Members Present Larry Damato, Steven Glick, Lancelot Kao, Larry Klein, Fred Teti, Bruce Smith


Guests Deanna Abma, Kit Dai, Brian Ellison, Judy Teng

(Teti explained the Shared Governance quorum rule as the Committee came to order.)

I. Approval of Minutes

We approved the draft minutes from 2007 March 26.

II. Member Reports/Announcements

Chair Fred Teti distributed his notes and several handouts from the State Academic Senate’s Plenary Session, specifically, handouts that summarize various Title 5 changes that the Board of Governors will be considering for approval in the coming months. Committee members expressed concern about the changes in the noncredit mode and in the associate degree structure.

III. Discussion Items

A. Fall Semester 2007 Meeting Dates

The Committee selected September 24, October 29, November 19, and December 10.

B. Proposal to Offer CCSF Courses in China

Judy Teng, Dean of Contract Education, summarized the history of CCSF’s attempts to participate in a China project. The proposed project will be housed in the Beijing Pharmaceutical University at a subway stop in central Beijing, funded by the U.S. Education Foundation, which is itself financially partnered with Chinese pharmaceutical company Tongrentang. The project will offer CCSF courses (starting with precollegiate, later adding some G.E. and credit ESL) taught by CCSF faculty in English. The short-term goal is to attract a cohort (~200) of students who will come to CCSF as international students. Long-term goals include providing lower-division prep for a 4-year partner (the University of Hawaii has expressed interest) and possibly having a nursing program there. The contract will have an escape clause if the Contract Education Office finds the conditions unsuitable for CCSF partnership.

2007-04–30–01 That we recommend the following for consideration by the Academic Senate: That the Senate approve Dean Teng’s proposal in concept, that the Senate allow the Contract Education Office to continue its planning, and that the Office return to the Senate each semester (until told otherwise) with an update and a request for continued approval. The first update will address at least these concerns: faculty Academic Freedom, suitability of faculty for the project, their safety while there, and the project’s status with WASC.

C. Proposed new purpose statement for the Basic Skills Subcommittee

2007-04–30–02 The Committee approved the proposed new statement.
Teti will bring it to the Academic Senate for further sunshine. He pointed out the possibility that only the “Goal” paragraph and not the “Objectives” would make it into the Handbook.
D. CCSF Associate Degrees

1. The Committee approved the following policy for consideration by the Academic Senate and by the Bipartite Committee on Graduation Requirements:

   **2007–04–30–03** Frequently, students desire to use coursework completed at other institutions to fulfill specific program, general education, and/or elective unit requirements for the Associate Degree or a certificate program.

   Students contemplating fulfillment of program and/or graduation requirements with transfer coursework (lower and/or upper division) may fulfill specific program (i.e., certificate, major, or awards of achievement) requirements and/or general education graduation requirements and/or the unit requirement (minimum of 60 semester units) with transfer coursework through the course equivalency process.

   Course equivalency is determined by the chairs of the department(s) offering comparable courses, as communicated by them to the Office of Registration and Records (R&R). Student inquiries with either a specific department or with R&R should occur prior to petitioning for graduation.

2. The Committee will continue debating the merits of the current proposal on multiple associate degrees:
   • To earn an additional associate degree, a student must earn at least 18 degree-applicable units that were not applied to a prior CCSF associate degree.
   • The additional degree must conform to the graduation requirements as listed in a Catalog published while the student earns those 18 new units. (That is, catalog rights expire with the degree earned.)
   • The overall GPA of the new units must be at least 2.0.
   We are close to approving this, but we want more information about other districts and about the Title 5 changes before approving especially the 18-unit clause.

3. Damato will consult with the Health Science chair and the DCC President to improve the Area G waiver form. Some discussion ensued about whether changes in the waiver form must be approved by the Bipartite, by the DCC, or both. Teti opined that “both” is safest, albeit more work.

IV. Subcommittee Reports

A. CSU-UC Breadth: The Subcommittee chair, Articulation Officer Deanna Abma, reviewed which course proposals were approved and denied.

B. Registration and Enrollment: Bruce Smith reminded the Committee that the Subcommittee is working on the issue of registration priority for new students. He hopes to present the A.P. with data that will help inform this decision.