

Proposal – Revision of Distance Education Section

Course Identifier (prefix & number/letter):

Implementation date (term, year):

If this course has multiple Distance Education Addenda, please specify which one is being revised:

Outline Date

Please check one of the following:

- The outline for this distance education course has been updated within the last five years.
- The outline for this distance education course will be updated within the following term.

Standards

Department Chairs, please initial:

_____ Students are required to spend an amount of time engaged in a combination of distance- and face-to-face instruction equal to the amount of time specified in the course outline of record.

Signatures

Department Chair:

TMI Coordinator:

School/Division Dean:

Curriculum Chair (upon
Committee approval):

Submission Instructions

Prepare:

- 1) this form,
- 2) the Distance Education addendum, and
- 3) the current course outline of record

Revisions of Distance Education Addenda may be Proposal Agenda Items (28 copies) or Informational Agenda Items (1 copy). Consult with the Curriculum Committee chair prior to making copies.

Submit to the Curriculum Office, Cloud 308E.

Curriculum Office / Office of Instruction (use only)

Submission Date:

Agenda Number:

Banner/Catalog Entry Date: