MINUTES
College Planning and Budgeting Council
Minutes for Tuesday, April 3, 2012

Members Present: John Bilmont, Tom Boegel, Attila Gabor, Peter Goldstein, Maria Heredia, Alisa Messer, Madeline Mueller, Francine Podenski, James Rogers, Karen Saginor, Jane Sneed

Resources Present: Monika Liu, Phyllis McGuire, Lindy McKnight, David Yee

Guests Present: Pamela Mery, Darlene Alioto, Jorge Bell, Loren Bell, Tom Blair, Lenny Carlson, Kristin Charles, Annie Chien, Terence Chuck, Jim Connors, Kit Dai, David Dore, Karl Gamarra, Bill Goodyear, Terry Hall, Keith Hammerich, E. Simon Hanson, Carl Jew, Carmen Lamha, Muriel Parenteau, MaryLou Leyba, Joanne Low, Roland Montemayor, Alice Murillo, Andrea Niosi, Vince Paratore, Tannis Reinhertz, Fabio Saniee, Angela Thomas, Chita Torres, Edgar Torres, Rosario Villasenen, Lee Vogt, Kathy White

1. Approval of Minutes – March 20, 2012 Minutes approved as submitted.

2. Budget Update
   
   FY 2011-12 Budget & Mid-Year Deficit – A brief update was provided. The independent audit disallowed $255k for 354 Credit FTES. This affects both 2010-11 and 2011-2012. $2M or more from reserves this fiscal year would mean none could be used next fiscal year. Changes to Health Service calendar make estimates difficult.

   Regarding savings through possible Campus Closures, the finances can be complicated. For example, the College receives money from the state (Foundation Grant) just for having Southeast. Castro is the only campus not offering summer classes on site. Several Chinatown/North Beach addresses will be retired when the new campus is opened (e.g., 940 Filbert, First Baptist, Maintrain, Marina).

   Regarding Childcare Centers, Grace is being closed. While the center costs more than $500k, savings will be less than $500k. Students are being accommodated elsewhere.

   The Cafeteria is reducing days and hours of operation for significant savings, with some deficit remaining.

3. CPBC Workgroup Updates
   
   Two workgroups provided substantial updates. The Non-instructional Assignments workgroup distributed a new coding system. Old codes were not sufficiently meaningful or consistently employed. New coding system clearly indicates contractual versus non-contractual.

   The Grants and Fundraising workgroup shared a Summary Data Sheet dated March 12th which includes total restricted funds by source, as well as the number of classified and faculty employees fully or partially paid using restricted funds. A one-page overview titled “Why Pursue Grants?” was also distributed.

4. Planning Update – A revised annual planning Gantt was distributed.

5. Discussion of two RN and two LVN faculty positions – These four replacement positions are critical to survival of the nursing departments.

   Approved two RN and two LVN positions for fall 2012.