We welcomed new members Larry Damato and Susana Mayorga.

I. Adoption of Agenda
   The Committee adopted the agenda.

II. Approval of Minutes
   The Committee approved the minutes of 2005 September 26.

III. Chair’s Report
   Teti reported that the Executive Committee of the State Academic Senate is preparing to ask the Board of Governors to modify the written composition and mathematics graduation requirements in Title 5. In so doing, they must admit that the State Senate’s resolutions made reference not to the graduation requirement section (§55806) but to the degree-applicability section (§55805.5). If the Board of Governors takes the resolution literally, at least two CCSF courses (English 96 and Math 840) will lose degree-applicability.

IV. Unfinished Business
   A. Basic Skills Recommendations

      Nadine Rosenthal reported that there were a few modifications to the recommendations that A.P. saw last month. The most significant changes were in the third section, “Create the Collaborative for Teaching, Learning, and Student Success in Basic Skills”. The description of the proposed Collaborative was less prescriptive than before, the former proposed “Council” is now an “Advisory Group”, and the composition of the membership is now suggested and not mandated. It is understood that Advisory Group proposals that would benefit from District-wide sunshine will go through Shared Governance review starting in the Basic Skills Committee.

      **Motion (Klein/Larin)** That the Academic Policies Committee approve the draft of Teaching, Learning, and Student Success in Basic Skills for consideration by the Academic Senate.

      Teti will forward the recommendation’s first and second sections to the Staff Development and Student prep/Success Committees, and will find out when these items will be on their agendas.

   B. Accreditation Self Study Update
Gratch-Lindauer reported that the Accreditation Steering Committee met on Wednesday, October 19. That committee approved the draft that to be reviewed by the Board at a special work session on Tuesday, October 25.

C. Information Competency Requirement (ICR) Update

Gratch-Lindauer reminded A.P. that, because of recent changes in course outlines, it is now possible to link the ICR with the Written Composition Graduation Requirement (WCGR). The ICR work group proposed that incoming CCSF students all satisfy the ICR with the course they use to satisfy the WCGR, and students who transfer would either take a competency exam, obtain an equivalency determination, or take a LIBR or LIS course.

After much discussion about the reduction in options available, and the kinds of courses that transfer students can use to satisfy the CCSF Written Composition Requirement, it was proposed that we strike all the options and require simply that transferring-in students satisfy the ICR either with a WCGR course at CCSF or with a course equivalent to English 1A.

**Motion (Klein/Smith)** That the Academic Policies Committee approve the new Information Competency Requirement for consideration by the Bipartite Committee on Graduation Requirements. The new language includes the following:

“Effective __________ all CCSF students completing a degree (e.g., AA/AS or transfer degree) will satisfy the Information Competency requirement by successfully completing the Area B: Written Composition requirement, specifically either English 96, or English 1A, or ESL 170, courses for which the official course outlines have been revised to include the teaching and assessment of six of the seven information competency skill areas.

“Students who transfer in with a course approved as equivalent to English 1A have met this requirement.”

Gratch-Lindauer plans to consult with the English Department eligibility coordinator and the Dean of Admissions and Records to confirm our understanding of English 1A equivalence.

V. New Business

A. Academic Majors

Mueller pointed out there is some confusion about how CCSF identifies majors, how majors are designated as formal and informal, and what differences there are between majors in an AA degree and an AS degree.

B. Consideration of the CCSF Faculty Equivalency Policy
Equivalency Committee members Ophelia Clark and Glenn Nance discussed the CCSF Faculty Equivalency process and described the form that is currently available from the Human Resources website. They proposed a few changes to the form. These changes are for disciplines requiring a Masters Degree, and they make clear that the only exceptions are for people who bypassed a Masters while in a Ph.D. program, and for graduate students in the last semester of a Masters program. The Committee, Clark and Nance discussed briefly the difference between life experience and eminence, and how CCSF uses eminence to determine equivalency.

The Academic Policies Committee approved the changes and encouraged the Equivalency Committee to continue improving the forms as appropriate, and we commended the Committee members for their diligent and splendid work.

**Summary of Motions and Recommendations**

- (Item IV.A) We approved the draft of Teaching, Learning, and Student Success in Basic Skills for consideration by the Academic Senate.
- (Item IV.A) Teti will forward the Basic Skills recommendation’s first and second sections to the Staff Development and Student Prep/Success Committees, and will find out when these items will be on their agendas.
- (Item IV.C) We approved the new Information Competency Requirement for consideration by the Bipartite Committee on Graduation Requirements.
- (Item V.B) We approved the Equivalency Committee’s proposed changes to the equivalency forms, and we commended the Committee members for their diligent and splendid work.