



COLLEGE CURRICULUM COMMITTEE

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Meeting Minutes – October 18th, 2006 Approved

Call to order	1:35 PM
Announcements	Members were advised that the most recent copy of the roster can be found on the Curriculum website; Subcommittee members considering mandatory tech review were advised of our next meeting on Nov. 1 st after our Curriculum meeting ends
Seating of new members	Leonard Arnold (Student member, reappointed for a 2 nd term by Assoc. Students)
Approve Minutes of the October 4, 2006 meeting	Approved with corrections
NEW BUSINESS	
ITEM	ACTION
Proposal from the Transfer Student Counseling Department (Carl Jew)	
#P06-10-18-01 Transfer Counseling Department Department name change	Approved
Proposals from the Health Education & Community Health Studies Department (Vicki Legion and Sharon Turner)	
#P06-10-18-02 HLTH 221 "Health and Social Justice" (3 units) New permanent course	Approved with stipulations: III. edit to 50 word maximum.
#P06-10-18-03 HLTH 9A "Elder Abuse Prevention" (0.5 unit) New experimental permanent course	Approved with stipulations: II. A. after lecture, add "total"; V. F. add "#4 Reporting forms"; VI A add: "e. Completion of forms"; VI B 1 add: "as defined above."
#P06-10-18-04 HLTH 5020 "Elder Abuse Prevention" (Noncredit) New permanent course	Approved with stipulations: Proposal Form, State Chancellor's Info Funding area: check "Health & Safety"; VI. B. 1. add: "as defined above." VII. Replace "CREDIT ...APPLICABLE" with "NONCREDIT"
Proposals from the Photography Department (Bob McAteer)	
#P06-10-18-05 PHOT 80 "Outdoor & Ambient Light Photography" (3 units) New permanent course	Approved
#P06-10-18-06 PHOT 404F 101H "Digital Negatives for Black and White Contact Printing" (1 unit) New permanent topical course	Approved with stipulations: III. edit to 50 word maximum; IV. Change "The student will" to the proper phrase; Correct course # in footer

Proposals from the Physical Education & Dance Dept (Daniel Hayes & David Blood)	
#P06-10-18-07 PE 22A-B “Swing Dance Production” (1-2 units) New permanent course	Approved with stipulations: II. C. change the font for the prerequisites; E. change "yes" to "no"; III. First sentence: strike Using; capitalize S in Swing; strike -or; capitalize "Blues"; IV. A., B., & C. add periods to the end of each sentence; D. Replace the word Consider with "Analyze"; V. D. change to "B."; F. 3. insert "choreographic" after "with"; insert "such as" after "structure,". VI. A. 2. e. Strike suggested field; Change E. to C.; C. 1. insert "Excerpts from" in front of "Books" .
#P06-10-18-08 PE 24A-B “Salsa Dance Production” (1-2 units) New permanent course	Approved with stipulations: II. C. change the font for the Prerequisites; E. change "yes" to "no"; III. First sentence: strike Using; capitalize V in Various; strike: including rueda; add "and" before "techniques". Second sentence: after "formations" insert "including rueda". IV. A. B. and C. add periods to the end of each sentence; D. Replace the word Consider with "Analyze"; V. F. 3. insert "choreographic" after "with"; insert "such as" after "structure"; VI. A. 2. e. Strike suggested field; C.1. insert "Excerpts from" before "Books".
Proposal from the Graphic Communications Department (Arthur Curtis)	
#P06-10-18-09 GRPH 153X “Book Structures, Boxes & Bindings” (2 units) New experiment course	Approved with stipulations: Add date to footer: “October, 2006”.
Proposals from the Computer Networking & Info. Tech. Department (Carmen Lamha and Sam Bowne)	
#P06-10-18-10 CNIT 123 “Ethical Hacking & Network Defense” (3 units) New permanent course	Approved with stipulations: III. edit to 50 words maximum; V. A. strike extra A.; strike all extra “a.” from V. Content sections: B.3.; F.1.&2.; I. 1. & 2.; J.1.; K.3.; L. 1., 2., & 4.; M. 2., 3., 4., 5., 7. & 8.; N. 3.; strike N.2. d. 1.
#P06-10-18-11 CNIT 340 “Managing and Maintaining Windows Server” (4 units) New permanent course	Approved
#P06-10-18-12 CNIT 209X “Operating Juniper Routers in the Enterprise” (3 units) New experimental course	Approved with stipulations: III. Last sentence: correct spelling: Packet to “Packet”; add a phrase for exam certification; IV. A. B. & C. strike: targeted to the enterprise market; C. & D. combine; E. F. & G. combine and renumber; VI.A. change 1. to “in-class”; add a. “Weekly... references”; add b. “Access to online routers via the internet”;2. add “out-of-class” at end of the sentence.
#P06-10-18-13 Routing and Switching (Cisco) certificate Revision of certificate	Approved
#P06-10-18-14 Fundamentals of Networking certificate Revision of certificate	Approved
#P06-10-18-15 Network Security certificate Revision of certificate	Approved
#P06-10-18-16 Computer Technical Support certificate Revision of certificate	Approved

#P06-10-18-17 Computer Technician certificate Revision of certificate	Approved with stipulations: move "Electives: CNIT 30 + CNIT 40 + CNIT 70 before "Total Units" line.
#P06-10-18-18 Advanced Routing and Switching (Cisco) certificate New certificate	Approved
Proposals from the Broadcast Electronic Media Arts Department (Francine Podenski, Maureen Barend, and Michele Sieglitz)	
#P06-10-18-19 BCST 148 "Advanced TV Studio Production" (3 units) New permanent course	Approved with stipulations: IV. re-enumerate A. through L.; IV. L. insert "financially" after: and ; V. H. 2. b. correct spelling: re-oiners . with re-joiners.
#P06-10-18-20 BCST 149 "Advanced Digital Video" (3 units) New permanent course	Approved with stipulations: V. A. add 7. "Budget development and assessment."; G. promote a., b., c.,, etc. to 1., 2., 3., etc.
Proposals from the ESL Department (Gregory Keech)	
#P06-10-18-21 ESLF 3020 "ESL Skills Computer Lab" (Noncredit) New permanent course	Approved with stipulations: V. C. 2. Change "Use" to "Using".
#P06-10-18-22 ESLV 3841 "Beginning VESL Communication (180)" (Noncredit) New permanent course	Approved with stipulations: V. E. 3. Replace " Personal...hygiene ." with: "Universal precautions"; G. 2. correct spelling: "sick leave"; H. 2 & 3 add eg. at the open parenthesis; VI. A. 4. move #5. down a line.
#P06-10-18-23 ESLV 4841 "Beginning-low VESL CommunicationA (90)" (Noncredit) New permanent course	Approved with stipulations: Correct course # and pagination in the footer
#P06-10-18-24 ESLV 4842 "Beginning-low VESL Communication B (90)" (Noncredit) New permanent course	Approved.
Proposals from the Business Department (David Dore and Leslie Morales)	
#P06-10-18-25 ACBO 9206 "Basic Accounting Concepts I" (Noncredit) New permanent course	Approved with stipulations: Proposal Form, State Chancellor's Info Funding Area: deselect: " Adult Basic Education " and check "Short-term Vocational"; V. E. 5. strike brief ; add "F. Locate, identify and correct accounting errors."; VI. A. 3. add the phrase "such as:" and include examples; VI. B. add "3. Problems and exercises as discussed above." and "4. Class participation and attendance."
#P06-10-18-26 ACBO 9207 "Basic Accounting Concepts II" (Noncredit) New permanent course	Approved with stipulations: Proposal Form, State Chancellor's Info Funding Area: deselect: " Adult Basic Education " and check "Short-term Vocational"; V. D. 1.: a. thru i. promote to 2. thru 10.; VI. A. 3. add the phrase "such as:" and include examples VI. B. add: "3. Class assignments as discussed above." and "4. Class participation and attendance."
#P06-10-18-27 ACBO 9208 "QuickBooks: Level 1" (Noncredit) New permanent course	Approved with stipulations: Proposal Form, State Chancellor's Info Funding Area: deselect: " Adult Basic Education " and check "Short-term Vocational"; VI. A. add examples to 1., 2., & 3. "such as"; B. 2. strike " 90% "; 3. add: "and lab work as discussed above."

<p>#P06-10-18-28 ACBO 9209 "QuickBooks: Level 2" (Noncredit) New permanent course</p>	<p>Approved with stipulations: Proposal Form, State Chancellor's Info Funding Area: deselect: "Adult Basic Education" and check "Short-term Vocational"; VI. A. add examples to 1., 2., & 3. "such as"; B. 2. strike "90%"; 3. add: "and lab work as discussed above."</p>
<p>#P06-10-18-29 ACBO 9210 "Income Tax Prep: Intro" (Noncredit) New permanent course</p>	<p>Approved with stipulations: Proposal Form, State Chancellor's Info Funding Area: deselect: "Adult Basic Education" and check "Short-term Vocational" and in Methods of Measuring Student Achievement, check: "Quizzes"; VI. A. add examples to 1. & 2. "such as"; B add: "3. Class assignments and lab work as discussed above." add "4. Class participation and attendance."</p>
<p>#P06-10-18-30 ACBO 9213 "QuickBooks, A/P, & A/R" (Noncredit) New permanent course</p>	<p>Approved with stipulations: Proposal Form, State Chancellor's Info Funding Area: deselect: "Adult Basic Education" and check "Short-term Vocational"; and in Methods of Measuring Student Achievement, check: "Quizzes"; VI. A. add examples to 1. & 2. "such as"; B. 2. add "and attendance." add: "3. Class assignments and lab work as discussed above."</p>
<p>#P06-10-18-31 ACBO 9214 "QuickBooks: Payroll" (Noncredit) New permanent course</p>	<p>Approved with stipulations: Proposal Form, State Chancellor's Info Funding Area: deselect: "Adult Basic Education" and check "Short-term Vocational"; and in Methods of Measuring Student Achievement, check: "Quizzes"; VI. A. add examples to 1. & 2. "such as"; B. 2. add "and attendance." add: "3. Class assignments and lab work as discussed above."</p>
<p>#P06-10-18-32 COMP 9942 "Microcomputer Lab" (Noncredit) New permanent course</p>	<p>Approved with stipulations: Proposal Form, State Chancellor's Info Funding Area: deselect: "Adult Basic Education" and check "Short-term Vocational"; Methods of Measuring Student Achievement: deselect: "Class assignments" and "Laboratory work"; II. F. strike: "A, B, C, or"; III. 2nd sentence: insert "Business Department" after "other"; IV. insert "Business Department" after "other"; insert: "Business Department" after "specific"; VI. change B. to read: "Evaluation: Attendance" and renumber; "C." Textbooks...assignments"</p>
<p>#P06-10-18-33 COMP 9943 "Special Projects Using Publisher" (Noncredit) New permanent course</p>	<p>Approved with stipulations: Proposal Form, State Chancellor's Info Funding Area: deselect: "Adult Basic Education" and check "Short-term Vocational"; in Methods of Measuring Student Achievement: deselect Examinations, Laboratory work, Class participation, and Attendance; V.C.2. spelling: Craigslist not Craigislist</p>
<p>#P06-10-18-34 COMP 9944 "Adobe Acrobat Professional" (Noncredit) New permanent course</p>	<p>Withdrawn from the agenda</p>
<p>#P06-10-18-35 COMP 9945 "PhotoShop Elements, Level I" (Noncredit) New permanent course</p>	<p>Withdrawn from the agenda</p>

#P06-10-18-36 COMP 9947 "File Management for Windows" (Noncredit) New permanent course	Withdrawn from the agenda
#P06-10-18-37 COMP 9948 "Adobe Acrobat Professional Basics" (Noncredit) New permanent course	Withdrawn from the agenda
#P06-10-18-38 COMP 9949 "Dreamweaver I" (Noncredit) New permanent course	Approved with stipulations: IDST Dept. sign-off; Proposal Form, State Chancellor's Info Funding Area: deselect: " Adult Basic Education " and check "Short-term Vocational"; III. strike the last sentence; IV. A. insert "Navigate Dreamweaver" after "the"; VI. B. add: "3. Class participation and attendance." and "4. Lab assignments as described above."
#P06-10-18-39 COMP 9950 "E-mail Writing" (Noncredit) New permanent course	Approved with stipulations: Proposal Form, State Chancellor's Info Funding Area: deselect: " Adult Basic Education " and check "Short-term Vocational"; in Assessment of Course Effectiveness, deselect: Student satisfaction , check: "Standardized instrument measuring student subjective opinion" VI. A. add: "4. Lab assignments such as:" and give examples; VI. B. add: "1" before "Students"; add: "2. Class Participation and attendance." add: "3. Class assignments and lab work as described above."
#P06-10-18-40 COMP 9951 "PowerPoint" (Noncredit) New permanent course	Approved with stipulations: Proposal Form, State Chancellor's Info Funding Area: deselect: " Adult Basic Education " and check "Short-term Vocational"; VI. A. 2. & 3. add: "lab assignments such as:" and give examples; VI. B. add: "3. Attendance and class participation." and "4. Lab assignments as described above"
#P06-10-18-41 COMP 9952 " Internet & E-mail " "Internet & E-mail for the Business Office" (Noncredit) New permanent course	Approved with stipulations: Proposal Form, State Chancellor's Info Funding Area: deselect: " Adult Basic Education " and check "Short-term Vocational"; I.D. add "for the Business Office"; VI. A. add: "4. Lab assignments such as:" and give examples; VI.B. add "3. Attendance and class participation." and "4. Lab assignments as described above"
#P06-10-18-42 SECY 9401 "Business English I" (Noncredit) New permanent course	Approved with stipulations: Proposal Form, State Chancellor's Info Funding Area: deselect: " Adult Basic Education " and check "Short-term Vocational"; VI.A. add "3. Lab assignments such as:" and give examples; VI.B. add: 4. Class participation and attendance." add: "5. Lab work and class assignments as described above."
#P06-10-18-43 SECY 9402 "Business English II" (Noncredit) New permanent course	Approved with stipulations: Proposal Form, State Chancellor's Info Funding Area: deselect: " Adult Basic Education " and check "Short-term Vocational"; VI.A. add "3. Lab assignments such as:" and give examples; VI.B. add: 4. Class participation and attendance." add: "5. Lab work and class assignments as described above."

#P06-10-18-44 SECY 9403 "Business Communication" (Noncredit) New permanent course	Approved with stipulations: Proposal Form, State Chancellor's Info Funding Area: deselect: " Adult Basic Education " and check "Short-term Vocational"; VI.A. add "3. Lab assignments such as:" and give examples; VI.B. add: 4. Class participation and attendance." add: "5. Lab work and class assignments as described above."
#P06-10-18-45 SECY 9405 "Customer Service Skills" (Noncredit) New permanent course	Approved with stipulations: Proposal Form, State Chancellor's Info Funding Area: deselect: " Adult Basic Education " and check "Short-term Vocational"; VI.B. add: "1." before Independent Project; add: "2. Class participation and attendance."; add: "3. Class assignments as described above."
#P06-10-18-46 SECY 9406 "Keyboarding: Quick Course" (Noncredit) New permanent course	Approved with stipulations: Proposal Form, State Chancellor's Info Funding Area: deselect: " Adult Basic Education " and check "Short-term Vocational"; V.A. strike " 2. Home Row " and renumber; V.B. correct numbering: 1,2,3; VI.A.1.&2. add: "out of class lab" and "in class" as appropriate; VI.B. add "1." to "Student progress..."; add: "2. Class participation and attendance" and "3. Lab work as described above".
#P06-10-18-47 WOPR 9487 "Word: Tables" (Noncredit) New permanent course	Approved with stipulations: Proposal Form, State Chancellor's Info Funding Area: deselect: " Adult Basic Education " and check "Short-term Vocational"; Methods of Measuring Student Achievement deselect: all, only select: "Other".
#P06-10-18-48 WOPR 9488 "Word: Templates & Forms" (Noncredit) New permanent course	Approved with stipulations: Proposal Form, State Chancellor's Info Funding Area: deselect: " Adult Basic Education " and check "Short-term Vocational"; Methods of Measuring Student Achievement deselect: all, only select: "Other".
#P06-10-18-49 WOPR 9998 "Word: Mail Merge" (Noncredit) New permanent course	Approved with stipulations: Proposal Form, State Chancellor's Info Funding Area: deselect: " Adult Basic Education " and check "Short-term Vocational"; Methods of Measuring Student Achievement deselect: all, only select: "Other".
#P06-10-18-50 WOPR 9999 "Word: Styles & Macros" (Noncredit) New permanent course	Approved with stipulations: Proposal Form, State Chancellor's Info Funding Area: deselect: " Adult Basic Education " and check "Short-term Vocational"; Methods of Measuring Student Achievement deselect: all, only select: "Other".
Proposals from the Computer Science Department (Tom Boegel)	
#P06-10-18-51 CS ORAX "Oracle and XML" (1 unit) New experimental course	Approved
#P06-10-18-52 CS ORBX "Oracle Object-Relational Database Concepts" (1 unit) New experimental course	Approved
Proposals from the Fashion Department (Diane Green)	
#P06-10-18-53 FASH 45A 45B "Advanced Image Consulting" (3 units) New permanent course	Approved with stipulations: I. C. FASH 45B; II. C. add Prerequisite: FASH 45

#P06-10-18-54 FASH 56 "Fashion Writing & Publicity" (3 units) New permanent course	Approved with stipulations IV. B. Select to Identify; VI. A. a. spell out: "Daily News Record"; b. strike " to you "; change 3. to b. and reformat; B. 2. after final, insert "student generated".
Proposals from the Child Development and Family Studies Department (Stephen Rico)	
#P06-10-18-55 CDEV 41V "Exploring Math in Family Child Care" (1 unit) New permanent topical course	Approved.
#P06-10-18-56 CDEV 41W "Exploring Science in Family Child Care" (1 unit) New permanent topical course	Approved with stipulations: signoffs from the following departments: Astronomy, Earth Science, & Physics
Proposals from the Matriculation Office (Carl Jew and Kitty Moriwaki presenting subcommittee recommendations for Prerequisites, Corequisites and Advisories)	
ITEM	ACTION
Automotive Technology Department (Ben Macri)	
#M06-10-18-01 MOTO 81 "Fuel, Lubrication and Cooling" Prerequisite: MOTO 60 "Intro to Motorcycle Mechanics" <i>or</i> MOTO 80 "Intro: Motorcycle Design/Maintenance"	Approved
#M06-10-18-02 MOTO 84 "Engine Theory" Prerequisite: MOTO 60 "Intro to Motorcycle Mechanics" <i>or</i> MOTO 80 "Intro: Motorcycle Design/Maintenance"	Approved
#M06-10-18-03 MOTO 86 "Motorcycle Engine Overhaul" Prerequisite: MOTO 60 "Intro to Motorcycle Mechanics" <i>or</i> MOTO 80 "Intro: Motorcycle Design/Maintenance"	Approved
English as a Second Language Department (Greg Keech)	
#M06-10-18-04 ESL 23 "Health Professionals: Communication & Careers B" Prerequisite: ESL 120	Approved
Radiologic Sciences Department (Kyle Thornton)	
Prerequisite to Diagnostic Medical Imaging Program and Radiation Oncology Technology Program #M06-10-18-05 Program Prereq: ENGL 93 "Introduction to Academic Reading and Writing" <i>or</i> ENGL 94 "Intermediate Training in Expository & Argumentative Reading & Composition" <i>or</i> ESL 82 "Advanced Composition" <i>or</i> ESL 160 "High-Advanced Academic ESL"	Approved
#M06-10-18-06 DMI 54 "Vascular and Interventional Procedures" Corequisite: DMI 65 "Advanced Imaging Procedures" <i>and</i> DMI 66 "Clinical Education in Diagnostic Medical Imaging"	Approved
#M06-10-18-07 DMI 55 "Skull Radiography and Research Project" Corequisite: DMI 63 "Intermediate Diagnostic Procedures" <i>and</i> DMI 62/64 "Clinical Education in Diagnostic Medical Imaging"	Approved
Informational items from the Art Department (Maria Cheremeteff)	
#I06-10-18-01 ART 150A "Fine Arts Printmaking" (3 units) Course revision	
#I06-10-18-02 ART 150B "Fine Art Intaglio Printmaking" (3 units) Course revision	
Informational item from the Theatre Arts Department (Gloria Weinstock)	
#I06-10-18-03 TH A 19 "Latin American Theater" (3 units) Course deletion	

Curriculum Committee (continued)

Informational items from the Licensed Vocational Nursing Department (Chita Torres)	
#I06-10-18-04 VOCN 35A “Vocational Nursing/Psycho-Social” (2 units) Course deletion	
#I06-10-18-05 VOCN 35B “Vocational Nursing/Advanced Medical-Surgical” (12 units) Course deletion	
#I06-10-18-06 VOCN 35C “Vocational Nursing/ Community Health” (2 units) Course deletion	
#I06-10-18-07 VOCN 35D “Vocational Nursing/Advanced Skills” (1 unit) Course deletion	
Informational item from the Computer Networking & Info. Tech. Department (Carmen Lamha)	
#I06-10-18-08 CNIT 212 “Cisco Wireless” (3 units) Revisions of course number and title from CNIT 110 “Wireless Enterprise”	
Informational items from the Interdisciplinary Studies (IDST) Department (Lauren Muller)	
#I06-10-18-09 IDST 29 “Introduction to Islam” (3 units) Revision of course title from “Islam: Principles and Practices”	
#I06-10-18-10 IDST 37 “Racial and Ethnic Groups in the United States – A Comparative Survey” (3 units) Revision of course title from “Ethnic Minorities in the United States”	
ADJOURNMENT	4:55 PM
ROLL	
Present: Leonard Arnold, John Batty-Sylvan, Tom Boegel, Barbara Cutten (Chair), Bob Davis, Brian Ellison, Ray Gamba, Theresa Gensler, Steven Glick, Joann Hendricks, Maria Heredia, Veronica Hunnicutt, Carl Jew, Robin Kaneshiro, MaryLou Leyba, Muriel Meunier-Fiebelkorn, Todd Rigg, Bruce Smith, Debra Stewart, Mo-Shuet Tam.	
Excused: Benjamin Bacsiera, Thomas Hetherington, Sirous Monajami, Ni Peterkofsky	
Absent: Jessalyn Gagui	