Information Technology Policy Committee  
Minutes - March 10, 2006

Present:  
David Yee, Doug Re, Mamie How, Ophelia Clark, Joe Jah, Leonard Arnold, Denton Crews, Shawn Yee, Skip Fotch, Don Griffin, Bill Beaver

Call to Order – David Yee

Minutes  
February minutes will be discussed in the April meeting.

Old Business

a. Privacy (AFT Side Letter)  
David Yee will re-draft the paragraphs in AFT side letter. ITPC will discuss and finalize the letter in the next meeting.  
Members suggested that the AFT & District should revise the language usage in the letter and should attach the side letter as addendum in the contract.

b. Wide Distribution Email  
Topic will be discussed in a future meeting.

c. Update on Credit Student ID Cards  
Skip Fotch gave an update on the credit student ID cards. The ID card system has been implemented in Web4 and is ready for students to participate in the program. The Picture ID will not be issued during summer sessions due to minimum staff support. In spring ’07, the Picture ID program will be available on various campuses.

d. Banner 7 Upgrade  
Doug Re reported that Banner 7 upgrade is on schedule and has entered the user testing stage. IT collected the testing plans and is moving forward to the 3/27 final decision date.

New Business

a. Board of Trustees Technology Committee Meeting in May  
Doug mentioned that every 6 months, IT meets with the Board of Trustees Technology Committee to discuss new technology development in the District. This year’s discussion will be on the following topics:
   • Technology Calendar
   • Technology Plans over the Period
   • Student Development Technology Plan
     -- Universal Email
     -- Student Web Portal
Area Report

a. Director’s Report
Doug Re reported that PG&E will power down part of the Ocean Campus from 3/17-3/19.

He also mentioned that Phase 1 of the Fiber Network is close to completion, Phase 2, Mission Campus online will be finished in 1 ½ years, and Phase 3, Chinatown Campus online will be finished in 2 ½ years.

b. ETO Report
Mamie How reported that Carol Reitan and Vic Fascio are working on an EdTech Fair which will provide a discussion session for faculty to exchange information and experiences which are related to technology that they use in class. It is scheduled on the day before Fall Flex.

Downtown Campus will demolish some areas on the 5th floor to provide lecture rooms in the computer lab for technology hands-on learning.

The 300 series bungalows will be demolished in summer 2006. Two computer labs will be relocated to various locations.

c. Future Meetings:
April 21st
May 12th

Next Meeting – April 21st (Friday)
11:30 AM – 1:30 PM