Members Present Larry Damato, Steven Glick, Alyssa Jones, Lancelot Kao, Larry Klein, Renato Larin, MaryLou Leyba, Fred Teti

Members Absent Robert Gabriner, Bonnie Gratch-Lindauer, Lynda Hirose, Susanna Mayorga, Madeline Mueller, Jason Murdock, Pablo Rodriguez, Bruce Smith

Guests Deanna Abma, Brian Ellison, Donna Hayes, Lindy McKnight, Enrique Mireles, Wil Wu

I. Approval of Minutes
We approved the draft minutes from 2007 February 26.

II. Member Reports/Announcements
A. Chair Fred Teti reported that the Office of Research has published a draft of the 2007 College Performance Indicators, that the RP Group has published *Basic Skills as a Foundation for Student Success in California Community Colleges*, and that the State Academic Senate plans to recommend myriad Title 5 changes to the Board of Governors.

B. Dean Larry Klein invited the guests to introduce themselves and to state their reasons for attending.

III. Discussion Items
A. Institutional Policy on Research
Teti reported that he has failed to locate the District policy on HIV/AIDS education research, and that the faculty expert is on sabbatical this semester. Dean Klein suggested consulting the former Policy Manual on file in the Academic Affairs Office. Lancelot Kao agreed to investigate human-subject research policies at other CCCs and at SFSU.

B. CCSF Associate Degrees
1. The Committee will discuss the merits of the following proposal next meeting:

   Frequently, students desire to use coursework completed at other institutions to fulfill specific program, general education, and/or elective unit requirements for the Associate Degree or a certificate program.

   Students contemplating fulfillment of program and/or graduation requirements with transfer coursework (lower and/or upper division) may fulfill specific program (i.e., certificate, major, or awards of achievement) requirements and/or general education graduation requirements and/or the unit requirement (minimum of 60 semester units) with transfer coursework through the course equivalency process.

   Course equivalency is determined by the chairs of the department(s) offering comparable courses, as communicated by them to the Office of Registration and Records (R&R). Inquiries with either a specific department or with R&R should occur prior to petitioning.

2. Both members and guests held spirited discussion about additional associate degrees. In considering the proposed new policy, we clarified that the 2.0 GPA was cumulative, not course-by-course, and Dean Ellison explained the expiration of Catalog rights. The
Committee discussed the merits of requiring the student to earn at least 18 degree-applicable units that were not applied to a prior CCSF associate degree. The R&R staff agreed to survey other colleges’ policies and practices for additional degrees.

3. Teti reported that the Academic Senate favored having the Catalog say that, except as noted explicitly, a student may satisfy a G.E. requirement with a D in a course. Deanna Abma will work on a footnote to this effect.

4. Damato will continue consulting with present and former Health chairs to improve the Area G waiver form.