

CURRICULUM COMMITTEE

www.ccsf.edu/cc

OFFICE OF
INSTRUCTION

**NEW DISTANCE
EDUCATION
SECTION**

Proposal - New Distance Education Section

Course Identifier (prefix & number/letter):

Implementation date (term, year):

Outline Date

Please check one of the following:

- The outline for this distance education course has been updated within the last five years.
- The outline for this distance education course will be updated within the following term.

Standards

Department Chairs, please initial:

_____ Students are required to spend an amount of time engaged in a combination of distance- and face-to-face instruction equal to the amount of time specified in the course outline of record.

Signatures

Department Chair:

TMI Coordinator:

School/Division Dean:

Curriculum Chair (upon
Committee approval):

Submission Instructions

Prepare 28 collated and stapled copies of:

- 1) this form,
- 2) the Distance Education addendum, and
- 3) the course outline of record

Submit to the Curriculum Office, Cloud 308E.

Curriculum Office / Office of Instruction (use only)

Submission Date:

Agenda Number:

Banner/Catalog Entry Date: