



College Curriculum Committee

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Curriculum Committee Minutes - September 02, 2009 (Approved)

Call To Order	1:37 PM
Welcome and Announcements	Introductions around the table and announcements were shared.

New Business	
ITEM	ACTION
Seating of New and Reappointed Members	Sylvia Buford and Elliot Osborne have been newly seated.
New Member Training	A Peanut Butter and Jelly Sandwiches fake proposal was examined as a real proposal.

Discussion Items	
ITEM	ACTION
Curriculum Committee Cliffs Notes	Rigg Carriero summarized the functions and operations of the Curriculum Committee.
Major Learning Outcomes	The cognitive verb usage in credit courses was discussed at length to ensure that the level of rigor and scope of the course is well represented.
Curriculum Committee Membership	The status of membership was discussed. A plea for new members was called for.
Curriculum Committee Member Mentoring	A call was made for volunteers to mentor our two newest members such that their learning-curve time may be shorter.
Proofreading Course Outlines of Record	A call was made for volunteers to proofread Course Outlines of Record prior to each meeting with the caveat that the proofreading notes be turned at least a day early in an attempt

	to have presenters leave the meeting with all their stipulations, both substantive and typographical (if any).
Adjournment	2:46 PM

Postlude	2:50 PM
ITEM	ACTION
Stand Alone Course Training (AB1943)	Rigg Carriero conducted the training for new committee members.

Roll
Present: Deanna Abma, Tom Boegel, Sylvia Buford, Steven Glick, Bonnie Gratch-Lindauer, Joann Hendricks, Carl Jew, Matthew Kennedy, Elliott Osborne, Todd Rigg Carriero (chair), Bruce Smith, Debra Stewart, Pierre Thiry
Excused: Theresa Gensler, MaryLou Leyba
Absent: Veronica Hunnicutt