CIPR Minutes
October 31, 2011

I. Welcome New Members
The committee welcomed the newly appointed faculty members of the committee.

II. Shared Governance Evaluation
The Shared Governance Evaluation Survey form was finalized at the October meeting of the College Advisory Council. The link to the evaluation, which resides on the college’s survey monkey account, was sent out district-wide. The deadline to fill out the online evaluation form was set for Wednesday, November 23. The result will be distributed at the next meeting of the CIPR and CAC.

III. Shared Governance Review boxes on Board Resolution Templates
The College Advisory Council revised the recommended Shared Governance Review boxes on the Board Resolution Templates per the request of Board President, John Rizzo. The next step was for the board to review it at meeting of their Institutional Policy Committee, chaired by Trustee Berg, before it could go to the Board as a whole for discussion and final approval. This revision is also mentioned in the accreditation report.

IV. Non-Members as Committee Chairs
The issue, should the Chair of a Committee be also an appointed member, or can a resource become a chair was discussed. Karen Saginor pointed out that the Roberts Rules of Order does not require it, thus neither should we. Attila Gabor stated that the College Advisory Council already had that discussion in the past and they voted that the Chair has to be a member. However, due to the evolution of the Shared Governance policy and practices at the college, the committee decided to take it to the CAC for further discussion.

V. Lack of Documents at Council Meetings
The committee voted to recommend to the College Advisory Council that documents at the Council level should only be voted on if the documents are available to look at by members of the Council.