



# College Curriculum Committee

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## Meeting Minutes - September 19, 2007 (Approved)

<b>CALL TO ORDER</b>	<b>1:41 PM</b>
Announcements	Training on AB 1943 Standalone Courses will be done at the beginning of the 10/3 meeting.
Approve minutes of the September 5, 2007 meeting	Approved with stipulation: Todd Rigg is now Todd Rigg Carriero

<b>NEW BUSINESS</b>	
Seating of new and reappointed members	The following members were seated:  Deanna Abma (Admin) Nicole Ammon (Student) Steven Glick (Admin) Carl Jew (Admin)
<b>PROPOSAL FROM THE ENGLISH DEPARTMENT (JOHN BATTY-SYLVAN, BILL MCGUIRE)</b>	
<b>Item</b>	<b>Action</b>
#P07-09-19-01 HUM 20 "Bay Area Arts" (3 units) Revisions of course title from "San Francisco Arts", catalog description, course outcomes and course contents	Approved with stipulations:  II.D. Spelling of "graduation", period at end II.F. Remove extra slash IV.D. Strike <del>Consider</del> and IV.F. Replace "Consider" with "Analyze" V.A. Clarify time frames of items 2, 3, and 4. V.B.2.c Spelling of "Bischoff"

	<p>V.B.6.b Spelling of “Zaentz”</p> <p>VI.A.2. Include “such as”</p> <p>VI.A.3. Include “such as”</p> <p>VI.C.1. Strike s from “Areas”, enumeration of items a-c below</p> <p>VII. Title <u>5</u></p>
<b>PROPOSAL FROM THE DENTAL ASSISTING DEPARTMENT (ANNA NELSON)</b>	
<b>Item</b>	<b>Action</b>
#P07-09-19-02 DENT 70 "Clinical Chairside Assisting" (7 units) Revisions to hours and course contents	Tabled to 10/3
<b>PROPOSAL FROM THE ADMINISTRATION OF JUSTICE/FIRE SCIENCE DEPARTMENT (FRED CHAVARIA)</b>	
<b>Item</b>	<b>Action</b>
#P07-09-19-03 F SC 71B "Fire Instructor 1B" (2 units) Online section of an existing course	Tabled to 10/3
<b>PROPOSALS FROM THE BUSINESS DEPARTMENT (DAVID DORE, PEBBLE CARBALLLO, JOANN DERRICK, SCOTT MANDEVILLE, JENNIFER BIEHN)</b>	
<b>Item</b>	<b>Action</b>
#P07-09-19-04 ACCT 51 "Intermediate Accounting" (4 units) Revisions of catalog description, course outcomes, contents, justification, grade method, assignments, evaluation and texts & materials.	Approved with stipulations: III. Include information about CPA exam V.D.3.d Capitalize “Account Principles” VI.A.1 Include “such as” VI.A.2. Include “such as” VI.C.1. Strike <del>or current edition</del>
#P07-09-19-05 TRTV 155 "Meeting and Event Planning" (1 unit) New permanent course	Approved with stipulations: II.D. Strike <del>transferable</del> III. Strike <del>Lecture, readings, film and discussions on,</del> capitalize “Planning”.
#P07-09-19-06 TRTV 180 "Ecological Travel" (3 units) New permanent course	Approved with stipulations: Content overlap signoff from Biological Sciences II.D. Strike <del>transferable</del> III. Strike <del>Lecture, readings, film and discussions on,</del> capitalize “Sustainable”.

<p>#P07-09-19-07 TRTV 181 "Business Travel" (3 units) New permanent course</p>	<p>Approved with stipulations: II.D. Strike <del>transferable</del> III. Strike <del>Lecture, readings, film and discussions on,</del> capitalize "Air". VI.B.3. Rephrase beginning to "Midterm Project."</p>
<p>#P07-09-19-08 TRTV 182 "Tour Management" (3 units) New permanent course</p>	<p>Approved with stipulations: II.C. Indicated courses are advisories II.D. Strike <del>transferable</del> III. Strike <del>Lecture, readings, film and discussions on,</del> capitalize "Developing" V.B.5. Add "h. Arts, theater, music" V.D.2 Strike comma V.H Enumerate as G.</p>
<p>#P07-09-19-09 MABS 202 "PowerPoint Presentations" (3 units) Online section of an existing course</p>	<p>Approved with stipulations: I.A. Strike <del>of approval,</del> correct font. II.B. Add 's' to "help" III.A. Replace "WebCT" with "content management system" III.C. Replace "WebCT" with "content management system"</p>
<p><b>PROPOSALS FROM THE INTERDISCIPLINARY STUDIES DEPARTMENT (LAUREN MULLER)</b></p>	
<p><b>Item</b></p>	<p><b>Action</b></p>
<p>#P07-09-19-10 IDST 135B "Dynamic Sites w/ Dreamweaver" (3 units) New permanent course</p>	<p>Approved with stipulations: II.D. Change "135" to "135A", capitalize "135B" V.C.1. Combine text of a into V.C.1. VI.C. Italicize textbook titles</p>

#P07-09-19-11 IDST 135A "Adv. Web Design w/ Dreamweaver" (3 units) Revisions of course number from "IDST 135", course title from "Web Design with Dreamweaver", course content, catalog description and method of grading	Approved with stipulations: III. Change “and content and using” to “and content. Using”, strike the from “the production” V.A. Spelling of “WYSIWYG”
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**PROPOSALS FROM THE INTERDISCIPLINARY STUDIES DEPARTMENT (LAUREN MULLER) AND WOMENS STUDIES DEPARTMENT (BETH FREEDMAN)**

<b>Item</b>	<b>Action</b>
#P07-09-19-12 WOMN 54 "Politics of Sexual Violence" (3 units) Revisions of course prefix from "IDST 54", course outcomes and course contents	Approved with stipulation: V.E.2.G.iii Spelling of “Office”
#P07-09-19-13 WOMN 55 "Ending Sexual Violence: Peer Education" (3 units) Revisions of course prefix from "IDST 55", course outcomes and course contents	Approved with stipulation: V.I.2. Insert “the” between “of” and “cycle”
#P07-09-19-14 Sexual Health Educator Certificate Revisions of certificate and transferring certificate from IDST department to Womens Studies department	Approved with stipulation: Cover sheet effective term is Fall 2008

**PROPOSALS FROM THE FASHION DEPARTMENT (DIANE GREEN)**

<b>Item</b>	<b>Action</b>
#P07-09-19-15 FASH 35B "Fashion Illustration II" (3 units) New permanent course	Approved with stipulations: II.G. Change “2” to “0” VI.A.1. Combine text of item a. VI.C. Strike †
#P07-09-19-16 FASH 67 "Computer Assisted Fashion Design" (3 units) New permanent course	Approved with stipulation: III.D. Strike a between “for” and “all”
#P07-09-19-17 FASH 69 "Basic Pant Draft" (1 unit) New permanent course	Approved with stipulation: VI.C. Strike †
#P07-09-19-18 FASH 70 "Copying Ready-to-Wear" (1 unit) New permanent course	Approved with stipulation: VI.C. Strike †

#P07-09-19-19 FASH 72 "Drafting A Sloper (Moulage)" (1 unit) New permanent course	Approved with stipulations: I.D. Lower case "a" IV.A. Rework as "Define a sloper (moulage)" V. Fix number of Content section VI.C. Strike †
#P07-09-19-20 Fashion Design major New major	Withdrawn
#P07-09-19-21 Fashion Design certificate Revision of certificate	Withdrawn
#P07-09-19-22 Fashion Merchandising certificate Revision of certificate	Withdrawn
#P07-09-19-23 Fashion Merchandising major Conversion from award of achievement to major	Withdrawn
#P07-09-19-24 Textiles certificate New certificate	Withdrawn
#P07-09-19-25 Image Consulting certificate Revision of certificate	Withdrawn
<b>PROPOSALS FROM THE HEALTH EDUCATION &amp; COMMUNITY HEALTH STUDIES DEPARTMENT (ALMA AVILA)</b>	
<b>Item</b>	<b>Action</b>
#P07-09-19-26 HLTH 91D "Introduction to the Grant Writing Process" (1 unit) New topical course	Approved
#P07-09-19-27 HLTH 91E "Introduction to Managing Program Data" (1 unit) New topical course	Approved with stipulations: VI.C.1 Strike <del>such as</del> , replace "Oakla" with "Oaks"
#P07-09-19-28 Community Health Worker Revision of certificate	Approved
<b>PROPOSAL FROM THE TRANSITIONAL STUDIES DEPARTMENT (JANE SNEED)</b>	
<b>Item</b>	<b>Action</b>
#P07-09-19-29 TRST 4640 "Vocational Foundation Skills- Reading, Writing and Study Skills" (Noncredit) New permanent course	Approved with stipulations: V.B. Add "Introduction to" to the beginning. VI.B. Add item 2 "Class attendance"

**INFORMATIONAL ITEMS FROM THE FASHION DEPARTMENT (DIANE GREEN)**

<b>Item</b>	<b>Action</b>
#I07-09-19-01 FASH 35A "Fashion Illustration I" (3 units) Revision of course number from "FASH 35"	Noted
#I07-09-19-02 Fashion Technology certificate Deletion of certificate	Noted

**INFORMATIONAL ITEM FROM THE TRANSITIONAL STUDIES DEPARTMENT (JANE SNEED)**

<b>Item</b>	<b>Action</b>
#I07-09-19-03 TRST 0038 "Orientation to Academic Success" (0 unit) Revision of grading method from "noncredit grading" to "ungraded"	Withdrawn

**ADJOURNMENT****3:08 PM****ROLL**

**Present:** Nicole Ammon, Benjamin Bacsiera, John Batty-Sylvan, Tom Boegel, Barbara Cutten, Bob Davis, Theresa Gensler, Steven Glick, Joann Hendricks, Veronica Hunnicutt, Muriel Meunier Fiebelkorn, Sirous Monajami, Glen Moriwaki, Todd Rigg Carriero, Bruce Smith, Debra Stewart, Mo Shuet Tam

**Excused:** Ni Peterkovsky

**Absent:** Maria Heredia, MaryLou Leyba