I. Minutes
The minutes of the March meeting was approved.

II. Placement Test Proposal
Several guidelines, to use multiple measures to evaluate the placement test were proposed to the Council. That time is of essence was also emphasized.

   The CAC voted to endorse all four Placement Test Proposals.

III. Parcel Tax
The Parcel Tax Committee, which is NOT a district funded organization, already going ahead full speed. Some of the do’s and don’ts surrounding the parcel tax was also discussed.

IV. Network Security
Dr. Hotchkiss was unable to attend the meeting. There were to action items to improve network security. First, the firewall has to be updated, which will be done through Dataway Company. Second, if a computer machine is infected, it has to be cleaned. The contract with USDN has ended.

V. Naming and Gift
A proposal of the Naming and Gift document was distributed. There were some questions about durations and/or repurposing. The policy was sent to foundation.

   The CAC voted to endorse the proposed Naming and Gift document.

VI. Board Policies

   The CAC voted not to endorse and pull BP3152 – Single Administrator Rule.

   The CAC voted to endorse with amendments BP7001 – Adoption of Annual Budget.

   The CAC voted not to endorse BP3051 – Statement of Economic Interest.

   The CAC voted not to endorse BP 3151 – Disclosure of Campaign Contribution By Affected Administrators.
   The CAC recommended providing a link to the Ethics Commission website.

   The CAC voted to endorse with amendments BP2306 – Annual Ethics and Sunshine Meeting.
VII. Annual Plan
The Annual Plan was reviewed. Next it will go to CPBC and will come back to CAC in May.

VIII. Reports from the Committee Chair
- College Diversity Committee
  The College Diversity Committee did not meet the entire semester. In place of a committee report, Dr. Griffin gave a report on the Blueprint on Hiring Diversity. The intention is not to replace, or change the hiring document just to provide additional information and tools.

- Committee on Information and Public Records
  As we still missing some of the self-evaluation from some of the College Organizations, the Shared Governance Evaluation will be coming to the CAC in May. The other topic was why the $20 per shared governance meeting pay to student members was suspended. The student trustee reported that a former Ocean Campus AS president closed the account so students can’t get paid. It was proposed that the current AS can vote to renew the payments. Jeff Fang, the student trustee offered to give an update on this topic at the May meeting of CAC.

- Communication Committee
  The Sustainability Webpage was changed as it was suggested at the March meeting of the CAC.

  The CAC voted to recommend that the Sustainability webpage be posted.

  The Communication Committee was also working on Google Map for CCSF and will report back at the May meeting of the CAC.

- ITPC
  The ITPC will bring the Network Management Policies and Procedures to the May meeting of the CAC. The members of the CAC were told that the Banner password will be changed. The Groupwise will be changed in Spring of 2013.