Minutes of the CCSF Academic Policies Committee (A.P.)
Monday, 2007 November 19
Ocean Avenue Campus, room Arts 314

**Members Present** Deanna Abma, Bonnie Gratch-Lindauer, Lancelot Kao, Renato Larin, MaryLou Leyba, Susanna Mayorga, Madeline Mueller, Fred Teti

**Members Absent** Lynda Hirose, Rita Jones, Larry Klein, Alice Murillo, Pablo Rodriguez

**Guests** Darlene Alioto, Tom Boegel, Agnes Chien, Linda Squires Grohe, Stephan Johnson, Agnes Leong, Edie Leonhardt-Kaeuper, James Lewis, Bruce Smith

I. The Committee approved the 2007 October 29 minutes as submitted.

II. The Committee re-elected Fred Teti chair.

III. Dean Bruce Smith made a presentation on the history of and the CCSF response to the Basic Skills Initiative, including the development of the list of 26 effective practices. He explained to the Committee the “cluster” model for the work groups, and he talked us through the plan for the self-assessment to be conducted in the first half of Spring 2008.

IV. Recommendations from the Registration and Enrollment (R&E) Subcommittee, presented by subcommittee chair Darlene Alioto.

A. Registration priority for Bridge to Biotech students. The Committee passed the following upon recommendation by R&E, provided it accords with the law and with any guidelines that may be issued by the State Chancellor’s Office:

> Resolved, That the Academic Policies Committee recommend to the Senate that ~35 Bridge to Biotech students receive 3rd-group registration priority (equivalent to “special majors”) for the first of their two semesters in the Bridge to Biotech program.

B. Resident Preference Policy for Registered Nursing (RN) admissions. The Committee passed the following unanimously upon recommendation by the RN department and R&E:

> Resolved, That the Academic Policies Committee recommend to the Senate that “all eligible applicants who have designated on the application form that their home address is located in the county of San Francisco…have their names entered one additional time in the lottery pool in which they are designated”.

We clarified that the additional lottery entry is retained but not duplicated if the applicant must continue in future lotteries.

C. Registration Priority for Veterans. Alioto explained that SB272 mandates that as of 2008 January 1 the District must give priority registration to members or former members of the military for any academic term attended within 2 years of leaving active duty. R&E recommends that we extend this to all such students. There are approximately 180 certified veteran students with a total of approximately 130 students meeting the two years rule. The Committee passed the following:

> Resolved, That the Academic Policies Committee recommend to the Senate that all certified veterans receive 1st-group registration priority beginning in Summer 2008.

MaryLou Leyba agreed to monitor the number of veterans and to inform R&E if that number begins to grow uncomfortably large.

V. Institutional Review Board Update: Lancelot Kao expects Kristin Charles and Pam Mery to have a proposal for us in December for the board membership selection process and the criteria for expedited review.

VI. Tom Boegel and Deanna Abma presented a proposal, based on one from Chabot College, for bringing the structure of the CCSF Associate Degree options into Title 5 compliance. Based on their proposal (which will go eventually to the Curriculum Committee and the Bipartite), the Committee passed the following:

> Resolved, That the Academic Policies Committee recommend to the Senate that CCSF
- Discontinue both the “General Studies” Option A degree and the Option B degree
- Create Certificates of Achievement for students earning CSU G.E. or IGETC certification
- Add a “Liberal Arts” major with the proposed 5 areas of emphasis aligned with the CSU G.E. pattern.

Also, Abma plans to continue working with Larry Damato to formulate a proposal for awarding multiple degrees.