Minutes HEALTH AND SAFETY SUBCOMMITTEE
Ocean Avenue Campus, Room HC123
Wednesday, April 11, 2012, 1:00 – 3:00 PM

Subcommittee Members Present: Andre Barnes, Sunny Clark, Barbara Hernandez, David Hotchkiss, Tim Ryan, Jack Sugawara, and Jim Torlakson

Other Resources Present: David Leggitt, Lisa Tran

I. Call to Order. Subcommittee came to order at 1:05 p.m.

II. Adoption of the Agenda. Subcommittee consented to adopting the agenda as written.

III. Approval of March 14, 2012 Minutes. Subcommittee approved the minutes as amended

IV. Construction Plan of New Performing Arts Center [David Leggitt]

- New construction plan for Muni Loop bus turn around on Ocean Avenue will begin in early November 2012; buses will enter from Ocean Avenue and exit onto Phelan Avenue (between Firehouse and Bookstore Annex)
- Construction plans for the new Performing Arts Center will begin in October 2012
- According to the plan and part of the agreement is the construction of Lee Avenue Extension. Lee Extension will be a shared entrance and exit to parking lots with City College Community and Whole Foods Market
- Some concerns with Lee Extension is the right turn in and right turn out only; people who need to get to 280 FWY will have to go through neighborhood streets to get back on to Ocean Avenue
- Need to find funding source to build Lee Extension; SF Bike Coalition support Lee Extension; according to City and County master plan the current bike lanes on Phelan Ave will be taken off and replaced onto Lee Extension that will connect to SFSU
- Parking lot entrance next to MUB will no longer be in use during construction; will become a pedestrian walkway only; during construction there will only be two parking lot entrances and exits: next to Riordan HS and Lee Extension; most parking spaces will be loss on top reservoir parking lot
- Consultants who conduct annual traffic studies indicates a decline in people traveling by car to CCSF; there is a need to promote more people to take public transportations and bikes next semester; make announcements on traffic changes and constructions; newer buildings will have more bike racks and showers available
- Some concerns are the existing traffic issues on Phelan Ave, committee members would like to see Phelan Ave turn back into 2 lanes in both directions of traffic

V. Follow up Discussion Tip Now [Andre Barnes]

- Will wait to bring topic to Associated Students after elections and present idea to new members
- New members begin office starting July 1st

VI. Employee and Building Safety with Problematic Students [Andre Barnes & David Hotchkiss]

- There have been issues between problematic students making threats against faculty/staff members
- Ted Alfaro and staff have to intervene and deal with problematic students; location of Student Advocacy office has security and safety issues; office building does not provide safety in the event of an emergency; concerns for safety raise after school shooting at Oikos University in Oakland
- Dutch doors are a fire code violation; current buildings and offices that have them can keep them

[David Hotchkiss]

- Some ideas raised to help with safety is a Public Address System (PA); another idea is to have close circuit cameras installed but may be a Union issue, panic buttons, and area of refuge call boxes
- New Chinatown Campus will have the digital telephone PA system installed; suggestions were made to have same PA system operational at Conlan, Cloud, and Gough as a emergency first step measure
- Current telephone system on Ocean campus have licenses for 25 instruments on any one call list but are limited to a certain number of telephone numbers on a call list.
- Tim Ryan contacted telephone supervisor to help develop call list for Cloud, Conlan, and Gough
• Down side to telephone PA system: Classrooms with no telephone will not get announcement, limited to the number of telephone numbers, people who are on the phone will not get message, missed calls will not get message, phone must be on hook, will not work during power failure, and people would have to know call list number

• Current telephone PA system is active in Conlan Hall; David Hotchkiss and Andre Barnes will go test telephone PA system in Cloud

• Vice Chancellors are responsible to distribute 4 digit codes for telephone PA system to employees; Campus Police Department is automatically on all call list, except for Gough

• Campus Police dispatch will get new telephone PA system installed; people who make emergency announcements must indicate location where they are calling from.

• With new phone system license from CHN Town, may be able to have up to 100 on call list on one phone line; still working out agreement and capability

VII. Evacuation Drill [Andre Barnes]
• Scott Kline and team will pull alarms for Ocean campus only; District wide drill too labor intensive with short amount of staff; Drill for other campuses will be conducted later

• Must keep building monitor list updated

• OPWS system will be used for April 12th Drill

• Sunny Clark gave heads up to departments with sensitive materials that might be affected during drill

VIII. Dogs on Campus and Protocols [Chief Barnes]
• Suggestions were made to discuss topic at a Flex day presentation on campus safety and rules and regulations

Adjournment. Subcommittee adjourned at 3:00 pm.