PLANNING AND BUDGETING COUNCIL

Minutes: August 29, 2003

Present: Lopez; Mueller; Clark; Steff; del Portillo; Kitchel; McAllister; Kendrix; Bixler; Gabriner; Vela, Griffin; Day; Goldstein.

1. Budget Update
   Vice Chancellor Goldstein and CFO Kendrix provided the report including:
   a. Review of final state community budget
   b. Impact upon CCSF budget
   c. CCSF plan to remediate budget shortfalls
   d. Review of draft annual budget for 2003/4

2. Strategic Plan Implementation Schedule
   Chancellor Day and Dean Gabriner provided an update. The PBC agreed to postpone submission of the draft implementation schedules to the Board of Trustees until its October meeting. Concerns raised regarding how to use the responsibility column in the timetable especially regarding shared governance responsibility. It was agreed to add language recognizing that the college will continue to rely upon the shared governance system in the implementation process as appropriate.

   Dr. Day proposed that a flow chart be appended to bye Implementation schedule to provide a visual for the implementation process.

3. Review of College Planning and Budgeting System
   Chancellor Day asked the PBC to address a process by which the entire college planning and budgeting system would undergo a full review this year 2003/4.

4. End of Year Assessment 2002/3
   PBC members reviewed the report.