Program Review Committee (PRC) Meeting
February 14, 2011, 3:30, C339

PRC Members in Attendance:  Loren Bell, Alice Murillo, Peter Goldstein, Malinda Pauly, Tom Blair, Monika Liu, Michele Jacques
Resource People:  Tom Boegel, Karen Saginor
Guests:  Fred Chavaria, Lee Vogt, Pam Mery,

1. Discussion of Report from PRC to CPBC
   • presentation to CPBC will be strategic and student-focused, focused on efficiency and urgency
   • consists of the following items: overview of PRC and purpose, themes identified in PR’s, requests, plans for next year including recommendations to units and from CPBC
   • subcommittee schedule presentations to PRC March 7 and 14, PRC presentation to CPBC April 11 (may use April 26 meeting for follow up)

Schedule for Subcommittee Reports
   • March 7: Business, Heath/PE, Liberal Arts, Instructional Support, Student Development
   • March 14: Behavioral/Social Sciences, International/ESL, Science/Math, Campuses, Finance/Administration

   PR subcommittee members/readers
   • motion made to changes to language with Academic Senate to "unlimited membership" with respect to subcommittee members (MP), motion seconded (MJ)
   • subcommittee chairs will need to recruit their own members

2. Program Review System
   • refer to handout outlining current PR System, from 2009/2010 year, collect suggestions for the 2011/2012 year
   • change term PBC to CPBC
   • discussion regarding need for clear, transparent view of how budget decisions will be made: by CPBC, FPAC, space allocations, Perkins...
   • note: budget and other data are available elsewhere--not just collected for/by PR

3. Subcommittee Worksheets
   • all readers (subcommittee members) names should be on review forms
   • look for efficiencies within units, shifting of resources for efficiency
   • PR documents will be available on new website next Friday: unit review form, subcommittee overview sheet
   • blank forms can be downloaded, completed forms uploaded on website
   • school Deans can check units progress
   • some units still need SLO’s feedback

4. Transition from Annual Cycle to Two-Year Cycle
   • was discussed at College Council meeting
   • 2011/2012 year will begin the two-year cycle
   • recommend discussion/approval at Academic Senate, then CPBC

The next meeting of the PRC February 28, 2011 at 3:30-5:00 pm.