Student Preparation and Success Committee (SPSC)  
October 26, 2009  
Minutes

Attended: * Fred Teti, Madeline Mueller, Kristina Whalen, Sharon Donovan, Peter Stoffers, Lindy McKnight, Carl Jew, Anne Van Derslice, Ellen Wall, Ted Alfaro, Sharon Nunley, Hal Huntsman, Rod Santos, Francine Bodenski, Roland Montemayor

I. Minutes: Two small changes were made to the September minutes. A concern about quorum was expressed by Hal Huntsman and a discussion followed. Anne VanDerslice reported that the Shared Governance website still lists the names of two members that have resigned (Jack Sugawara and Rita Grove). Hence, the number needed to reach quorum at the last two meeting was 6 and not seven. The minutes were approved. Whalen agreed to bold the voting members in the minutes so quorum numbers are less confusing.

II. Meeting Times: Both the September and October meeting dates were changed from the dates approved last spring. McKnight noted that changing the dates creates hardships and asked that we maintain the next meeting date as November 16th. We committee agreed to secure the spring 2010 meeting dates at the November meeting.

III. Scholarship Program: Roland Montemayor circulated and elaborated on the 5 goals of the scholarship program. These goals will assist in the disbursement of 13 million dollars of scholarships and provide donors with a way to better access information about the donor’s account. The goals were also implemented to reduce unused money. Montemayor circulated a Scholarship Fact Sheet. The Scholarship Office is attempting to better educate students about the relationship between financial aid and scholarships. In particular, student’s scholarships cannot exceed the unmeet need calculation or the money will have to be paid back. Montemayor will submit to the committee an overview of the last ten years so that SPS can look at student growth. It was decided that a report about CalWorks will be given at a later meeting. Ellen Wall, chair of the scholarship sub committee, reported that Title 5 dictates that faculty must take ownership of the scholarship process. She has been working with the Scholarship Office to ensure that faculty is responsible for the process.

IV. Graduation Ceremony Sub Committee: Rod Santos reported that his position will no longer handle graduation past the 2010 graduation. The Student Development Office is being restructured. The Dean of Student Affairs will not be staffed and student activities will be folded into Public Information. Dean Santos reported that the cost of hosting the 09 graduation was complicated by the cost of laying a floor on the Wellness Center gymnasium. Santos believed he was splitting the cost of the floor with the Fashion Dept. but that did not occur. As such, the costs for 2010 must be reduced. The subcommittee met in September and the football field was selected as the site for spring 2010 graduation. The cost of the ceremony will be less since all district equipment, such as seating, will be used. Whalen
asked about the results of the satisfaction survey distributed at last year’s graduation. Santos reported that students enjoyed having the graduation on site. Students only indicated significant dissatisfaction with two aspects of graduation: the sound system and keynote speaker. Whalen noted that the speech department would be happy to assist any keynote speaker. Santos reported that a likely, but unconfirmed, speaker for Spring 2010 is Dr. Jill Biden, community college professor and wife of the Vice President.

V. **Student Equity sub committee:** It was reported that currently three members sit of the SE subcommittee: David Yee, Fred Teti, and Madeline Mueller. Members of the sub committee clarified the difference between the sub committee’s Student Equity Report and the Student Achievement Gap and Social Equity Report. The latter report is the purview of the Chancellor. Mueller noted that the document suggests that it too must go through the channels of Shared Governance. The first report can now be accessed by the committee. Huntsman stated the SPS committee is charged with making suggestions after the data has been processed. Bodenski and others urged the committee to vet the data. For example, it has no reference to SES and its definition of success may be limiting. Stoffer inquired about how or if the state will require us to deal with larger groups even if we identify inequity in a smaller group. Further inquiry was needed. Teti noted that the larger document has more breakdowns in data. Mueller noted that white students are not located in many of the charts. Since quorum issues at the May meeting lingered, the committee re-voted to accept the change in the composition of the committee and to strike the second purpose of the committee listed on the May 18th minutes. The changes are as follows:
The committee is comprised of 7 faculty members, 2 administrators, 2 classified employees, and 2 students. The purpose of the subcommittee is to advise on student equity policy/ issues, including the Student Equity Plan and the Student Achievement Gap and Social Equity Report.

VI. **Resignations.** Anne VanDerslice announced that she will need to resign as chair of Student Prep and Success and possibly the committee due to her overwhelming responsibilities on four different campuses. In November, the committee will need to elect a new chair or co-chair. VanDerslice said she will follow up on the resignation of Grove and Sugawara and ask Gabor to remove their names from the committee website listing.

* Bold indicates voting member