I. Approval of the minutes from the February 21 meeting.

II. Reports from the Committee Chairs
   A. College Diversity Committee (Dr. Don Q. Griffin)
      Dr. Griffin became the new chair of the Committee. There was additional wordsmithing to the job description of the Dean of Office of Diversity and Student Equity. The Committee was also working on a letter to commend Dr. Day for his work and achievements in the area of Diversity at the College. Members of the CAC also confirmed that the Basic Skills Initiative will take in consideration the needs of all students.

   B. Communication Committee (Francine Podenski)
      The CAC adopted the Communication Committee recommendation that instead of having a permanent place holder on the “Please Note!” section of the homepage for fundraising purposes the Office of Institutional Advancement propose a schedule for when they would like a link placed in this section.
      The CAC approved the use of Google Analytic on the College’s website for one year. Google Analytic is necessary to optimize our website. Darlene Alioto expressed her concerns regarding this issue per the request of Bill Beaver as it is seen as a possible invasion of privacy. The CAC members were informed that this will only to track internal navigation of a selected few pages and would not follow the users’ outside activities nor who the users are. Furthermore, the College already did track all the I.P. addresses, and did identify who are the users. Steve Herman suggested adding additional language to the contract to address this issue. David Yee will contact Bill Beaver so that he can write up his concerns.
      On March 13, from 11 am. to 1:00 p.m. the Earthbound web developer group will give a presentation on the proposed CCSF Website.

   C. Committee on Information and Public Record (Attila Gabor)
      On March 10, the committee will meet with Doug Comstock who is helping to draft the proposed College Sunshine Ordinance document. The Committee will also visit the issue of the Shared Governance Evaluation System, which will be during the 2008-2009 academic year. The CAC also took this opportunity to vote that the constituent group report will be placed as item number IV on the Board of Trustees Agenda as well as to oppose the taping of closed session.

   D. Information and Technology Policies Committee (David Yee)
      The ITPC started to work on the CCSF privacy policy statement. During the Spring Break there will be additional work to upgrade the Ethernet Switches. The ETO will be switched over to Google in late summer, early fall. The Goupwise will be updated, with significant visual improvement on the Web version. The Student I. D. combined with the Faculty and Staff I.D. will be reviewed for branding and usage by the Communication Committee.

III. Other Business and New Items
   Student Trustee, Diana Munoz asked if the minutes and the agendas could be printed as a double sided format with the agenda on one side and the minutes on the other side. She also asked if the district could start a program to connect directly students with each other to buy the text books from each other. The CAC for legal and security reasons voted against the proposal.