RFP 047 FACILITIES MASTER PLAN

Response to RFP Question – 05/06/20015

**Question 1:** Can the building assessment and utilization fees be finalized after completion a preliminary assessment?

**Answer Question 1:** Yes, this assessment will integrate with the Districts implementation of a Capital Facilities Asset Management plan (CFAM). The District’s implementation of the CAFM and the successful respondent’s deliverables would be a collaborative effort to and will require further process refinement. This may be the subject of a question posed at the interviews of shortlisted respondents.

**Question 2:** Would be possible to have the buildings that will need assessment be identified with their number of stories, year built, and total area?

**Answer Question 2:** Updating the data the District has at this time will be component of the assessment. See answer to Question 1 above.

**Question 3:** Would assessments include Architectural, MEP, Structural and Hazmat.

**Answer Question 3:** Yes, the purpose of the assessment will be to, in collaboration with the District, compile a qualitative and quantitative inventory of capital facility assets that includes asset failure projections, maintenance requirements and replacement costs to inform the District’s development of yearly budgeting requirements for maintenance and operations and, to establish reserve fund planning. This may be the subject of a question posed at the interviews of shortlisted respondents.

**Question 4:** At the pre-proposal meeting that there was reference to existing data for some the facilities current utilization if the data is still valid could it be shared to better defining the scope of that task?

**Answer Question 4:** The data available is 2 years old. The District’s implementation of the CAFM and the successful respondent’s deliverables will be a collaborative effort to integrate into the CAFM and will require further process refinement. This may be the subject of a question posed at the interviews of shortlisted respondents.

**Question 5:** Where is the District Price Proposal Page was referred to in the RFP.

**Answer Question 5:** No District Price Proposal Page was included in the RFP. The District suggests that the price proposal information be submitted in a Services Matrix spreadsheet.

**Question 6:** If additional details are required for Task 2.2 and 5.1 to estimate the revenue projections etc. Can this response is not readily available can those tasks be an amendment to our proposal?

**Answer Question 6:** The District is providing several data sheets with these responses. There is also information available on the CCSF web site. If additional details are required, this may be an amendment to your proposal.