approved with Stipulations:</p> <ul style="list-style-type: none"> <li>- VI.B remove 1. and make VI.B.1.a your 1.</li> <li>- Fix outline formatting in VI.A.2 and VI.B.</li> <li>- Proofreading stipulations</li> </ul>
<b>Child Development and Family Studies Department (Kathleen White)</b>	
#P11-11-02-09 CDEV 46 "Teacher-Child Interactions in Early Care and Education Using the Classroom Assessment Scori New Permanent Course	<p>Approved with Stipulations:</p> <ul style="list-style-type: none"> <li>- Cover Sheet Title must be 30 characters or less including spaces</li> <li>- VI.B.3 add "Final"</li> <li>- IV.B.4 Rewrite as "Written assignments that assess..."</li> <li>- Proofreading stipulations</li> </ul>
<b>Culinary Arts and Hospitality Services Department (Tannis Reinhertz)</b>	
#P11-11-02-10 CAHS 100 "Introduction to Hospitality" New Distance Education Addendum	<p>Approved with Stipulations:</p> <ul style="list-style-type: none"> <li>- II. 2nd para: remove "relative" before reports</li> <li>- III. Fix outline formatting</li> <li>- Remove "Telephone" from student-instructor contact</li> <li>- Proofreading stipulations</li> </ul>
<b>Health Education Department (Beth Freedman)</b>	
#P11-11-02-11 HLTH 48 "Violence as a Public Health Issue: Prevention Strategies" (3 units) Course Revision	<p>Approved with Stipulations:</p> <ul style="list-style-type: none"> <li>- Proofreading stipulations</li> </ul>
<b>Lesbian, Gay, Bisexual, and Transgender Studies Department (Ardel Thomas)</b>	
#P11-11-02-12 LGBT TBAX "Gender/Sexual Abuse Recovery" (18 hours) New Permanent Course	<p>Approved with Stipulations:</p> <ul style="list-style-type: none"> <li>- Use Course Number LGBT 4800</li> <li>- In II.D and III rewrite as "assist in furthering recovery and increasing resilience..."</li> <li>- II.F Pass/No pass/SP</li> <li>- III. rewrite as "major energies in Hindu Chakra system..."</li> <li>- This course will not be</li> </ul>

	<p>scheduled until approved by State Chancellor's Office</p> <ul style="list-style-type: none"> <li>- Proofreading stipulations</li> <li>- Louis Schubert abstains</li> </ul>
<b>Social Sciences Department (Darlene Alioto)</b>	
<p>#P11-11-02-13 ECON 6 "International Economics" (3 units) New Permanent Course</p>	<p>Approved with Stipulations:</p> <ul style="list-style-type: none"> <li>- Advisories were recommended</li> <li>- Number of Formatting and Proofreading stipulations enumerated in handout</li> <li>- In VI.A.1.b and c (using correct format) add "such as" with examples</li> <li>- In VI.A.2.c (using correct format) Remove "several pages" and add "on topics such as"</li> <li>- VI.B.5 add "in in-class activities and discussion"</li> <li>- VI.B.6 add "as described above"</li> <li>- Proofreading stipulations</li> <li>- Kerin Keys abstains</li> </ul>
<b>Women's Studies Department (Elizabeth Arruda)</b>	
<p>#P11-11-02-14 WOMN 25 "Introduction to Women's Studies" New Distance Education Addendum</p>	<p>Approved with Stipulations:</p> <ul style="list-style-type: none"> <li>- Suggestion to consider a face-to-face final. Not necessary.</li> <li>- IV.D.2 Clarify how this affects distance evaluation integrity</li> <li>- Proofreading stipulations</li> </ul>

<b>Matriculation Office presenting subcommittee recommendations for Prerequisites, Corequisites, and Advisories</b>	
<b>Architecture Department (Andrew Chandler)</b>	
<p>#M11-11-02-01 BIM 120 "Revit Architecture I" Advisory: ARCH 120 "Fundamentals of Building Construction"</p>	Approved
<b>Automotive/Motorcycle, Construction, and Building Maintenance Department (Benjamin Macri)</b>	
<p>#M11-11-02-02 CNST 103 "Residential Plumbing" Advisory: CNST 69 "Construction Safety"; and CNST 100 "Introduction to Construction Applications" or CNST 1000 "Introduction to Construction"</p>	Approved

#M11-11-02-03 CNST 1003 "Residential Plumbing" Advisory: CNST 69 "Construction Safety"; and CNST 100 "Introduction to Construction Applications" or CNST 1000 "Introduction to Construction"	Approved
#M11-11-02-04 CNST 1005 "Electrical Code" Advisory: CNST 1009 "Residential Wiring" or CNST 1009 "Residential Wiring"	Approved
#M11-11-02-05 CNST 111 "Carpentry -- Rough Framing" Prerequisite: CNST 100 "Introduction to Construction Applications" or CNST 1000 "Introduction to Construction"	Approved
#M11-11-02-06 TIXX 1011 "Carpentry -- Rough Framing" Prerequisite: CNST 100 "Introduction to Construction Applications" or CNST 1000 "Introduction to Construction"	Approved

<b>Informational Items</b>	
<b>Art Department (Anna Asebedo)</b>	
#111-11-02-01 ART 170 A "Beginning Sculpture" (3 units) Course Revision: Field Trips from "Yes" to "No", Catalog Description, Major Learning Outcomes, Content, Instructional Methodology	Noted
<b>Astronomy Department (Lancelot Kao)</b>	
#111-11-02-02 ASTR 1 "Cosmic Evolution" (3 units) Course Revision: Catalog Description, Major Learning Outcomes, Content, Instructional Methodology	Noted
#111-11-02-03 ASTR 19 "Galaxies and the Universe" (3 units) Course Revision: Catalog Description, Major Learning Outcomes, Content, Instructional Methodology	Noted
<b>Business Department (Ophelia Clark)</b>	
#111-11-02-04 Marketing Revision of Major	Noted
#111-11-02-05 Marketing Revision of Certificate of Achievement	Noted
#111-11-02-06 PLS 1 "Introduction to Paralegal Studies" (3 units) Course Revision: Course Justification, Catalog Description, Major Learning Outcomes, Content, Instructional Methodology	Noted
#111-11-02-07 PLS 2 "Legal Research and Writing I" (3 units) Course Revision: Course Title from "Legal Research and Writing", Course Justification, Major Learning Outcomes, Content, Instructional Methodology	Noted

#111-11-02-08 PLS 3 "Legal Research and Writing II" (3 units) Course Revision: Course Title, Field Trips from "Yes" to "No", Catalog Description, Major Learning Outcomes, Content, Instructional Methodology	Noted
#111-11-02-09 PLS 4 "Litigation I" (3 units) Course Revision: Course Title, Course Justification, Catalog Description, Major Learning Outcomes, Content, Instructional Methodology	Noted
#111-11-02-10 PLS 5 "Litigation II" (3 units) Course Revision: Course Title, Course Justification, Catalog Description, Major Learning Outcomes, Content, Instructional Methodology	Noted
#111-11-02-11 PLS 6 "Law Office Management and Procedures" (3 units) Course Revision: Course Justification, Catalog Description, Content, Instructional Methodology	Noted
#111-11-02-12 PLS 7 "Corporate Law" (3 units) Course Revision: Course Title from "Business and Corporate Law", Course Justification, Catalog Description, Major Learning Outcomes, Content, Instructional Methodology	Noted
#111-11-02-13 PLS 9 "Wills, Trusts, and Probate Administration" (3 units) Course Revision: Course Justification, Catalog Description, Major Learning Outcomes, Content, Instructional Methodology	Noted
#111-11-02-14 PLS 10 "Environmental Law" (3 units) Course Revision: Course Justification, Catalog Description, Major Learning Outcomes, Content, Instructional Methodology	Noted
#111-11-02-15 PLS 11 "Debtor's Rights and Creditor's Remedies" (3 units) Course Revision: Course Justification, Catalog Description, Instructional Methodology	Noted
#111-11-02-16 PLS 12 "Family Law" (3 units) Course Revision: Course Justification, Catalog Description, Major Learning Outcomes, Content, Instructional Methodology	Noted
#111-11-02-17 PLS 13 "Intellectual Property" (3 units) Course Revision: Course Justification, Catalog Description, Major Learning Outcomes, Content, Instructional Methodology	Noted
#111-11-02-18 PLS 14 "Immigration Law" (3 units) Course Revision: Course Justification, Catalog Description, Major Learning Outcomes, Content, Instructional Methodology	Noted
#111-11-02-19 PLS 15 "Medical Law" (3 units) Course Revision: Course Justification, Catalog Description, Major Learning Outcomes, Content, Instructional Methodology	Noted
#111-11-02-20 PLS 16 "Paralegal Work Experience" (3 units) Course Revision: Course Title from "Work Experience", Course Justification, Repeatability from "2", Catalog Description, Content,	Noted

Instructional Methodology	
#111-11-02-21 PLS 17 "Communications Law" (3 units) Course Revision: Course Justification, Catalog Description, Instructional Methodology	Noted
#111-11-02-22 PLS 18 "Paralegal Work Experience" (2 units) Course Revision: Course Title from "Work Experience", Course Justification, Repeatability from "2", Catalog Description, Content, Instructional Methodology	Noted
#111-11-02-23 PLS 19 "Paralegal Work Experience" (1 units) Course Revision: Course Title from "Work Experience", Course Justification, Catalog Description, Content, Instructional Methodology	Noted
#111-11-02-24 PLS 20 "Introduction to Careers in Law" (1 units) Course Revision: Catalog Description, Major Learning Outcomes, Instructional Methodology	Noted
<b>Culinary Arts and Hospitality Services Department (Tannis Reinhertz)</b>	
#111-11-02-25 CSST 9636 "Introduction to the Hospitality Industry" (180 Hours hours) Course Deletion	Noted

<b>Adjournment</b>	<b>4:05 PM</b>
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<b>Roll</b>
Present: Deanna Abma, Misha Antonich, Tom Boegel, Barbara Cutten, Robin Kaneshiro, Kerin Keys, Craig Kleinman, Robert Lutz, Muriel Meunier-Fiebelkorn, Kitty Moriwaki, Elliott Osborne, Wendy Owens, Rose Marie Roberson, Louis Schubert, Melinda Weil (chair)
Excused: Fred Chavaria, Bob Davis, Theresa Gensler, Vivian Ikeda, Teresa Melendrez, Pierre Thiry
Absent: Lidia Jenkins