Official Minutes of the CCSF Academic Policies Committee
2004 October 25, 2:15–4:15 p.m.
Ocean Avenue Campus, room Arts 303

Members Present Steven Glick, Lancelot Kao, Larry Klein, Renato Larin, MaryLou Leyba, Madeline Mueller, Yetunde Oladeji, Lynn Schneider, Fred Teti, Wei (Cellina) Zheng
Members Absent Robert Gabriner, Bonnie Gratch-Lindauer, Lynda Hirose, Pablo Rodriguez, Jim Sauvé, Bruce Smith
Guests Members of the Grading Policies Subcommittee: Robert Balestereri, Patty Chong-Delon, James Fredericks, Ira Rothstein

I. Agenda Adopted Committee adopted the agenda.

II. Minutes Approval Committee approved the minutes from September 17.

III. Chair’s Report
• We welcomed newly-appointed faculty member Renato Larin, from the EOPS Department.
• The Executive Council voted to send the proposed new CCSF Written Composition Graduation Requirement to the Bipartite. Council also authorized the Articulation Officer to work with the CSU Chancellor’s Office to change the Written Communication Transfer Requirement to English 1A,
• The College Advisory Council adopted the Evaluation of Shared Governance, including several recommendations for improvements.
• The Mobilization for Democracy project is encouraging students to take digital photographs that capture their voting experiences on November 2.
• The CCSF Adult High School diploma program will soon require students to get their GED as part of the requirements. Dean Klein pointed out that this contributed toward one of the Partnership for Excellence goals.

IV. New Business
A. The Executive Council asked that some concerns about the Telephone registration Phase-Out Plan be referred to the Registration and Enrollment Subcommittee. Dean Balestreri agreed to take the concerns to the Subcommittee’s 11/5 meeting. Also, some A.P. members suggested to the Dean that A&R write a tutorial for students registering by web for the first time.

B. The Committee discussed some relevant aspects of Shared Governance. The Committee was essentially content with the Purpose appearing in the Handbook, and with the committee chart for the Collegial Governance System. Fred asked whether the CalWORKs Advisory Subcommittee was more closely aligned with Prep/Success than A.P. Most Committee members agreed.

V. Subcommittee Gossip
A. The Grading Policies Subcommittee met during the A.P. meeting. They elected as their new chair Patty Chong-Delon. The Subcommittee also picked a meeting schedule and some issues to discuss (course repeatability, grade inflation, academic renewal).

B. The Committee looked at this year’s CalWORKs funding proposal. They authorized Fred to sign off if (1) the Chancellor had already approved the matching funds, and (2) either the Dean of Financial Aid or Subcommittee chair Vivian Calderon agreed to make a presentation to the Executive Council.

Summary of Motions and Recommendations
• (Item IV.A) A.P. referred various concerns about the Phase-Out Plan to the Reg&Enroll Subcomm.
• (Item V.A) Grading Policies Subcommittee elected Patty Chong-Delon as Chair for 2004-2005.
• (Item V.B) Fred will sign the CalWORKs funding proposal under the conditions described.
• Fred will ask for a report from the Basic Skills Subcommittee.

Next Meeting: 2004 November 22, 2:15-4:15 p.m., Arts 303, Ocean Avenue Campus