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Project 31: A Concurrent Enrollment Program for Public School Special Education Students

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City College of San Francisco welcomes students in special education from the San Francisco Unified School District. SFUSD special education students ages 18-22 may concurrently enroll in credit and non-credit classes at CCSF. Here are some basics guidelines to follow before you complete the *Project 31 Special Concurrent Enrollment Application Packet*:

A. Guidelines:

1. A student must be between the ages 18-22 years old.

2. All students must follow the CCSF Code of Conduct rules. A copy will be provided to you.

3. Concurrently enrolled students can not register on-line for courses.

4. Concurrently enrolled students do not receive priority registration.

5. Concurrently enrolled students can not take physical education courses.

6. All students must follow the credit/non-credit matriculation process.

7. Students that participate in concurrent enrollment are not allowed a matriculation exemption.

8. Students wishing to take a credit course must have a 2.0 high school grade point average.

9. Students may take 1 credit or non-credit course if they have less than 120 high school credits. If they have over 120 credits they may take up to 2 courses.

Being admitted into a credit and non-credit class is contingent on their CCSF placement score and space available.

10. We encourage new special education students to see a DSPS counselor prior to enrolling for classes to arrange classroom accommodations. Please bring an IEP and high school transcripts. We ask that students call in advance to make an appointment. The Ocean DSPS phone number is (415) 452-5481 and the John Adams-DeAvila campus is (415) 561-1001. When students are calling for an appointment they should state that they are enrolling as a concurrent student from (name of high school).

11. The CCSF grades that students receive will become part of their permanent record.

12. Please understand that college classes are more advanced and accelerated.

C. A special note for the high school principal, principal designee, and special education teacher.

While CCSF welcomes concurrently enrolled special education high school students our first priority is in serving our continuing college students, those that have attended and are seeking re-admission, new college students who have graduated from high school and adults seeking to continue their education at City College of San Francisco. Therefore, we will be strictly enforcing the policies and procedures outlined in the guidelines.

To be considered as a concurrently enrolled student, Section 76011 of the California Code of Regulations requires the recommendation of the high school principal and consent of a parent or guardian.

D. Read and follow the directions to the form titled *The Path is 5 Easy Steps* to complete the concurrent enrollment process.

E. Any questions regarding concurrent enrollment can be addressed to, hsenroll@ccsf.edu or call (415) 239-3286.