Present:
David Yee, Doug Re, Don Griffin, Mamie How, Ophelia Clark, Joe Jah, James Rogers, Peter Goldstein

Call to Order – David Yee

Minutes
Minutes for May and September meetings were distributed and approved with some final changes.

Old Business

a. Telephone Issues – Doug Re
   Doug Re explained that the voice mail issues during the summer were caused by an upgrade performed by the vendor. This upgrade will help to protect voice mail messages in the event of a hardware failure.

b. Banner 7 Upgrade – Doug Re
   The Banner data managers have recommended that the Banner 7 upgrade be scheduled for the Cesar Chavez weekend. This is the best period before Banner 6 is no longer supported by SCT at the end of December 2006. The Chair has brought up the proposed dates to the DCC and the College Advisory Council, there is no negative feedback.

c. New Banner Server – Doug Re
   New Banner Servers have arrived and has been installed. ITS engineers have tested the new servers which show great improvement in speed. During the beginning of the Spring semester, consultant from SIG will be on hand to provide on-site help for 3 weeks during the Add/Drop period. One ITS programmer will be stationed in the A&R office and other programmers will also assist during registration.

   David Yee mentioned that live telephone help during registration is critical and he will bring up the issue at the next DCC meeting.

New Business

a. Privacy – David Yee/Doug Re
   Privacy Discussion was deferred to a future meeting.

Area Report
a. Director’s Report
Doug Re reported that Gough St. is proceeding with testing the Financial Archive. During testing, they experienced problems with about 2% of the data not going to the archive. SCT highly recommend not moving records manually to the archive. Gough St. will continue with testing.

b. ETO Report
ACRC open house is Wed, Oct 26th at 11:00 AM
17 new sessions of on-line classes have been added to the Spring semester schedule. New on-lines classes are a combination of new subject and extension of the current sessions.

c. Future Meetings:
December 2nd
January 27th (to be adjusted)
February 17th (to be adjusted)
March 17th
April 21st
May 19th

Next Meeting – December 2nd (Friday)
11:30 AM – 1:30 PM