Minutes of the CCSF Academic Policies Committee (A.P.)  
Monday, November 16, 2009  
Ocean Avenue Campus, Arts 309

Members Present: Deanna Abma, Beth Freedman, Lancelot Kao, Larry Klein, Susanna Mayorga, Laurene McClain, Madeline Mueller, Lauren Muller, Alice Murillo, Fred Teti  
Members Absent: Rita Jones, MaryLou Leyba, Renato Larin  
Guests: Tom Boegel

0. Agenda: The Committee adopted the agenda.

I. Minutes: The Committee approved the 2009 October 19 minutes.

II. Reported items

A. Dr. Murillo reported that the Internal Review Board at last has a candidate for its community member.

B. Members discussed some scheduling issues.

III. Discussion and Action Items

A. Bipartite Committee on Graduation Requirements (BCGR) Handbook
The Committee suggested three more modifications to the draft:
(1) Expand the description of the possible outcomes when a course is submitted for more than one area
(2) Replace “simply” with “clearly” in the description of the course outline’s role.
(3) Delete “since students will be unable…” in the following bullet point.
Dr. Murillo will bring a final draft to our next meeting, agendized for approval.

B. Transcript Notation Policy
The Academic Senate referred this to our Committee after approving transcript notations for the Alpha Beta Gamma honor society. We decided we wanted to see (1) a list of all items for which CCSF currently provides transcript notation and (2) what the notations look like on an official transcript. Teti will ask Dean Leyba to bring these to the next meeting.