Sustainability Subcommittee Minutes
September 20, 2010


Minutes: Crima Pogge

Short introduction of members and guests

Reminder that listserv needs to be updated and of procedures to become a committee member. Karen Saginor (President of Academic Senate Executive Council) reminds everyone that membership in the SuSu is unlimited.

Agenda

I) (Approval of 8/23 minutes (Attached)
   • Thank you to Michelle (minutes) Jana (announcements), Alan (list of meetings), Katarina (taking over Listserv), Denise (sending links & suggestions)

II) Update from Jana: City Current accepts article on sustainability
Update from Michelle: Still working on Mission Statement
Update from Erika: Attila Gabor will add SuSu meeting to online calendar

III) Follow-up on our priorities
   i. Zen (Green Corps) updates on Green Corps activities:
      • Priority right now is “No on Prop23” campaign – both to register new voters and to educate the public;
      • 4 hours tabling got 10 new voters registered and 50 to pledge to vote no on Prop 23;
      • proud of bringing in new recruits to campaign work;
      • CCSF (Green Corps) will be one of the host sites for a campaign training for UC Davis, SF State, CCSF, and DeAnza college;
      • Zen will email registration to committee members so that members can advertise this event;
      • more events will follow.

Hitesh: is planning a debate on Prop23 and is seeking feedback on opening it up to broader audience – committee is favorable and suggests contacting the Speed Slam organizer, having it broadcasted, and for outside organizations to be involved.

Dominik (Green Corps) updates on the Farmer’s Market project
   • First market on Oct. 6 might still happen
   • Policy is waiting on word from Peter Goldstein
   • Only few farmers committed, as it is difficult to get commitment without a policy in place
   • Should market not happen, at least tabling, music etc. as promotion will happen this semester
Dominik updates on Student Food Coop – he spoke with Dean Laurie Scolari, who is in favor of the project

ii. Deborah updates on Sustainability Plan Part 2:
   - Plan part 2 is not moving forward at this point, partially, because it is not assigned to any administrator;
   - It will be up to the committee to work on a draft that can make the rounds
   - **We’d like 2-3 SuSu members to work with AS Exec Council members on this**

Karen suggests to recruit help from the Academic Senate Executive Council by making an announcement at the next meeting. **Crima volunteers to make this announcement.**

Jana suggests to model the structure of infusing curriculum with sustainability after the SCANS project that was in place under Dean Handler.

iii. Sustainability Plan Part I: Implementation
   - Deborah presents issues and suggests forming task forces
   - Crima voices concern that this committee is a subcommittee of FRC which is supposed to oversee the implementation
   - Karen reminds everyone that all shared governance committee meetings are open to all
   - Veronica advises to touch base with people that have authority over a task to ensure collaboration
   - Michelle reports that there was an energy audit at CCSF some years ago and that grant money is available for such audits for community colleges;
   - Peggy states that biggest opportunity for savings lie in energy use and that grant money could help overcome the problem of upfront costs
   - The list of possible task forces was reduced to the following, for which volunteers signed up:

   **Reduced use of plastic water bottles:** Crima, Anastasia, Carol F
   **Landscaping**
   **Purchasing of paper and other supplies**
   **Waste Management (compost monitors, etc)**
   **Food Purchasing**
   **Energy Audit**

   Jana suggests involving Board of Trustee members in these task forces, e.g., Milton Marks for Purchasing and John Rizzo in the water bottle task force. **Anastasia will contact Rizzo** for the bottle issue, and **Deborah or Erika will contact Marks.**

Erika and Deborah are starting the process of making their (the ESL) department more sustainable by looking at purchasing practices, discussion of sustainability at a department meeting, and sharing ways to reduce paper use (e.g., changing margins, using ecofont, use email, etc.). This process could serve as a model for other departments.

iv. Increase visibility of Committee
• Alan reports on his list of committee meeting times and locations, an updated list will be sent out, times and minutes are posted on CCSF website (go to about -> Shared Governance -> Index)

Everyone was asked to email Deborah or Erika with any listed meetings they can attend

Crima asks whether representation at the Associate Student Council is desirable – this will be discussed at the next meeting

Jana is the only faculty member in the Parking and Transportation committee, but can rarely attend. **Hitesh, Dominik and Joy show interest in becoming members**

• Erika updates on website: According to Francine Podenski the new system, CMS, to put up content is very easy to use, the problem is to find a location in the architecture of CCSF’s new web site. She suggests as the ideal location a link under the “About” button on the main page. If this is not feasible, a link from the shared governance page could be installed.

A task force to create new website is formed with Hitesh, Peggy, Kurt Robinson (ESL – can’t attend SuSu), and Abel

IV) Karen reports on Strategic Plan and emphasizes that this is an important document for future funding. She has handouts about the context of the strategic plan and the draft of priorities, both available at [http://www.ccsf.edu/Offices/Research_Planning/StrategicPlanning2010.htm](http://www.ccsf.edu/Offices/Research_Planning/StrategicPlanning2010.htm). There are three ways to comment on the draft: email Pam Mery at pmery@ccsf.edu; send comments via Karen, or discuss comments and write a resolution from the SuSu.

The committee comments favorably on the fact that sustainability is mentioned on all but one of the priority categories. The following comments were made:

1. Pg 2: In #III, add: Expand online dissemination of information and college literature. Reduce paper copies as much as possible in all communications efforts.
2. Pg 3: Add something about “adhering to College standards for sustainability” in existing buildings as well as new
3. Pg.4: Change #V: Create structures that encourage (solicit?) and support participation in CCSF’s sustainability efforts from diverse parts of the student community.
4. Pg. 6: Change #VI: Provide centralized support, and create a dedicated funding stream for the College’s sustainability efforts.

Attendees were asked to review the plan and comments, so that we can vote on a group resolution at October’s meeting.

V) Next Steps/ Action Items

• Confirm next meeting: Oct 18, 3-4:30, same place (MUB 298)
• Vote on resolution regarding Strategic Plan
• Reconstruct listserv from scratch, if anyone knows of anyone who’d like to be on the listserv, email Deborah or Erika.