Academic Policies Council
Minutes, May 15, 2006

Members Present Larry Damato, Steven Glick, Bonnie Gratch-Lindauer, Lynda Hirose, MaryLou Leyba-Frank, Lancelot Kao, Larry Klein, Susana Mayorga, Madeline Mueller, Bruce Smith, Fred Teti
Members Absent Leonard Arnold, Robert Gabriner, Renato Larin, Pablo Rodriguez,
Guests Deanna Abma, Kit Dai, Terry Hall, Judy Teng

I. Adoption of Agenda

The Committee adopted the agenda.

II. Approval of Minutes

The Committee approved the minutes of 2006 April 24 as corrected.

III. Member Reports/Announcements

A. AFT 2121 has asked the Academic Senate to revisit the section of the Faculty Hiring Procedures that specify the Equivalency Committee’s report. The Senate often refers equivalency issues to A.P., so this may come to us in the Fall.

B. The Senate will reconsider the Costa Rica/Nicaragua Study Abroad program, this time associated with LALS 15, as A.P. originally recommended.

C. The VTEA allocation group distributed ~$900K this year. A written report detailing the allocation should be forthcoming.

D. Teti spoke at Consultation Council on Thursday, May 11, in opposition to the proposed Title 5 changes in graduation requirements. The Council voted to forward the recommendation to the Board of Governors.

IV. Unfinished Business

A. Discussion of the CCSF Associate Degrees, Option B, Advanced Placement

Bruce Smith circulated a modification to the original language defining the Option B degree. Most significantly, he proposed adding explicitly that the degree is for “…any student who completes the CSU General Education pattern with full eligibility for upper division transfer as established by CSU…” This helps clarify not only the Advanced Placement issue but also other sources of confusion.

2006-05-15-01 That we approve the new language describing eligibility for the Option B degree, and that we authorize Dean Bruce Smith to work with the Office of Instruction to draft Catalog language reflecting the change.

Smith and Teti will inform the Bipartite Committee on Graduation Requirements of this clarification.
V. New Business

A. Election of 2006–2007 Chair

B. Selection of Fall 2006 Meeting Dates
   A.P. selected as meeting dates 9/25, 10/23, 11/20, and 12/11.

C. Conditional Admission to the International Education Program
   Larry Klein presented the reasons behind the Conditional Admission proposal, and emphasized that a conditional admission process would be much easier on our prospective foreign students. There was some concern in the International education Advisory Subcommittee about how well a TOEFL score 475 matched ESL 150; the subcommittee may discuss that in future.

   2006-05-15-02 That we recommend the Foreign Student Conditional Admission Program for consideration by the Academic Senate.

D. CSU G.E. and IGETC Notations on Transcripts
   Articulation Officer Deanna Abma explained that CCSF had wanted to report CSU G.E. and IGETC information on transcripts in the past (a valuable aid for counselors doing degree audits) but it was not feasible to do so using technology available at that time. It may be possible to do so using the new Banner versions. We will expect to hear a report in the Fall.

E. Proposal to Change “CR/NC” to “P/NP”
   Teti explained that the Grading Policies Subcommittee wished to recommend that the College change the “CR/NC” nomenclature to “P/NP”. “CR/NC” causes confusion with non-credit courses. Committee members and guests agreed that the confusion needs attention, but they feared that the proposed change would bring about a new set of problems. Teti will bring the results of this discussion to the Grading Policies Chair.

F. Proposed New Final Exam Schedule
   Dean Terry Hall explained that the current Final exam schedule has been problematic. One major drawback is that classes may have finals on weekdays they don’t ordinarily meet. Hall has drafted a new schedule that significantly reduces how often that would happen. A.P. favored the proposed new schedule, although we noted that the time slots for 7 a.m. classes needed some attention.

   2006-05-15-03 That we recommend the proposed new final exam schedule (with corrections to the time slots for 7 a.m. classes to be provided by Dean Hall) for consideration by the Academic Senate.

VI. Subcommittee Report

A. Contract and Continuing Education Advisory Committees
   Dean Judy Teng presented the report, attended by Kit Dai. Teng gave status reports on the various programs conducted by the Office of Contract Education, including Title 4E foster care provider training, hotel partnerships, the Workplace Learning Resource Center, the Center for Excellence, and City and County of S.F. employee training.
Dai explained the Dislocated Garment Workers training program, a joint venture with the Office of Vocational education, for which she does case management. Participants receive 15 months of training for new jobs and support services from community agencies.

Teng explained that she decided to pull out from the latest plan to partner with U.C. Berkeley in Beijing because of difficulties with the financier. She hopes to launch a program at another, newer school in Beijing, with articulation agreements with U.C. Santa Cruz. She is seeking a financier.

The program offered at Fort Mason by the Office of Continuing Education may be impacted by the plan to charge for parking. The College for Teens will be offered this year at Abraham Lincoln school. While recruiting high school students on April 29 for the College for Teens, Teng’s office allowed students to take advantage of Concurrent Enrollment in 46 CCSF courses, identified as suitable for high school students. (Students may still do Concurrent Enrollment in any course with the regular program offered by the New Student Counseling Department.)