Program Review Committee (PRC) Meeting
April 9, 2012, 3:30, MUB-39

PRC Members in Attendance: Loren Bell, Tom Blair, Malinda Pauly, Peter Goldstein, Francine Podenski, Lee Vogt
Resource People: Monika Liu, Pam Mery

1. Minutes from 3/12/12 meetings were approved.

2. WASC Suggestions, Linking PR and Planning and Budget
   - concerns with connecting PR to CPBC
   - pleased with PR process and suggests using PR to assist in developing school-wide and master plans
   - Ideas for presenting/linking to CPBC
     - synthesize all Subcommittee Overview reports into similar format/tone
     - keep presentations as two meetings (one intro, one detailed)
     - present details, including priority lists and recommendations, to CPBC by school rather than by unit
     - include the priority lists prepared by school Deans (as reference to come back to when funds available), to be included in CPBC minutes
     - some other institutions have separate Planning and Budget committees—though this model would be difficult here
     - form an ad hoc joint work group between some PRC and CPBC members to facilitate and prepare discussion for PR presentations
   - during off PR years, prepare ‘Status Reports’, which would include Deans’ updates from previous PR
   - Discussion of SLO Development
     - WASC has some concerns with development of SLO’s throughout college
     - there is now a formalized SLO ad hoc committee formed by Academic Senate
     - though there could be stronger language requesting comments and updates of SLO’s in the PR, PRC shall not supervise the progress of SLO development—will rely on administrators
     - PRC will defer to SLO committee to guide the documentation process
     - Deans could include SLO updates in their PR report
     - Pam will attend SLO committee and request guidance with regard to PR template

3. Feedback on Program Discontinuance Procedures
   - Academic Senate reviewed document: requested language defining ‘defunding’
     - favor process in which a de-funded program could be return to funded status more easily than if discontinued
   - no feedback from unions at this point

4. Discussion of PR Outcomes
   - refer to document ‘Program Review Committee (PRC), Preliminary Report on Resource-Related Outcomes for FY 2011-2012 (March 21, 2012-DRAFT), will refer to this report as a ‘Status Report’ to CPBC
   - prolog will be added as well other clarifications and minor updates
   - to be presented to CPBC April 17 (plan to present Deans’ reports to CPBC May 1)

5. Timeline for 2012-2013
• working with ITS to get data out to units in July for edits, publish data in September
• PRC committee could do first reading of PR in spring, then review reports in detail in fall, this would extend the review process/allow more time
  o schedule would be as follows: Fall year 1, units write/submit PR; Spring year 1, school Deans submit updates, PRC first reading; Fall year 2, PRC reviews PR’s in depth; Spring year 2, PRC presents to CPBC

The next meeting of the PRC April 23, 2012 at 3:30-5:00 pm, MUB 39.

submitted by MP; approved by the PRC committee May 14, 2012.