Program Review Committee (PRC) Meeting
February 8, 2010, 3:30, C334

PRC Members in Attendance
Alice Murillo, Loren Bell, Malinda Pauly, Francine Podenski, Peter Goldstein, Lindy McKnight, Jorge Bell, Maria Heredia

Guests/Resources:
Tom Boegel, Pam Mery, Carl Jew, Dennis Piontkowski

1. PRC meeting minutes from Oct.26, Nov.9, Nov.23, and Dec.14, 2009 were approved.

2. Review of PR form and VCSD and VCFA programs, and Categorical programs:
   - Pam provided a list of programs that will undergo review.
   - The PR form needs different/parallel questions to #6 and #7 for VCSD and VCFA programs and campuses.
   - Discussed the previous review process for categorical programs: attached financial statements to the large report submitted to the state every year.
   - Comment: the new PR process is more about the narrative and self-reflection.

3. Program Review Web Resources:
   - There is a Web Landing Page which contains a glossary, student demographics, college demographics, master plan/links, drafts of environmental scan.
   - Web page is not yet linked under Research and Planning page.

4. Program Review Subcommittees:
   - Instructional 1: Loren - due Apr. 19
   - Instructional 2: Peter - due Apr.19
   - Finance and Administration: Francine, Attila - due Mar.1
   - Retention and Instructional Support: Tom, Michelle - due Mar.1
   - Campuses: Malinda, campus Dean - due Mar.1
   - Student Development: Maria, Jorge - due Mar.18
   - Chancellor: Alice, Lindy - due Mar.8

5. Program review timeline:
   - DCC proposes a delay to timeline because of chairs responsibilities in March
   - Comments: work done toward SLO's for that year not useful (some done for VTEA), compromise between DCC's request and March 1, focus on doing SLO's first and submitting remainder of PR form later
   - Alice will request to receive SLO information (#6,7, attachments A,B) by March 1 and the remainder to Deans by Apr.19, Deans will submit reports to Alice by Apr.26.
   - Subcommittees will review PR forms Apr. 29-30 and May 6-7

6. We will attempt to hold a joint PRC/SLO Task Force meeting to discuss SLO review/assessment responsibilities, Feb 18 or Mar 18.

7. Alice provided a draft of the Accreditation Follow-up Report for WASC (March 2010).
   - Suggestion of small changes in order of "Integration..." paragraphs on page 10 and wording on page 11.
The next meeting of the PRC is scheduled for February 22, 2010 at 3:30-5:00pm, Cloud 334.

submitted by MP

approved April 26, 2010