I. Minutes
The minutes of the February meeting was approved.

II. Parcel Tax
The Board approved a Resolution supporting to place a Parcel Tax on the ballot at the Board of
Trustees’ meeting in February. A committee, independent of the District, was formed by concerned
citizens to carry to issue forward. The district legal counsel gave a presentation on the legal do’s and
don’ts surrounding the Parcel Tax.

III. Naming and Gift
The Academic Senate would like to insert a sample contract in the plan. The district legal counsel
will put one together. The policy will be on the CAC agenda in April.

IV. Shared Governance Evaluation – Preliminary Draft
The Office of Shared Governance distributed the preliminary draft of the Shared Governance
Evaluation. Next week, there will be 3 Listening Sessions and additional outreach to students. The
later one is aiming to come up with a one-time, student-only, Shared Governance Evaluation for
academic year 2012-13. Finally, the college constituent groups agreed to participate in a self-
evaluation of Shared Governance. The final report of the Shared Governance Evaluation should be at
the May meeting of the CAC where the additional recommendation could be made.

V. Accreditation Update
With schedule in place for the Accreditation Visiting Team the council discussed the upcoming visit
in middle of March.

VI. Student Learning Outcome
Karen Saginor passed out a matrix she received from the ACCJC on Student Learning Outcomes.
The college should be at proficiency level by fall of 2012. She also discussed with the council
members additional schedules related to Student Learning Outcome.

VII. Network Security
Dr. Hotchkiss was unable to attend the meeting. The ITPC is working on the issues surrounding
network security. The CAC decided that the lab, where the infected computer is, will remain closed
for a few more weeks. The Chancellor was surprised to find out that against his directive, which he
issued at the CAC in February, to terminate all district affiliation with USDN, the consulting
company is still here. A new hardship also surfaced. Access to IP addresses, a large number of them
foreign, has been restricted. The Chancellor will look in to the matter in the next few days.
VIII. Reports from the Committee Chair

- College Diversity Committee
  The committee did not meet this semester yet.

- Committee on Information and Public Records
  Public records requests related the PowerPoint presentation at the January 12 meeting of the BOT FIT Committee as well as the report on which the presentation was based were filed but so far there were no records turned over. The legal council was unable to obtain a copy of presentation. Additionally, the report will not be released by the council as it would reveal to the public where the weaknesses of our network are.

- Communication Committee
  The Sustainability Webpage needed to be reworked before the CAC could approve it for posting. It will be on the CAC agenda in April.

- ITPC
  The TAG and ITPC recommended an IT related resolution to be also endorsed by the CAC. Since the resolution did include many items that were in the area of personnel issues, the ITPC was asked to rework it and bring it back again to the CAC.