Subcommittee Members Present: Andre Barnes, Sunny Clark, Barbara Hernandez, Tim Ryan (sub for Dr. Hotchkiss), Jack Sugawara, and Jim Torlakson

Other Resources Present: Cyril Rayan, Marianne Alvarez, Lisa Tran

I. Call to Order. Subcommittee came to order at 1:05 p.m.

II. Adoption of the Agenda. Subcommittee consented to adopting the agenda as written.

III. Approval of February 1, 2012 Minutes. Subcommittee approved the minutes as written

IV. Tip Now Presentation [Presenter: Cyril Rayan]

- Real-time reporting application that facilitates notification to designated police personnel of any suspicious activity; may help detect and prevent campus emergencies
- Open, anonymous communication – students/college community can call, text, or email concerns they see around campus; helps improve safety on campus; program used at other colleges and universities
- Approximate cost for 1 year pilot, $2500 for entire Tip Now program and EON Now; Chief Barnes may be able to negotiate price; will discuss with VC Goldenstein
- Concerns were made regarding wrongful or false incoming tips; Chief Barnes will research if this has been an issue
- Sunny received quorum to move Tip Now forward to FRC
- Chief Barnes made suggestions to discuss with Samuel Santos to see if AS will help fund program

V. Updates on Automatic Doors at Visual Arts

- Door repairs are done, however both doors do not open at same time.

VI. Construction Zone for New Performing Arts Center

- Estimated to begin in May 2012, current construction plans will close down parking lot entrance next to MUB, leaving only one way in and out next to Riordan HS; project will take approx. 2 yrs to complete; fewer parking spaces will be available
- Committee members see current plan as a potential pedestrian safety and traffic issue; committee members will meet with David Liggett and VC Goldstein to discuss further
- Muni bus turn around on Ocean campus may change; Muni and City County are currently looking into changing the exit route of the buses on to Phelan Ave, pathway between the book store and fire house

VII. Hazardous Area near Batmale Plaza

- The cement receptacles containers get moved by custodians and not replaced correctly, leaving (4) 1 inch mental bolts sticking out of the ground. The bolts are exposed near the pathway and can be hazardous
- There is broken glass around the parking lots and near the stairs down in reservoir parking lot; City and County are responsible for street cleaning in parking lots

VIII. Updates on Stencils for Elevators

- The stencils have been ordered; Committee members like the idea of Jim Torlakson’s drawing of the elevators with the “eyes”; Sunny will bring revised version to the FRC to get approval for posting

IX. Dogs & Stem

- Students who bring dogs on campus must have markings as service dogs and registered paper work
- Sunny Clark research Ed Code regarding service animals; what are the current rules and regulations and for people who have asthma or allergies
- Neighborhood people bring their dogs off leashed on to campus; Chief Barnes will look for wording for dogs on campus

X. Updates on Fire Alarm Volume at JAD

- PAFA Company sets the volume for the fire alarms; the volume is set by a code cannot be adjusted
- Sound is loud to be an irritant and cause people to evacuate
- Will work with DSPS to provide ear plugs for people who are sensitive to sound
XII. Upcoming Campus Wide Emergency Evacuation Drill

- Chief Barnes will meet with Darlene Allioto for best time frame to conduct drill; drill is scheduled for the week of April 9 – 13th
- Chief Barnes will send out notification emails to college community; Scott Kline and team will help pull alarms and OPWS will be used
- Drill will include Ocean campus and 2 – 3 other locations
- Relook evacuations zones and email faculty and staff of designated locations
- Classes with sensitive materials must be notified beforehand ex: photography, pottery, chem. Labs, culinary etc
- Hearing impaired people must have notification or signage to help escort them out

Other Items:

AED for Other Campuses

- Sunny Clark will be ordering additional AED units for Ocean Campus, would like a trained personnel to be in charge of units at each campus; officers and maybe 1 – 2 full time classified staff

Wellness Fair

- Community Health and Wellness fair April 18th in MUB 140, same day as Career Fair

CHN Campus Almost Finished

- IT team and Tim Ryan will start to move in computers and installing equipment in April and May
- Concerns were raised and discussed regarding security, traffic, and safety issues; campus is located on one of the busiest corners in SF

Adjournment. Subcommittee adjourned at 3:00 pm.