



# COLLEGE CURRICULUM COMMITTEE

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## Meeting Minutes – March 21<sup>st</sup>, 2007 Approved

Call to order	1:40PM
Approve Minutes of the March 7 <sup>th</sup> , 2007 meeting	Approved with corrections
<b>OLD BUSINESS</b>	
<b>ITEM</b>	<b>ACTION</b>
From February 21 <sup>st</sup> 2007 approved minutes	
ESL 120A <del>X</del> and ESL120B <del>X</del> Banner (class schedule) and CCSF catalog designations	Due to restrictions in Banner, the appendix “X” on these two approved courses will not fit into the schedule of classes. The Dean of Curriculum and the Catalog editor decided that the catalog should agree to the schedule.
<b>UNFINISHED BUSINESS</b>	
<b>ITEM</b>	<b>ACTION</b>
Proposals from the Fashion Department (Diane Green)	
#P07-02-21-21 Textile and Fabric Design New certificate	Approved.
#P07-02-21-22 Upholstery New certificate	Approved.
#P07-02-21-23 Fashion Sewing New certificate	Approved.
<b>NEW BUSINESS</b>	
<b>ITEM</b>	<b>ACTION</b>
Proposal from the Fashion Department (Diane Green and Wendy Miller)	
#P07-03-21-01 FASH 15C “Apparel Construction III” (3 units) New permanent course	Approved with stipulations: II.C. Prerequisite <del>FASH 15A</del> , change to FASH 15B; II.F. add credit/no credit.
Proposals from the ESL Department (Gregory Keech; Mo-Shuet Tam)	
#P07-03-21-02 ESL 140 “High-Intermediate Academic ESL” (6 units) Online section of an existing course	Approved.
#P07-03-21-03 ESL 150 “Advanced Academic ESL” (5 units) Online section of an existing course	Approved.
Proposal from the Physics Department (David Yee)	
#P07-03-21-04 PHYC 40 “Elementary Physics” (3 units) Online section of an existing course	Approved with stipulation: IV. C. hyphenate “instructor- approved.
Proposal from the Cinema Department (Lidia Szajko; Carolyn Blair)	
#P07-03-21-05 Cinema Revision of award of achievement	Approved with stipulation: move “3’s” at right into the column.

<b>Proposal from the Health Education &amp; Community Health Studies Department (Tim Berthold)</b>	
#P07-03-21-06 HLTH 65 “ <del>Youth Leadership &amp; Public Health</del> Youth Development and Leadership” (3 units) New permanent course	Approved with stipulation: I. D. and footer: change course name to “Youth Development and Leadership”.
<b>Proposal from the Journalism Department (Juan Gonzales)</b>	
#P07-03-21-07 JOUR 19 “Contemporary News Media” (3 units) Online section of an existing course	Tabled to 4/11/07.
<b>Proposal from the Behavioral Sciences Department (George Shardlow; Ray Gamba)</b>	
#P07-03-21-08 PSYC 10 “Abnormal Psychology” (3 units) Online section of an existing course	Approved with stipulations: II.A. 4 <sup>th</sup> sentence, correct spelling <del>disciple</del> to discipline; move the second paragraph to section II.B. and rewrite in the third person.
<b>Proposal from the Photography Department (Steven Raskin)</b>	
#P07-03-21-09 PHOT 57 “Photography for the Web” (3 units) Online section of an existing course	Tabled to 4/11/07.
<b>Proposals from the Foreign Languages Department (Tom Blair; Ed Sterling and Mikiko Matsumura)</b>	
#P07-03-21-10 JAPA 1A “Elementary Japanese” (3 units) Revision course content	Approved with stipulation: on page 2 of the CCSF submission form, correct “ <del>Student</del> Learning Outcomes” to Major Learning Outcomes”.
#P07-03-21-11 JAPA 1A “Elementary Japanese” (3 units) Online section of an existing course	Approved with stipulations: TMI Coordinator to sign-off on the CCSF submission form; I. H. strike “ <del>3 classroom sessions</del> ”; III. correct spelling “INSTRUCTIONAL”; IV. B. strike the excess “ <del>1</del> ” in the left margin; B.1.(a). 3 <sup>rd</sup> line, change <del>master</del> to “mastery”; 4 <sup>th</sup> line, insert “her” after “his or” B.2. (a). 1 <sup>st</sup> line, change <del>master</del> to “mastery”, 5 <sup>th</sup> line, change <del>previously</del> to “previous”, 6 <sup>th</sup> line strike <del>and</del> ; C. enumerate paragraphs to “1., 2., 3.”; D. 1. include complete text citation, including date.
<b>Proposal from the Mathematics Department (Dennis Piontkowski)</b>	
#P07-03-21-12 MATH 70 “Mathematics for Liberal Arts Students” (3 units) Online section of an existing course	Approved with stipulations: IV. B. 2. change to read: “Quizzes, tests, and final exam”; C. add “1.” to sentence; insert # 2. “Final exam administered in person”.

Proposals from the Business Department (David Dore, Rudy Padilla, Leo Bello, Terry Corbie )	
#P07-03-21-13 COMP 9922 "Flash for Bus/Office Presentations" (Noncredit) New permanent course	Approved with stipulations: II. change first "E" to "D"; F. spell out "Credit/No Credit"; IV. A. insert "Flash" after the; VI.C. add "3. Test version of Flash, CD ROM."
#P07-03-21-14 COMP 9944 "Basic Acrobat for Bus/Office" (Noncredit) New permanent course	Approved with stipulations: II.F. spell out "Credit/No Credit"; III. line 2: insert "and" after documents; change <del>and</del> to as; IV. A. change <del>interface</del> to workspace; B. at end add "to PDF document"; D. change <del>Creating</del> to "Create"; E. change <del>Modifying</del> to "Modify"; strike the entire MLO <del>J. Publish files.</del> ; V. D. 6. strike <del>Look at</del> ; VI. C. add #3. "Installation of trial version of Adobe Acrobat.
#P07-03-21-15 COMP 9948 "Acrobat Bus/Office Doc Conversion" (Noncredit) New permanent course	Approved with stipulations: II.F. spell out "Credit/No Credit"; IV. A. after "the" insert "Acrobat"; B. at end add "to PDF document"; V.B.2.change <del>emailing</del> to email; 3.change <del>starting</del> to start; D. 4. strike <del>Look at</del> ."
#P07-03-21-16 COMP 9956 "Introductory Flash for the Bus/Office" (Noncredit) New permanent course	Approved with stipulations: II.F. spell out "Credit/No Credit"; IV. A. insert "Flash" before workspace; VI. C. enumerate first line to #1; add #2 "Testl version of Flash, CD ROM."
#P07-03-21-17 RE 182 "Escrow Fundamentals" (3 units) Online section of an existing course	Approved with stipulations: I. A. add date "March 2007"; page 2, change II. to III.; IV. C. correct the title to "Evaluation (test and exam) protocols". (course outline will be updated by the end of Fall 2007)
#P07-03-21-18 MABS 67 "Database for Business/Access for Windows" (3 units) Online section of an existing course	Approved with stipulations: I. A. add date "March 2007"; II.B. 1. add "with technology in the workplace" at the end of the sentence; 2. change <del>able</del> to unable; III. D. change <del>regularly</del> to "weekly" IV. add section C. "Evaluation (test and exam) Protocols 1. Weekly quizzes and projects. 2. Quizzes, assignments and projects will be administered online." Change C. to" D. Texts and other Materials"; strike all of <del>V. Title 5</del> . (course outline will be updated by end of Fall 2007)

#P07-03-21-19 Administrative Support Revision of major	Approved.
#P07-03-21-20 International Business New certificate	Approved.
<b>Proposals from the Physical Education and Dance (Daniel Hayes)</b>	
#P07-03-21-21 PE 52 “Interactive Fitness” (2 units) New permanent course	Approved with stipulations: VI. A. delineate between “in-class” and “out-of class”, as discussed..
#P07-03-21-22 PE 52 “Interactive Fitness” (2 units) Online section of an existing course	Approved with stipulation: IV. C. add “Weekly quizzes, midterm and final exam all online”.
#P07-03-21-23 PE 510 “Weight Training” (1 unit) New permanent course	Approved with stipulations: VI. C. strike the number 4.; VII. Title 5 not <del>title</del> 5, in parens.
#P07-03-21-24 PE 580B “Intermediate Taekwondo” (1 unit) New permanent course	Approved with stipulations: VI. B. 3. & 4. capitalize “Poomsae”; C.1.capitalize entire book title.
#P07-03-21-25 PE 50ABC “Fitness Center Super Circuit” (0.5-1-2 units) Revisions of course outcomes and contents	Approved.
<b>Proposals from the Computer Networking and Info. Tech. (Carmen Lamha)</b>	
#P07-03-21-26 CNIT 335 “Windows Vista Technical Support” (3 units) New permanent course	Approved.
#P07-03-21-27 CNIT 341 “Windows Server Infrastructure” (4 units) New permanent course	Approved.
#P07-03-21-28 CNIT 130 “Extensible Markup Language (XML)” (3 units) New permanent course	Approved with stipulation: IV. L. strike the comma.
#P07-03-21-29 CNIT 351A “SQL Server Administration I” (1 unit) New permanent course	Pulled from the agenda.
#P07-03-21-30 CNIT 133 “Interactive Web Pages: JavaScript and AJAX” (3 units) Revisions of catalog description, course outcomes, course content, course title from “Interactive Web Pages – JavaScript and DHTML” and grading method from “Letter” to “Letter, Credit/No Credit”	Approved.
#P07-03-21-31 Major in CNIT Revision of major	Approved.
<b>Proposals from the Matriculation Office (Carl Jew and Kitty Moriwaki presenting subcommittee recommendations for Prerequisites, Corequisites and Advisories)</b>	
<b>ITEM</b>	
<b>ACTION</b>	
<b>Health Education and Community Health Studies Department (Tim Berthold)</b>	
#M07-03-21-01 HLTH 74 “Criminology and Addiction” Prerequisite: HLTH 78 “Field Work Prep: Ethics and Legal Issues” (replaces deleted prereq: HLTH 72 “Cultural Aspects of Addiction”) (HLTH 30 & 70 already approved as additional prerequisites)	Approved.
#M07-03-21-02 HLTH 75 “Treatment Modalities” Prerequisite: HLTH 78 “Field Work Prep: Ethics and Legal Issues” (replaces deleted prereq: HLTH 72 “Cultural Aspects of Addiction”) (HLTH 30 & 70 already approved as additional prerequisites)	Approved.

<b>Informational items from the Business Department (David Dore)</b>	
#I07-03-21-01 PLS 17 "Communication Law" (3 units) Revision of course prefix from "LA 69"	
#I07-03-21-02 PLS 18 "Work Experience" (2 units) Revision of course prefix from "LA 98"	
#I07-03-21-03 PLS 19 "Work Experience" (1 unit) Revision of course prefix from "LA 99"	
#I07-03-21-04 LA 62 "Legal Aspects of Employee Benefits and Executive Compensation" (3 units) Course deletion	
#I07-03-21-05 LA 53B "Commercial Law" (3 units) Course deletion	
#I07-03-21-06 LA 53A "Commercial Law" (3 units) Course deletion	
#I07-03-21-07 LA 63 "Labor Law" (3 units) Course deletion	
#I07-03-21-08 LA 70 "Civil and Criminal Evidence" (3 units) Course deletion	
#I07-03-21-09 LA 81 "Microcomputer Applications for Business" (3 units) Course deletion	
#I07-03-21-10 LA 92 "Legal Aspects of Real Estate" (3 units) Course deletion	
<b>Informational items from the Cinema Department (Lidia Szajko)</b>	
#I07-03-21-11 CINE 100 "Film Production Laboratory" (0 unit) Revision of course prefix from "FILM 100"	
#I07-03-21-12 CINE 124B "Film Production Workshop" (3 units) Revision of course prefix from "FILM 124B"	
<b>ADJOURNMENT</b>	3:55 PM
<b>ROLL</b>	
<b>Present:</b> Christopher Abraham, Benjamin Bacsiera, John Batty-Sylvan, Tom Boegel, Barbara Cutten (Chair), Ray Gamba, Steven Glick, Joann Hendricks, Maria Heredia, Thomas Hetherington, Veronica Hunnicutt, MaryLou Leyba, Muriel Meunier-Fiebelkorn, Sirous Monajami, Todd Rigg, Debra Stewart, Mo-Shuet Tam.	
<b>Excused:</b> Bob Davis, Brian Ellison, Theresa Gensler, Carl Jew, Ni Peterkofsky	
<b>Absent:</b> Glen Moriwaki, Bruce Smith	