Sustainability Subcommittee  
Minutes | October 18, 2010  

Present: Erika Delacorte, Deborah Levy, Chantilly Apollon, Michelle Gorthy, Denise Louie, Alan D’Souza, Tina Martin, Dominik Zelichowski, Zen Trenholm, Anastasia Fiandaca, Crima Pogge, Kristin Charles, Jennifer Norris, Charles Kwan, Avi Asherov, Angela Cross, Dennis Hendrickson, Carlita Martinez, David Liggett, Marci Yellin, Caroline Gibbs  

Minutes: Chantilly Apollon  

Meeting called to order at 3:10pm  

1. Vote on approving minutes by email  

Minutes will now be sent and approved through email  
- the format must be “readable” by all (i.e. pdf or rtf)  
- 3 days for comments, then minutes will be posted on College website (Shared Governance)  

2. Resolution for Strategic Plan  

- pg.2 (communication & information)...ADD: Expand online dissemination of info and college literature. Reduce paper copies as much as possible in all communications  
- pg.3 (campus facilities and communities): ADD something re: “adhering to college standards for sustainability in existing buildings”...should we say standards from sustainability plans...  
- pg.4 (diversity & inclusiveness): create structures that encourage and support participation ....diverse parts of the college community.  
- pg.6 (resources & staffing): provide centralized support and resources (and a dedicated funding stream) for the sustainability  

Motion to pass put forth by Zen - supported and passed by committee  

3. Updates  

Task Forces  

Website (Hitesh)  
- cleared for training in course management system (CMS)  
- meantime task force is communicating by email about content of website  
- it was suggested that everyone send a message to Hitesh with recommendations or input on the website (hsoneji@ccsf.edu)  

Landscaping  
- attended FRC meeting  
- compiled list of invasive plants compiled (UDSA, CA DA, CA invasive plant council, & weed management)...15 pages!!!  
- suggested we contact gardeners - remove all pampas grass (invasive species)...mentioned some locations (i.e. bookstore, side of Cloud building closest to Arts, throughout the reservoir)...In addition, a student was seen carrying cut pampas grass (seeds can disperse easily) for a floral arrangement: we need further discussion with Horticulture.  
- How can we go about implementing the part of the Sust Plan that discourages bringing invasive species to campus?
- Steven Brown is the contact person for landscaping
- Crima provided some background on the Native Plant Garden and the impact of the ADA upgrades. She also pointed out that evaluating the landscaping on campus is a large job and may not be feasible by a member of the SC.
- someone (Crima?) suggested that we invite Steven Brown to have a conversation about the situation and formulate a plan.
- there was some brief discussion about the priorities or role of the committee (i.e. do no harm, prioritizing invasive species)
- Volunteers - 2 people volunteered to be part of the conversation with Steven Brown (Angela, Anastasia) and Crima volunteered to help organize the meeting by walking campus and mapping out areas of concern

Crima:
- New native plant garden going up as we speak. Students digging, getting money, writing own grants, documenting, coming up with educating material.
- Biology Department Chair - suggested SC should put out a statement in support of Native Plant Garden

Resources/Purchasing (Chantilly & Erika)
- Kathy Hennig is an advocate in the purchasing department
- she is in charge of all purchasing approvals and works to find sustainable options for all aspects of the college
- Erika: Copying - network was removed because of cost and a filed a grievance
- The current culture at CCSF seems to not prioritize sustainability.
- How do we change the culture?

Deborah (FRC)
Issues discussed:
- FRC approved terms of our status & moving away from them as a sub committee
- landscaping - Steven Brown
- purchasing - Kathy Hennig
- waste management - still FRC
- food purchasing - no update
- energy audit (we should be able to get figures about energy use since it’s public info)
- focused on sustainability in new buildings, but no person power for old buildings
- grants, hiring a paid position

Should we make an audit more truthful - how is it done?
Deb: Yes, energy audit was done, but what next?
No one else is following through or implementing changes. Is that the sustainability committee’s role?...

Zen mentioned an organization:
UC SB - PACES - does energy & waste audits. From perspective of UC, but understand bureaucracy and communication. Have an established system and may be able to assist in implementation.

Can also do a waste audit by going through trash and assess financial impact.
Carlita:
Waste audit - monthly audits of what goes on
Pilot program - in MUB: all recycling and composting picked up by students. Training ground for future. Hired 1 new person. Working on numbers to show the $ saved from recycling. Still a lot of improvement to be done.

4. Committee Status: our position in Shared Governance

- We are currently a subcommittee of FRC
- Where do we belong?
- The committee evaluated an organizational chart of college
- A member recently spoke to Chancellor and asked if we should we be a whole new branch or level? The Chancellor suggested making a sustainability center instead.
- David Liggett - director of facilities and campus architect
  - within “government laws”...do we really have to follow this organization or can we start our own format? or are there state guidelines for the Shared Gov’nce chart?
  - sustainability crosses all lines
  - accreditation impacted by sustainability
- one idea was to have us report to board of trustees directly
- another idea suggested we fit into the college advisory section
- Kristin Charles- agreed with college advisory, i.e. diversity is similar to sustainability (and we could have subcommittees)
- Funding opportunities to change culture - paid staff!
- We need to establish communication with the unions
- concern was expressed that the sustainability committee might experience backlash similar to equity hearings
- We have to know what we want - and then ask for it

5. Introduced new attendees
A reminder that it’s easy to become a member, and non-members are always welcome to observe & participate in meetings.

6. Discussion of funding/grant possibilities

- We could write a grant for a class on auditing or project based on something like SCANS/MIP that addresses how we change people’s thinking of behavior
- “Asian Infusion model”/curriculum development model
- grant idea task force was formed - Kristin, Michelle, Angela
- Action item: Keep communicating information and ideas as we attend other committee meetings
- Action item: Jennifer Norris - (School of business), trying to start making interdisciplinary certificate programs related to business and green practices or sustainability (jnorris@ccsf.edu)

7. Flex Day workshops

- A brainstorm about what should be done for a FLEX day workshop:
• Carlita - have something in community about sustainability, people need to learn about what goes into which bin
• Zen - PACES excels in doing workshops and they could possibly come
• Hitesh/Peggy had ideas...
• Crima - sustainability plan 2 - open discussion
• Some brainstorm ideas:
  • Is it possible to write the “blurb” in a more general structure?
  • Is there any way to look at all community colleges or create a collaboration between other community colleges?
  • Is there a way to have a workshop that could get faculty to change behavior - presentation on easy changes to make at home and then in classrooms?
• A agreement on a general idea of a Part 1 & Part 2 (1 = “Paperless Classroom”, 2 = “Towards Zero Waste”), Crima and Carlita will work on the workshop descriptions and submit ASAP (they were due on 10/18)
• Should we think about doing workshops at a different time - i.e. Earth day?
• **ACTION:** Crima and Carlita will submit workshop proposals

8. **Green Corps:**

Zen & Dominik
Student Sustainability on campus
Zen discussed projects that they’ve been working on (not just student projects - all people on campus & greater community)
- what is happening on campus
- ***need for support from each of us (esp faculty and staff)***
- for those interested in each project - please sign up/contact Zen (zenryotrenholm@gmail.com)

**Farmer’s Market**
- establish a local & sustainability farmer’s market - open to Ingleside & CCSF
- meeting
- rules & regulations for farmers & market, reviewed by legal counsel and passed (with a few revisions/concerns)
- what is needed: representative (faculty/admin/classified) as a representative at meetings to ensure success
- next meeting is being scheduled
- passed around rules & regulations
- there is a person that checks and approves farmers’ markets
- insurance issue - outside organization (Pacific Coast Farmer’s Market) but we don’t want to bring in outside organization, want it to be student run
- goal = up and running in Spring Semester

**Student Food Collective**
- 1st of its kind at a JC
- precedent exists
- national organization
- students build a business proposal and run student co-op
- students work for food
- Dominick has been working closely (perhaps empty space in MUB)
- more opportunity if we focus on locations in union
- need proposal and 20 people
Space downstairs (in MUB)
- developing RFP for vendor
- 3 student reps to sit on committee
- sustainable and affordable
- Zen is on committee
- (separate from Pepsi contracts - up in January)

Urban garden
- student-run organic vegetable garden
- no course in horticulture
- native plant nursery
- fruits & vegetables
- can tie-in w/food coop and farmer’s market
- linked to sustainability plan - part 2 (curriculum)

Sustainability Conference at UCSB
- conversations about election
- workshops on sustainability
- gathered cc students
- discussed possibility of drafting a system-wide sustainability policy
- precedent done by UC system
- currently working on solar in CSU system
- paperless policy

Election
- prop 23
- alternative energy rally (power to the people)
- citizen impact
- SF dept of environment
- in amphitheater outside wellness center (November 1st)
- students involvement and collaboration with high school students

This Way to Sustainability
- large gathering (free for students)
- Chico State
- $50 for others
- November 4/5th
- conference
- November 6th - student focus

Zen expressed the desire to institutionalize these projects so that they continue after students transfer.

Crima suggested contacting Linda Bacon (Nutrition Professor) in the Biology Department)
Poll on community health = biggest problem is food - bringing a farmer’s market and these sustainable food options would be a great way to address this issue

Meeting adjourned at 4:30 pm