Minutes of the May 5, 2005 meeting

I. Reports from the Committee Chairs

A. Diversity Advisory Committee
   There was no report

B. Communication Committee (Francine Podenski – Committee Chair)
   Francine Podenski gave a presentation on the committee’s work.
   • Work Plan for the Communications Plan Draft
     The committee discussed an action plan to review the current draft of the District Communications Plan. The following timeline was developed.
     - **Summer 2005** Martha Lucey will seek input from Administrators.
     - **Fall 2005** Martha Lucey will report her finding to the Communication Committee. Members of the Communication Committee will seek input from students, staff and faculty groups.
     - **Spring 2006** The committee will revise the document and present it to the College Advisory Council.
     The Communications Committee established a work group to facilitate this process
   • EAtv-Ch27 Update
     The new EAtv-Ch27 Study Group had its first meeting on May 3. The chair of the group is Tom Blair.
   • New Catalog
     The new 70th anniversary edition of the College Catalog will be available on May 6th.
   • Business Card Design Proposal (from Works of Arts Subcommittee)
     The Works of Art Subcommittee presented a proposal to offer a CCSF business card with images of City College art on the backside. Although the Communication Committee was not against the idea, some details have to be worked out before the proposal can be presented to the CAC. Julia Bergman, the chair of the Works of Art Subcommittee was also present at the CAC meeting. She asked for the College’s support in the quest to bring CCSF business card with images from the Diego Rivera Mural to our district.
   • Proposal to Require Posted Flyers in Languages Other than English to Include English Translation
     The spirit of the proposal is to ensure accessibility for all CCSF students to the messages on flyers posted on district property. The committee tabled the proposal until Fall 2005 at which time Dean Fotch will be included in the debate.

C. ITPC (David Yee)
   David Yee reported on the First Reading of VPN usage policy.
II. Shared Governance System Recommendations Report (Bob Gabriner)

- CAC member approved draft Flow Chart of Shared Governance System.
- CAC members approved the membership composition of the Committee on Information and Public Records. There shall be three representatives from each constituent groups.
- Proposed Guidelines for Committee Chairs of Shared Governance System committee was approved by the CAC with one modification on language in the last section.