



COLLEGE CURRICULUM COMMITTEE

Meeting Minutes – September 7th, 2005 (Approved)

Call to order	1:45 PM
Announcements	Committee Chair John Odell reported that new forms, reflecting language changes made last Academic Year, are now online. He also reported that there are five vacancies on the Committee, and urged members to help recruit.
NEW BUSINESS	
ITEM	ACTION
Seating of reappointed members	Barbara Cutten (Business) and Theresa Gensler (Physical Education and Dance) were seated to new 3-year terms (2008).
Information Item	Dean Brian Ellison handed out three new pamphlets that he prepared over the summer. Their topics are: How to Create a Course Outline, The Fundamentals of Developing a Major, and the Curriculum Development Process.
Information Item	Odell reported on this summer's Curriculum Institute, including items concerning Distance Ed., Prerequisites, Disciplines, and Curriculum Management Software.
Information Item	Ellison and Odell conducted a brief review of the Course Outline Template.
Discussion Item	Now that Curriculum Review as part of Program Review has been established as an institutional goal, the Committee discussed how best to implement it. As background, Ellison provided the Committee with two Self Study Frameworks and the Program Review schedule. Odell and Ellison will work on guidelines to be presented to the Committee at a later date.
Discussion Item	Odell outlined for the Committee the two approaches being considered for implementing the Information Competency Graduation Requirement, and the impact of each on the Committee's work.
Discussion Item	The issue of whether language concerning multiculturalism should be part of the Curriculum Handbook was discussed. The sense of the Committee appeared to be to await guidance from the Academic Policies and Diversity Committees.
Discussion Item	The issue of signatures on Outlines was discussed. The sense of the Committee appeared to be to leave things as they are.
ADJOURNMENT	2:55 PM
ROLL	
Present: John Batty Sylvan, Tom Boegel, Barbara Cutten, Bob Davis, Brian Ellison, Ray Gamba, Theresa Gensler, Maria Heredia, Thomas Hetherington, Sirous Monajami, John Odell (Chair), Todd Rigg, Bruce Smith, Debra Stewart, Mo-Shuet Tam.	
Absent: Nicholar Chang, Terry Hall, Veronica Hunnicutt, MaryLou Leyba-Frank.	
Excused: Muriel Meunier-Fiebelkorn.	