PROGRAM REVIEW COMMITTEE
Minutes
March 26, 2001

Present: Handler; Armstrong; Podenski; Schaeffer; Gabriner
Absent: Starr; Jenkins; Lin; Cabral

1. Hotel and Restaurant Department report

Concerns were expressed regarding
   1. Lack of student graduate tracking system
   2. Enrollment declines
   3. Falling graduation rates
   4. Significant student dissatisfaction with the program
   5. Weak goals for six year plan
   6. Confusion over revamped curriculum as to what was new and what
      had been deleted and why.
   7. No signoff from the Dean

The committee resolved to wait for the Vice Chancellor for AA to review
the report and then meet with her and AVC McGuire possibly on April 16
in late afternoon.

2. Framework for reports using accreditation studies

The committee reviewed Jim Armstrong’s proposed framework for reports
for units that already completed an accreditation study for a special
agency. Jim will draft a complete version of this framework for distribution.

3. Overdue reports

Committee members assigned to follow up with units that have overdue
reports:

Music    Jim
Film     Francine
Architecture    Jim
A/R     Sandra
Duplicating    Chris
Business    Jim
Staff Devel.    Francine
Affirmative Action    Bob
Mail Services/
   Custodial    Jim
ITS     Bob
Photography    Bob
Public Inform.     End of March
Child Devel/FS    Sandra