1. Attendance: Hank Schulz, Leilah McCarthy, Alexandra Nickliss, Diane Garcia, Terry Hall, MaryLou Leyba, Sharon Donovan, Jack Sparks, Alex Leyton, Carole Meagher

2. A great deal of frustration exists in regard to grading attendance. For some faculty and programs, attendance (including being punctual) is essential and is counted as part of the grade for the class. These include, but certainly are not limited to, programs leading to jobs in various industries, beginning level language classes, physical education. It is not clear to the members of the sub-committee why Dean Boegel and the Curriculum Committee are maintaining that attendance is not a measure of learning outcomes.

   According to the AFT 2121 Contract, “a faculty member shall maintain the exclusive right and responsibility to determine grades based upon his/her professional judgment. The determination of the student's grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetence shall be final.”

   The Title 5 language does not specifically forbid attendance as a Major Learning Outcome. If attendance is essential, a way to “demonstrate proficiency,” it should be part of the course outline -- if the Curriculum Committee feels the issue cannot be left up to the professional judgment of faculty members.

   The Curriculum Handbook [I can’t find the part referenced by Dean Boegel. Does someone have a page #?] says, according to Dean Boegel, that “class attendance may not be used as an evaluation criterion in credit classes.” This rule may be a CCSF misreading of Title 5.

   To discuss these issues, this committee would like to meet with the Chair of the Curriculum committee.

3. The F and FW grades. The committee would like to have the Financial Aid Office to explain why the FW grade is a good idea.

4. Committee members feel that other issues are not yet as urgent as the ones above: +/- grades (including grade inflation), a policy on electronic devices in the classroom.

5. Grading Policies will meet again on May 23, 2:30-4 p.m., MUB 239.

Agenda:
Determination of how to go about writing a policy for Attendance.
Presentation from Curriculum Committee and Financial Aid, if possible.
Deciding on when to meet in the Fall Semester.

Please send other items that you would like to put on the Agenda.
Thanks to Sharon Donovan for providing us a great meeting room.
Respectfully submitted, Ellen Wall, Chair/Secretary