



# COLLEGE CURRICULUM COMMITTEE

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## Meeting Minutes – April 11<sup>th</sup>, 2007 Approved

Call to order	1:45PM
Announcements	Seating of new student member Nicole Ammon; interested committee members are encouraged to join a work group, reporting to the Academic Senate, to develop a recommendation regarding a college-wide position on final examinations for online sections.
Approve Minutes of the March 21 <sup>st</sup> , 2007 meeting	With corrections
<b>UNFINISHED BUSINESS</b>	
<b>ITEM</b>	<b>ACTION</b>
<b>Proposal from the Journalism Department (Juan Gonzales)</b>	
#P07-03-21-07 JOUR 19 “Contemporary News Media” (3 units) Online section of an existing course	Approved. (Course outline will be updated by the end of Fall 2007 semester)
<b>Proposal from the Photography Department (Steven Raskin, Andrea Massalski)</b>	
#P07-03-21-09 PHOT 57 “Photography for the Web” (3 units) Online section of an existing course	Approved. (Course outline will be updated by the end of Fall 2007 semester)
<b>NEW BUSINESS</b>	
<b>ITEM</b>	<b>ACTION</b>
<b>Proposals from the Health Education and Community Health Studies Department (Tim Berthold)</b>	
#P07-04-11-01 HLTH 114 “Introduction to Supportive Supervision” (0.5 unit) New permanent course	Pulled from the agenda.
#P07-04-11-02 HLTH 115 “Supportive Supervision for Community Health and Social Services” (1 unit) New permanent course	Pulled from the agenda.
#P07-04-11-03 HLTH 116 “Conflict Resolution Skills in the Health Care Workplace” (1 unit) New permanent course	Approved.
#P07-04-11-04 HLTH 90D “Brief Introduction to the Recovery Model in Mental Health” (0.5 unit) New permanent course	Approved with stipulations: III. add a phrase that indicates “This course is not available to students who have completed HLTH 91D.”; VI. B. 2. add a phrase to include “covering topics such as:”; C.2. delete the #.
#P07-04-11-05 HLTH 91D “Recovery Model in Mental Health: <del>An Overview</del> ” (1 unit) New permanent course	Approved with stipulations: I. D.change course title as shown; III. strike the phrase in the parenthesis; V. C. renumber this section.

<b>Proposals from the Graphic Communications Department (Arthur Curtis)</b>	
#P07-04-11-06 GRPH 1000 " <del>Intro</del> Introduction to Adobe Illustrator" (Noncredit) New permanent course	Approved with stipulations: I. D. Introduction not <del>Intro</del> ; VI. B. add # "3. Class participation and attendance."
#P07-04-11-07 GRPH 1008 " <del>Intro</del> Introduction to Adobe Photoshop" (Noncredit) New permanent course	Approved with stipulations: On submission form, Methods of Measuring Student Achievement, select "Attendance"; I. D. Introduction not <del>Intro</del> ; VI. B. add # "3. Class participation and attendance."
#P07-04-11-08 GRPH 1009 " <del>Intro</del> Introduction to Adobe InDesign" (Noncredit) New permanent course	Approved with stipulations: Correct numeration of sections I., II., and IV; I. D. Introduction not <del>Intro</del> ; VI. B. add # "3. Class participation and attendance."
<b>Proposal from the Broadcast Electronic Media Arts (Francine Podenski and Donna Eyestone)</b>	
#P07-04-11-09 BCST 135 "Podcasting" (1 unit) Online section of an existing course	Approved.
<b>Proposals from the Business Department (David Dore and Leslie Morales)</b>	
#P07-04-11-10 GNBS 119 "Introduction to Business" (3 units) Online section of an existing course	Approved. (Course outline will be updated by the end of Fall 2007 semester).
#P07-04-11-11 Administrative Assistant Revision of certificate	Approved with stipulations: page 2, Exit Requirements: "Typing: 50+" net words.
#P07-04-11-12 Office Support Specialist (currently Clerical Assistant) Revision of certificate	Approved.
#P07-04-11-13 Computerized Accounting Specialist (currently Computerized Accounting) Revision of certificate	Approved with stipulations: page 2 Offered by: add "Downtown Campus".
<b>Proposals from the Health Care Technology (Peggy Guichard)</b>	
#P07-04-11-14 CVT 301 "Physics of Cardiac Ultrasound" (3 units) New permanent course	Approved with stipulations: font change to serif; I. E. no signature line; II. C. include only existing courses here, not planned courses; VI. B. 1. insert "of" after elements on the 2 <sup>nd</sup> line.
#P07-04-11-15 CVT 310 "Clinical Experience in Cardiac Ultrasound" (9 units) New permanent course	Approved with stipulations: change to serif font; I. E. delete the signature line; II. C. include only existing courses here, not planned courses; V. D. correct the alignment.
#P07-04-11-16 ECHO 301 "Advanced Cardiac Abnormalities" (5 units) New permanent course	Approved with stipulations: change to serif font; I. E. no signature line; II. C. include only existing courses here, not planned courses.

#P07-04-11-17 Medical Evaluation Assistant New certificate	Approved with stipulations: First Semester section, ANAT 14, <del>(or equivalent)</del> and list the equivalent courses.
Proposals from the Matriculation Office (Carl Jew and Kitty Moriwaki presenting subcommittee recommendations for Prerequisites, Corequisites and Advisories)	
ITEM	ACTION
Fashion Department (Diane Green)	
#M07-04-11-01 FASH 15C "Apparel Construction III" Prerequisite: FASH 15B "Apparel Construction II"	Approved
Informational items from the English Department (John Batty-Sylvan)	
#I07-04-11-01 ENGL 1B "Reading, Writing and Critical Thinking" (3 units) Revisions of catalog description, outcomes and contents	
Informational items from the Interdisciplinary Studies Department (Lauren Muller)	
#I07-04-11-02 IDST 17 "Human Sexuality" (3 units) Revisions of course outcomes and contents	
Informational items from the Informational item from the Physical Education and Dance Department (Daniel Hayes)	
#I07-04-11-03 PE 580A "Beginning Taekwondo" (1 unit) Revision of course number from "PE 580"	
Informational items from the Business Department (David Dore)	
#I07-04-11-04 ACCT 1 "Financial Accounting" (4 units) Revisions of catalog description, course outcomes and course content	
#I07-04-11-05 ACCT 2 "Managerial Accounting" (4 units) Revisions of catalog description, course outcomes and course content	
ADJOURNMENT	3:00 PM
ROLL	
<b>Present:</b> Nicole Ammon, Benjamin Bacsiera, John Batty-Sylvan, Tom Boegel, Barbara Cutten (Chair), Bob Davis, Brian Ellison, Ray Gamba, Steven Glick, Joann Hendricks, Thomas Hetherington, Muriel Meunier-Fiebelkorn, Glen Moriwaki Todd Rigg, Bruce Smith, Debra Stewart, Mo-Shuet Tam.	
<b>Excused:</b> Theresa Gensler, Carl Jew, MaryLou Leyba, Sirous Monajami, Ni Peterkofsky.	
<b>Absent:</b> Christopher Abraham, Maria Heredia, Veronica Hunnicutt.	