



College Curriculum Committee

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Curriculum Committee Minutes - November 04, 2009 (Draft)

Call To Order	1:37 PM
Announcements	Rigg Carriero announced Star Party tonight
Approve minutes of October 14, 2009	Approved

New Business	
Administration of Justice/Fire Science Department (Frederick Chavaria)	
#P09-11-04-01 Administration of Justice Revision of Certificate of Accomplishment	Approved
#P09-11-04-02 Administration of Justice Revision of Major	Approved
Business Department (David Dore)	
#P09-11-04-03 Marketing Conversion of Award of Achievement to Major	Approved with Stipulations: - Paragraph: Strike last sentence - Course titles should reflect full catalog titles
ESL Department (Gregory Keech)	
#P09-11-04-04 ESL 85 "Advanced Editing and Grammar Review" New Distance Education Addendum	Tabled to November 18, 2009
Foreign Languages Department (Thomas Blair)	
#P09-11-04-05 FREN 1B "Elementary French" New Distance Education Addendum	Approved with Stipulations: - III.B.3. Rephrase to include instructor prompting and to remove ambiguity of face-to-face meetings

	<ul style="list-style-type: none"> - IV.B. Elaborate on c. and d. for level and scope - IV.B. Add final exam - Proofreading stipulations
Health Care Technology Department (Margaret Guichard)	
#P09-11-04-06 MED 49 "Clinical Procedures" (4 units) Course Revision: Content, Instructional Methodology	<p>Approved with Stipulations:</p> <ul style="list-style-type: none"> - II.D. Change "our" to "the" - IV.A. Change "give" to "by giving" - V.D. Add "Preparing" - VI.A.1.a. Strike "Oral discussions of" - VI.A.2.c. Strike "The student will" - VI.A.2.d. Strike "The student will"
#P09-11-04-07 HIT 73A "Basic ICD Coding" (2 units) Course Revision: Course Title from "Basic ICD-9-CM Coding", Catalog Description, Major Learning Outcomes, Content, Instructional Methodology	<p>Approved with Stipulations:</p> <ul style="list-style-type: none"> - III. Spell out "ICD" - V.A.1. Change to "Coding Defined" - V.A.1.a. Strike "defined" - V.A.1.b. Strike "defined" - VI.A.1.b. Replace with Practice case studies
#P09-11-04-08 MED 72 "Advanced Medical Insurance Billing" (3 units) Course Revision: Course Title from "Advanced Insurance Billing", Major Learning Outcomes, Content, Instructional Methodology	<p>Approved with Stipulations:</p> <ul style="list-style-type: none"> - IV.B. Spell out "CPT-4" and "ICD-9-CM" - IV.H. Spell out "CMS-1500" and "UB04" - V.H.1. and 2. Rephrase as topical content - VI.A.1.a. Replace "Weekly oral discussions" with task - VI.A.1.h. and i. Replace "Oral discussion" with task
#P09-11-04-09 MED 73 "Advanced Medical Manager" (2 units) Course Revision: Catalog Description, Major Learning Outcomes, Content, Instructional Methodology	<p>Approved with Stipulations:</p> <ul style="list-style-type: none"> - IV.A. Spell out "CPT" and "ICD-9-CM" - VI.A.1.a. Replace "Oral discussions" with task

Matriculation Office (Carl Jew and Kitty Moriwaki presenting subcommittee recommendations for Prerequisites, Corequisites, and Advisories)

Computer Networking and Information Technology Department (Carmen Lamha)	
#M09-11-04-01 CNIT 207P "Building Cisco Multilayer Switched Networks" Prerequisite: CNIT 204E "Accessing the WAN" or CCNA Certification or demonstration of CNIT 204E exit skills	Approved
#M09-11-04-02 CNIT 351 "SQL Server Administration" Prerequisite: CNIT 342 "Windows Server Administration" or demonstration of technical knowledge of Windows Server administration	Approved
Foreign Languages Department (Thomas Blair)	
#M09-11-04-03 JAPA 17 "Continuation of Beginning Kanji for Reading and Writing" Prerequisite: JAPA 16 "Beginning Kanji for Reading and Writing"	Approved
#M09-11-04-04 JAPA 18 "Intermediate Kanji for Reading and Writing" Prerequisite: JAPA 17 "Continuation of Beginning Kanji for Reading and Writing"	Approved

Informational Items	
Computer Networking and Information Technology Department (Carmen Lamha)	
#I09-11-04-01 CNIT 113 "Technology of Mobile Devices" (3 units) Course Revision: Course Number from "CNIT 110" to "CNIT 113"	Noted
Health Care Technology Department (Margaret Guichard)	
#I09-11-04-02 AHTC 9116 "Home Care Provider-Communication" (5 hours) Course Deletion	Noted
#I09-11-04-03 AHTC 9117 "Home Care Provider-Safety" (5 hours) Course Deletion	Noted
#I09-11-04-04 AHTC 9118 "Home Care Provider-Health" (5 hours) Course Deletion	Noted
#I09-11-04-05 AHTC 9119 "Home Care Provider - Nutrition" (5 hours) Course Deletion	Noted
#I09-11-04-06 AHTC 9120 "Home Care Provider - Job Readiness" (5 hours) Course Deletion	Noted
#I09-11-04-07 PNI 102 "Psychoneuroimmunology-Aging" (1 units) Course Deletion	Noted
#I09-11-04-08 PNI 101 "Psychoneuroimmunology-Bodymind" (2 units)	Noted

Course Deletion	
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Adjournment	3:30 PM
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Roll

Present: Juan Aninao, Tom Boegel, Bonnie Gratch-Lindauer, Joann Hendricks, Carl Jew, Robin Kaneshiro, Matthew Kennedy, Kerin Keys, Craig Kleinman, MaryLou Leyba, Kitty Moriwaki, Elliott Osborne, Todd Rigg Carriero (chair), John Paolo Sapienza, Debra Stewart, Pierre Thiry

Excused: Deanna Abma, Sylvia Buford, Theresa Gensler, Steven Glick, Veronica Hunnicutt, Bruce Smith

Absent:
