

# CAREER & TECHNICAL EDUCATION PROGRAM GUIDE

## CITY COLLEGE OF SAN FRANCISCO



2012  
[www.ccsf.edu/cte](http://www.ccsf.edu/cte)



Biotechnology

Business

Child Development and Family Services

Construction and Skilled Trades

Engineering and Design

Fashion

Health Services

Horticulture

Hospitality

Information Technology

Media and Communications

Public Service

Transportation



## Message from the Office of Career and Technical Education

Thank you for your interest in City College of San Francisco (CCSF). Each year, our career and technical education (CTE) programs grow to meet the needs of our students and community. Enrolling in a CTE program may be your first step on a new career path or part of your plan to remain ahead of the changing demands of the work place. Or, it may fulfill your plan to engage in lifelong learning for lasting and rewarding employment. Whatever your goal, CTE provides you the opportunity to develop specialized occupational knowledge and valuable skills for advancement in your chosen career. We welcome your participation in our programs and wish you success in achieving your career goals.

# How to Use this Guide

This Guide lists critical information on enrollment and participation in over 190 CTE programs available at CCSF. You will find the following terms used to describe each program.

**Program** – CTE programs consist of one extensive course or a series of courses designed to prepare students for entry-level employment in a specific field of study. CCSF's programs are listed by category in alphabetical order.

**Completion Award** – Upon successful completion of the program, you may earn a certificate of completion or an Associate's Degree (A.S. or A.A.). Certificate programs consist primarily of CTE courses. Degree programs offer either the Award of Achievement or a Major in the subject—meaning that you will receive a degree in your chosen field of study. For more information about the Award or Major, contact the individual department.

**College Credit** – Many CTE programs earn college credits (or units) that may be applied toward a college degree. As of Spring 2012, credit courses cost \$36 per unit for California residents, \$187 + \$36 per unit enrollment fee for non-residents, and \$187 + \$36 per unit enrollment fee for international students and students with temporary visas.

**Noncredit** – Students can earn special certificates and/or diplomas by enrolling in a number of noncredit CTE programs. Noncredit courses are tuition-free. However, students are expected to buy books and supplies and a few courses require the purchase of additional materials. In many cases, you can enroll in classes by attending the first class meeting. You can also enroll after the start of the semester. For more information, speak to a counselor or the course instructor.

**Entry Requirements** – Many programs use entry tests to help assess whether students have the language and math skills required for successful completion of courses. Applicants who need to improve or refresh basic skills may choose from a variety of CCSF classes.

**Program Length** – The estimated time needed to complete CTE programs is based on full-time enrollment of 12 or more semester units. Degree programs take two or more years to complete; certificate programs may require less time depending on course availability.

**Location** – CCSF has campuses and facilities throughout San Francisco. Codes used to identify the location are given at the bottom of each left-hand page.

**Financial Aid** – Financial aid is available to eligible students who are enrolled in the programs indicated.

**Phone** – For specific information about the program, call the number listed. All phone numbers are in the 415 area code.

CCSF also provides numerous services to support you in your educational experience, such as career advising, academic counseling and tutoring. We encourage you to use the contacts listed in the back of this Guide to obtain more information about these services.

## Enrollment

**If you are a new student enrolling in a credit program:**

1. Complete and submit a CCSF credit application for admissions online at <[www.ccsf.edu/admission](http://www.ccsf.edu/admission)>, or contact the Office of Admissions and Records, Conlan Hall, Room 107 at the Ocean Campus, 415-239-3285.
2. Take the placement test. Pick up a testing schedule from the Office of Admissions and Records or visit <[www.ccsf.edu/or](http://www.ccsf.edu/or)>.
3. Attend an orientation session and set up an appointment with a counselor. Please see the orientation schedule for times and dates, or complete your orientation online at <[www.ccsf.edu/or](http://www.ccsf.edu/or)>.
4. Register for classes anytime after your scheduled appointment by using Web4 at <[www.ccsf.edu](http://www.ccsf.edu)>. You may also register in person to the Registration Center, Smith Hall, Room 118 at the Ocean Campus, 415-239-3733.

**If you are a student enrolling in a noncredit program:**

Call the program or campus for enrollment information.

For additional questions about a program, contact the related department, review a current college catalog or visit our website at <[www.ccsf.edu/cte](http://www.ccsf.edu/cte)>.

PROGRAM	COMPLETION AWARD	COLLEGE CREDIT	NONCREDIT	ENTRY REQUIREMENTS	PROGRAM LENGTH	LOCATION	FINANCIAL AID	PHONE
<b>ADMINISTRATION OF JUSTICE AND FIRE SCIENCE</b>								
Administration of Justice	A.S./Cert.	◆		CCSF Placement	2 yrs	OC	◆	239-3202
Fire Fighter Academy	Certificate	◆		F SC 50, F SC 115 & HLTH 17/F SC 17; & clearance from licensed physician	6 mos	AIRP	◆	239-3202
Fire Officer	Certificate	◆		CCSF Placement	1 yr	AIRP	◆	239-3359
Fire Protection	Certificate	◆		CCSF Placement	1 yr	OC	◆	239-3359
Fire Science Technology	A.S.	◆		CCSF Placement	2 yrs	OC	◆	239-3359
Forensic Identification	Certificate	◆		CCSF Placement	1 yr	MS	◆	239-3202
<b>AIRCRAFT-MAINTENANCE TECHNOLOGY AND AERONAUTICS</b>								
Aircraft-Maintenance Technology	A.S./Cert.	◆		CCSF Placement	2 yrs+2 yrs	AIRP	◆	239-3901
Aircraft Powerplant Maintenance Technology	Certificate	◆		CCSF Placement	3 sem	AIRP	◆	239-3901
Airframe-Maintenance Technology	Certificate	◆		CCSF Placement	3 sem	AIRP	◆	239-3901
<b>ARCHITECTURE</b>								
Architecture	A.S.	◆		CCSF Placement	2 yrs	OC	◆	452-5293
Construction Management	A.S./Cert.	◆		CCSF Placement	2 sem-2 yrs	OC	◆	452-5293
Interior Design	A.S.	◆		CCSF Placement	2 yrs	OC	◆	452-5293
<b>AUTOMOTIVE TECHNOLOGY</b>								
Automotive Alternative Fuel Technology	Certificate	◆		CCSF Placement	1.5 yrs	EV	◆	550-4409
Automotive Engine Performance And Driveability	Certificate	◆		CCSF Placement	1.5 yrs	EV	◆	550-4409
Automotive Mechanics: Brake and Suspension Specialist, Engine Repair Specialist, General Auto Technician, Transmission Specialist	A.S./Cert.	◆		CCSF Placement	2 yrs	EV	◆	550-4409
Motorcycle Engine and Powertrain	Certificate	◆		CCSF Placement	1.5 yrs	EV	◆	550-4409
Motorcycle General Service	Certificate	◆		CCSF Placement	1.5 yrs	EV	◆	550-4409
Motorcycle Technician	A.S./Cert.	◆		CCSF Placement	1.5 yrs	EV	◆	550-4409
Motorcycle Tune-up, Electrical And Performance	Certificate	◆		CCSF Placement	1.5 yrs	EV	◆	550-4409
Residential Wiring	Certificate	◆		CCSF Placement	1.5 yrs	EV	◆	550-4409
<b>BROADCAST ELECTRONIC MEDIA ARTS</b>								
Broadcast Journalism	Certificate	◆		CCSF Placement	1 yr	OC	◆	239-3527
Broadcast Motion Graphics	Certificate	◆		CCSF Placement	1 yr	OC	◆	239-3527

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Digital Radio	Certificate	◆		CCSF Placement	1 yr	OC	◆	239-3527
Live Sound	Certificate	◆		CCSF Placement	1 yr	OC	◆	239-3527
Sound Design	Certificate	◆		CCSF Placement	1 yr	OC	◆	239-3527
Sound Recording	Certificate	◆		CCSF Placement	1 yr	OC	◆	239-3527
Television Production	Certificate	◆		CCSF Placement	1 yr	OC	◆	239-3527
Video Post-Production	Certificate	◆		CCSF Placement	1 yr	OC	◆	239-3527
Video Production and Editing	Certificate	◆		CCSF Placement	1 yr	OC	◆	239-3527
<b>BUSINESS PROGRAMS</b>								
Accounting	A.S.	◆		CCSF Placement	2 yrs	OC, DT	◆	452-7492
Accounting Assistant	Certificate		◆	BOSS I, ESL 5/6, 25 nwpm	2 sem	DT, MS	◆	call campus
Accounting—Microcomputer	Certificate	◆		CCSF Placement	9 mos	OC, DT	◆	452-7492
Administrative Assistant	Certificate		◆	BOSS I, ESL 5/6, 25 nwpm, WOPR 9486	2 yrs	DT	◆	267-6500
Administrative Support	A.S.	◆		CCSF Placement	2 yrs	OC	◆	239-3116
Advanced Word Processing	Certificate		◆	ESL 5/6, 35 nwpm	1 sem	DT, JA		call campus
Basic Business Skills for Customer Service	Certificate		◆	ESL 5/6	1 sem	DT, JA		call campus
Basic Business Skills for the Medical Office	Certificate		◆	BOSS I, ESL 7/8, 30 nwpm	2 sem	MS	◆	920-6000
Basic Word Processing	Certificate		◆	ESL 5/6, 25 nwpm	1 sem	CH, JA, DT, MS		call campus
Business Office Publishing Basics	Certificate		◆	ESL 5/6	1 sem	DT		267-6500
Business Office Publishing Specialist	Certificate		◆	ESL 5/6	1 sem	Varies		561-1806
Business Support Skills, Phase I*	Certificate		◆	ESL 5/6	1 sem	CC, CH, DT, JA, MS		call campus
Business Support Skills, Phase II*	Certificate		◆	BOSS I, ESL 7/8, 30 nwpm	1-2 sem	Varies		call campus
Business Web Pages—Basics	Certificate		◆	ESL 5/6	1 sem	DT		267-6500
Business Web Pages—Intermediate	Certificate		◆	ESL 5/6	1 sem	DT		267-6500
California Real Estate	Certificate	◆		CCSF Placement	1 yr	OC, DT	◆	452-4811
Clerical Accounting	Certificate		◆	ESL 5/6, 15-20 nwpm	2 sem	JA, MS	◆	call campus
Clerical Support Specialist	Certificate		◆	ESL 5/6, 15-20 nwpm	2 yrs	JA, DT	◆	call campus
Computer Applications for Business	Certificate		◆	ESL 6+, 25 nwpm	3 sem	DT, JA	◆	call campus
Computerized Accounting Specialist	Certificate		◆	ESL 5/6, 25 nwpm	2 yrs	JA, CH	◆	call campus
Construction Administrative Assistant	Certificate		◆	None	1 sem	MS		920-6056

**CAMPUS CODES**

**AIRP**—Airport; **CC**—Civic Center; **CH**—Chinatown/North Beach; **DT**—Downtown; **EV**—Evans; **JA**—John Adams; **MS**—Mission; **OC**—Ocean; **SE**—Southeast

**\* PENDING STATE APPROVAL**

For programs with noncredit offerings, please see the CCSF Catalog for information on additional certificate opportunities.

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Excel Basics	Certificate		◆	ESL 5/6	1 sem	CH, DT, JA, MS		call campus
Excel Specialist	Certificate		◆	ESL 5/6	1 sem	CH, DT, JA, MS		call campus
Finance (Banking, Insurance, Investments)	A.S./Cert.	◆		CCSF Placement	2 yrs/1 yr	OC	◆	452-4712
General Business	A.S./Cert.	◆		CCSF Placement	1 yr	OC	◆	452-5921
Green & Sustainable Business	Certificate	◆		None	1-2 sem	DT, OC, MS		239-3584
Green & Sustainable Small Business	Certificate		◆	None	1-2 sem(eve)	DT		239-3584
International Business	A.S./Cert.	◆	◆	None	2 yrs/1 yr 1 sem (n/c)	OC, DT	◆	267-6595
Marketing	A.S./Cert.	◆		CCSF Placement	2 yrs/1 yr	OC, DT	◆	452-5916
Microsoft Office Specialist	Certificate		◆	ESL 5/6, 25 nwpm	2 sem	DT, JA	◆	call campus
Office Technology	Certificate	◆		CCSF Placement	1 yr	OC	◆	239-3116
Paralegal/Legal Studies	A.S./Cert.	◆		CCSF Placement	2 yrs	OC, DT	◆	239-3508
Retail Management	Certificate	◆		CCSF Placement	1 yr	OC, DT	◆	239-3512
Small Business (Small Business Institute)	Certificate		◆	None	1-2 sem(eve)	DT		267-6577
Specialized Accounting Skills	Certificate		◆	ESL 5/6	1 sem	Varies		561-1806
Supervision and Business Management	Certificate	◆		None	1 yr (eve)	DT, OC		239-3709
Travel and Tourism	A.A./Cert.	◆		CCSF Placement	2 yrs/1 yr	OC	◆	334-5400
Travel and Tourism Management	Certificate	◆		CCSF Placement	1 yr	OC	◆	334-5400
Travel—Destination Specialist	Certificate	◆		CCSF Placement	1 yr (eve)	OC	◆	334-5400
Travel—Green and Sustainable	Certificate	◆		CCSF Placement	1 yr	OC	◆	334-5400
Vocational ESL Office Training	Certificate		◆	Noncredit ESL 6	1 yr	CH, DT	◆	call campus
<b>CHILD DEVELOPMENT AND FAMILY STUDIES</b>								
Administration	Certificate	◆		None	Varies	JA, MS, SE, OC, CH	◆	239-3172
Appreciating Diversity	Certificate	◆		None	Varies	JA, MS, SE, OC, CH	◆	239-3172
Child Development	A.S.	◆		None	2 yrs	JA, MS, SE, OC, CH	◆	239-3172
Family Child Care	Certificate	◆		None	Varies	JA, MS, SE, OC, CH	◆	239-3172
General	Certificate	◆		None	Varies	JA, MS, SE, OC, CH	◆	239-3172
Infant/Toddler Care	Certificate	◆		None	Varies	JA, MS, SE, OC, CH	◆	239-3172
Pre-Teacher	Certificate	◆		None	Varies	JA, MS, SE, OC, CH	◆	239-3172
Professional Development and Advocacy	Certificate	◆		None	Varies	JA, MS, SE, OC, CH	◆	239-3172

PROGRAM	COMPLETION AWARD	COLLEGE CREDIT	NONCREDIT	ENTRY REQUIREMENTS	PROGRAM LENGTH	LOCATION	FINANCIAL AID	PHONE
School-Age Care	Certificate	◆		None	Varies	JA, MS, SE, OC, CH	◆	239-3172
Special Needs	Certificate	◆		None	Varies	JA, MS, SE, OC, CH	◆	239-3172
Violence Intervention in Early Childhood	Certificate	◆		None	Varies	JA, MS, SE, OC, CH	◆	239-3172
Youth Worker: Out of School Time	Certificate	◆		None	Varies	JA, MS, SE, OC, CH	◆	239-3172
<b>CINEMA</b>								
Cinema	A.S.	◆		CCSF Placement	2 yrs	OC	◆	239-3651
<b>COMPUTER NETWORKING AND INFORMATION TECHNOLOGY</b>								
Computer Networking and Information Technology	A.S.	◆		None	2 yrs	OC	◆	452-4740
Computer Technical Support	Certificate	◆		None	1.5 yrs	OC	◆	452-5323
Computer Technician	Certificate	◆		None	1 yr	OC	◆	452-5323
Digital Home Technology Integration (DHTI)	Certificate	◆		None	1.5 yrs	OC	◆	452-5323
E-Commerce Systems Development	Certificate	◆		None	1 yr	OC	◆	452-5323
Fundamentals of Networking	Certificate	◆		None	1 yr	OC	◆	452-5323
Fundamentals of Technical Support	Certificate	◆		None	1 yr	OC	◆	452-5323
Network Security	Certificate	◆		None	1 yr	OC	◆	452-5323
Routing and Switching (Cisco)	Certificate	◆		None	1.5 yrs	OC	◆	452-5323
Web Site Development Techniques	Certificate	◆		None	1.5 yrs	OC	◆	452-5323
Windows Networking	Certificate	◆		None	1 yr	OC	◆	452-5323
Wireless Networking	Certificate	◆		None	1 yr	OC	◆	452-5323
<b>COMPUTER SCIENCE</b>								
Computer and Information Science	A.S.	◆		None	2 yrs	OC	◆	239-3655
Computer Programming: C++	Certificate	◆		None	1.5 yrs	OC	◆	239-3655
Computer Programming: Java	Certificate	◆		None	1.5 yrs	OC	◆	239-3655
Computer Programming: Visual Basic.NET with Databases	Certificate	◆		None	1.5 yrs	OC	◆	239-3655
Computer Science	A.S.	◆		None	2 yrs	OC	◆	239-3655
Computing Skills for Scientists	Certificate	◆		None	1 sem	OC	◆	239-3655
Database Programming: MySQL/Open Source Technologies	Certificate	◆		None	1.5 yrs	OC	◆	239-3655
Database Programming: Oracle	Certificate	◆		None	1.5 yrs	OC	◆	239-3655
LAMP Administration	Certificate	◆		None	1 yr	OC	◆	239-3655
LAMP Fundamentals	Certificate	◆		None	1 yr	OC	◆	239-3655
Unix/Linux Administration	Certificate	◆		None	1.5 yrs	OC	◆	239-3655

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<b>CULINARY ARTS AND HOSPITALITY STUDIES</b>								
Culinary Arts	A.S.	◆		CCSF Placement	2 yrs	OC	◆	239-3152
Culinary and Service Skills Training	Certificate		◆	CASAS	2 sem	DT	◆	267-6509
Food Service Management	A.S.	◆		CCSF Placement	2 yrs	OC	◆	239-3152
Hotel Management	A.S.	◆		CCSF Placement	2 yrs	OC	◆	239-3152
<b>ENGINEERING AND TECHNOLOGY AND RELATED OCCUPATIONS</b>								
Air Conditioning and Refrigeration	Certificate	◆		None	3 sem (eve)	OC		239-3505
Biomanufacturing	Certificate	◆		CCSF Placement	1 yr	OC		239-3627
Biomedical Technician (BMET)	Certificate	◆		CCSF Placement	1.5 yrs	OC		239-3505
Bioprocess Instrumentation and Control	Certificate	◆		CCSF Placement	2 sem	OC		239-3627
Biotechnology	A.S./Cert.	◆		CCSF Placement	2 yrs	OC		239-3627
Biotechnology Lab Assistant	Certificate	◆		CCSF Placement	2 sem	OC		239-3627
Computer Aided Drafting—Architectural	Certificate	◆		None	2–3 sem	OC		239-3505
Electronic Engineering Technology	A.S.	◆		CCSF Placement	2 yrs	OC	◆	239-3505
Electronics—Basic	Certificate	◆		None	1 yr (eve)	OC		239-3505
Electronics—Intermediate	Certificate	◆		None	1 yr (eve)	OC		239-3505
Engineered Plumbing Systems	Certificate	◆		None	3 sem (eve)	OC		239-3505
Engineering—General	A.S.	◆		CCSF Placement	2 yrs	OC	◆	239-3505
Genomics Technology	Certificate	◆		None	2 sem	MS		239-3505
Geographical Information Systems (GIS)	Certificate	◆		None	3 sem	OC		239-3505
Manufacturing and Metal Fabrication	Certificate	◆		None	2 sem	OC		239-3505
Mechanical Engineering Technology	A.S.	◆		CCSF Placement	2 yrs	OC	◆	239-3505
Stem Cell Technology	Certificate	◆		CCSF Placement	2 yrs	OC		239-3627
Welding—Combination	Certificate		◆	None	1–4 sem	EV		239-3505
<b>ENGLISH AS A SECOND LANGUAGE</b>								
Vocational ESL Housekeeping Training	Certificate		◆	5th grade reading	9 weeks	CH		982-9171
Vocational ESL Office Training (also listed under Business)	Certificate		◆	Noncredit ESL 6	1 yr	CH, DT	◆	call campus
<b>ENVIRONMENTAL HORTICULTURE/ FLORISTRY</b>								
Commercial Cut-Flower and Greenhouse Production	A.S./Cert.	◆		CCSF Placement	1–1.5 yrs/ 2 yrs	OC	◆	239-3140
Floristry	A.A./A.S. Certificate	◆		CCSF Placement	2 yrs	OC	◆	239-3140 239-3106
Landscape Construction	Certificate	◆		CCSF Placement	2 yrs/1–1.5 yrs	OC	◆	239-3140

PROGRAM	COMPLETION AWARD	COLLEGE CREDIT	NONCREDIT	ENTRY REQUIREMENTS	PROGRAM LENGTH	LOCATION	FINANCIAL AID	PHONE
Landscape Design	Certificate	◆		CCSF Placement	2 yrs/1–1.5 yrs	OC	◆	239-3140
Landscape Gardening and Landscape Contracting	A.S./Cert.	◆		CCSF Placement	2 yrs/1–1.5 yrs	OC	◆	239-3140
Landscape Maintenance	Certificate	◆		CCSF Placement	2 yrs/1–1.5 yrs	OC	◆	239-3140
Nursery and Garden-Center Operation	A.S./Cert.	◆		CCSF Placement	2 yrs/1–1.5 yrs	OC	◆	239-3140
<b>FASHION</b>								
Fashion Design	A.S./Cert.	◆		CCSF Placement	2 yrs	OC, EV	◆	239-3588
Fashion Merchandising	A.S./Cert.	◆		CCSF Placement	2 yrs/1 yr	OC, DT	◆	239-3588
Fashion Styling	Certificate	◆		CCSF Placement	1 yr	OC, DT	◆	239-3588
Image Consulting	Certificate	◆		CCSF Placement	2 yrs	OC, DT	◆	239-3224
<b>GRAPHIC COMMUNICATIONS</b>								
Collaborative Design	Certificate	◆		CCSF Placement	2 sem	OC	◆	239-3037
Digital Printing and Publishing	Certificate	◆		CCSF Placement	2 sem	MS	◆	920-6045
Graphic Design	A.A.	◆		CCSF Placement	2 yrs	OC, MS	◆	452-5090
Graphic Support Specialist	Certificate		◆	Noncredit ESL 8	1–2 sem	MS	◆	920-6045
Press and Finishing	Certificate	◆		CCSF Placement	2 sem	OC, MS	◆	452-5090
Print Production	A.S.	◆		CCSF Placement	2 yrs	OC, MS	◆	452-5090
Production Art	Certificate	◆		CCSF Placement	2 yrs	OC, MS	◆	452-5090
<b>HEALTH CARE TECHNOLOGY</b>								
CVT/Echocardiography Technician*	A.S./Cert.	◆		CCSF Placement/ Orientation	2 yrs	JA	◆	561-1820
EKG Technician	Certificate	◆		CCSF Placement	9 mos (eve)	JA		561-1967
Emergency Medical Technician	Certificate	◆		CCSF Placement	4.5 mos	JA		561-1964
Health Information Clerk I & II	Certificate	◆		CCSF Placement	4.5–9 mos	JA	◆	561-1818
Health Information Coding Specialist	Certificate	◆		CCSF Placement	1.5 yrs	JA	◆	561-1818
Health Information Technology	A.S./Cert.	◆		CCSF Placement	2 yrs/1.5 yrs	JA	◆	561-1818
Medical Administrative Assisting	A.S.	◆		CCSF Placement	2 yrs	JA	◆	561-1821
Medical Biller	Certificate	◆		CCSF Placement	1 yr	JA	◆	561-1821
Medical Evaluation Assistant	Certificate	◆		CCSF Placement	3 sem	JA	◆	561-1821
Medical Office Assisting	A.S./Cert.	◆		CCSF Placement	2 yrs/1 yr	JA	◆	561-1821
Medical Receptionist	Certificate	◆		CCSF Placement	1 yr	JA	◆	561-1821
Paramedic	Cert./A.S.	◆		EMT Certificate	12+ mos	JA	◆	561-1938
Pharmacy Technician	Certificate	◆		CCSF Placement	9 mos (eve)	JA	◆	561-1819
Phlebotomy Technician	Certificate	◆		CCSF Placement	4.5 mos	JA		561-1961

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Unit Coordinator (Hospital) / Ward Clerk	Certificate		◆	None	4.5 mos (eve)	SE		561-1900 550-4344
<b>HEALTH—CONSUMER EDUCATION</b>								
Nutrition Assistant	Certificate	◆		CCSF Placement	9 mos	JA	◆	561-1900
<b>HEALTH—DENTAL</b>								
Dental Assisting	A.S./Cert.	◆		CCSF Placement	2 yrs/1 yr	OC	◆	239-3479
<b>HEALTH EDUCATION</b>								
Community Health Worker (CHW) Related Specialty Certificates: - Post Prison Health Worker* - Youth Worker: Organizing, Advocacy, Counseling and Education	Certificate	◆		Submit Application (orientation recommended)	1 yr	OC	◆	452-7481
Community Mental Health	Certificate	◆		Complete Health 91D with grade C or higher	3 sem	OC	◆	452-7387
Drug and Alcohol Studies	Certificate	◆		Health 100	2.5 yrs	OC	◆	452-5159
Health Care Interpreter	Certificate	◆		Attend Mandatory Orientation & Complete Application Process	1 yr	OC	◆	452-5158
HIV/STI Prevention Education: Case Management Skills, Facilitation Skills	Certificate	◆		None	1 yr	OC	◆	452-5202
Sexual Health Educator	Certificate	◆		CCSF Placement	1 sem	OC		239-3899
Trauma Prevention and Recovery	Certificate	◆		None	2 sem	OC		452-5276
<b>HEALTH—NURSING</b>								
Home Health Aide/Nurse Assistant (CNA)	Certificate	◆	◆	call campus	1 sem	SE		550-4344
Licensed Vocational Nurse (LVN)	Certificate	◆		CCSF Placement	18 mos	JA	◆	561-1912
Registered Nurse (RN)	A.S.	◆		CCSF Placement	2 yrs	OC	◆	239-3218
<b>HEALTH—RADIOLOGICAL SCIENCES</b>								
Diagnostic Medical Imaging	A.S.	◆		CCSF Placement	30 mos	OC	◆	239-3431
Radiation Therapy Technology	A.S.	◆		CCSF Placement	24 mos	OC	◆	239-3767
<b>JOURNALISM</b>								
Editorial Management and Design	Certificate	◆		CCSF Placement	2 yrs	OC	◆	239-3446
Journalism	A.S.	◆		CCSF Placement	2 yrs	OC	◆	239-3446
On-line Research	Certificate	◆		CCSF Placement	3 sem	OC	◆	239-3446
<b>LABOR &amp; COMMUNITY STUDIES</b>								
Cesar Chavez Advocacy	Certificate	◆		None	1–2 sem	OC	◆	550-4459
Labor and Community Studies	A.A./Cert.	◆	◆	None	1–2 yrs	EV	◆	550-4459

PROGRAM	COMPLETION AWARD	COLLEGE CREDIT	NONCREDIT	ENTRY REQUIREMENTS	PROGRAM LENGTH	LOCATION	FINANCIAL AID	PHONE
Solidarity Forever/Si Se Puede Advocacy	Certificate	◆		None	1–2 sem	OC	◆	550-4459
<b>LIBRARY INFORMATION TECHNOLOGY</b>								
Library Information Technology	A.S./Cert.	◆		CCSF Placement	2 sem–2 yrs	OC	◆	452-5519
<b>MULTIMEDIA STUDIES</b>								
Animation	Certificate	◆		CCSF Placement	2 yrs	OC	◆	452-5107
Flash Design and Development	Certificate	◆		CCSF Placement	1 yr	OC, MS	◆	452-5107
Interactive Game Design and Production	Certificate	◆		CCSF Placement	2 yrs	OC, MS	◆	452-5107
Multimedia Studies*	A.A./Cert.	◆		CCSF Placement	2 yrs	OC	◆	452-5107
Performance Arts	Certificate	◆		CCSF Placement	2 yrs	OC	◆	452-5107
Programming	Certificate	◆		CCSF Placement	2 yrs	OC	◆	452-5107
Rich Media Production	Certificate	◆		CCSF Placement	2 yrs	OC	◆	452-5107
Web Design and Graphics	Certificate	◆		CCSF Placement	2 yrs	OC	◆	452-5107
Web Design with Dreamweaver	Certificate	◆		CCSF Placement	1 yr	OC, MS	◆	452-5107
Web Production (Fast Track)	Certificate	◆		CCSF Placement	1–1.5 yrs	OC	◆	452-5107
Web Programming (Fast Track)	Certificate	◆		CCSF Placement	1–1.5 yrs	OC	◆	452-5107
<b>PHOTOGRAPHY</b>								
Photography	A.S.	◆		None	2–2.5 yrs	OC	◆	239-3422
<b>TRADE SKILLS</b>								
Business (Computerized) Machine Technology	Certificate		◆	CASAS	2 sem	SE	◆	550-4320
Construction	Certificate		◆	None	1.5 yrs	EV	◆	550-4409
Custodial/Building Maintenance	Certificate		◆	None	1 sem	EV		550-4409

**NOTES:**

**CAMPUS CODES**

**AIRP**–Airport; **CC**–Civic Center; **CH**–Chinatown/North Beach; **DT**–Downtown; **EV**–Evans; **JA**–John Adams; **MS**–Mission; **OC**–Ocean; **SE**–Southeast

**\* PENDING STATE APPROVAL**

For programs with noncredit offerings, please see the CCSF Catalog for information on additional certificate opportunities.

# Support Services & Programs

## **AFRICAN-AMERICAN SCHOLASTIC PROGRAMS**

50 Phelan Avenue, Rosenberg Library, Room 209  
452-5315

## **ASIAN PACIFIC AMERICAN STUDENT SUCCESS CENTER (APASS)**

50 Phelan Avenue, Batmale Hall, Room 208  
452-5620

## **BUSINESS EMPLOYMENT PROGRAM**

*Provides employment assistance for business students on all campuses.*

Offices at various campuses  
561-1947  
www.ccsf.edu/jobmatch

## **CALWORKS EDUCATION & TRAINING**

*Assistance to CalWORKs and PAES students in education, job training and placement.*

50 Phelan Avenue, Cloud Hall, Room 232  
452-5700

## **CAREER DEVELOPMENT CENTER(S)**

### **CAREER DEVELOPMENT COUNSELING DEPARTMENT (CDCD)**

*Career and job success counseling, classes, workshops, computer lab/library and other career/job resources.*

50 Phelan Avenue, Science Hall, Room 127  
239-3117  
Call for other locations and hours

*Internet access to job listings and career resources for CCSF students, alumni and employers.*

- On-Campus Work Study/Lab Aide – www.ccsf.edu/jobs
- Off-Campus Career Network – career.ccsf.edu

## **CHILD CARE SERVICES**

*Three campus child care centers and two off-site centers for children of eligible CCSF students and other low-income families.*

1860 Hayes Street, Room 138  
561-1895  
www.sfcel.org

## **COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (CARE)**

*Support services for full-time credit EOPS students who are single head of households receiving CalWORKs with children under 14.*

50 Phelan Avenue, EOPS Office  
239-3846

## **DISABLED STUDENTS PROGRAMS & SERVICES**

Ocean Campus  
50 Phelan Avenue, Rosenberg Library, Room 323  
452-5481/TDD 452-5451

John Adams Campus  
1860 Hayes Street, Room 106  
561-1001/TDD 561-1007

Mission Campus  
1125 Valencia Street, Room 161  
920-6038

## **ENGLISH AS A SECOND LANGUAGE PROGRAMS**

50 Phelan Avenue, Batmale Hall, Room 616  
239-3003

## **EXTENDED OPPORTUNITIES PROGRAMS & SERVICES (EOPS)**

*Provides counseling and other support services for eligible low income, educationally disadvantaged students. Special services include Second Chance, which serves formerly incarcerated and other high risk students, and CARE, which serves single heads of household receiving CalWORKs with children under 14.*

50 Phelan Avenue, EOPS Building  
239-3562

## **FAMILY RESOURCE CENTER**

50 Phelan Avenue, Student Union, Room 201A & B  
239-3109

## **FINANCIAL AID OFFICE**

50 Phelan Avenue, C324  
239-3576 or 239-3575

## **GED TESTING CENTER**

1860 Hayes Street, Room 45  
561-1824

## **GUARDIAN SCHOLARS PROGRAM**

*Provides support to students exiting the foster care system. Students must fulfill certain eligibility requirements.*

50 Phelan Avenue, Student Union, MLK Center, Plaza Level, Room B  
239-3279

## **HARTS PROGRAM**

*Provides a variety of support services such as food service at the CCSF cafeteria, discounted MUNI passes, referrals to service agencies and academic advising to homeless, formerly homeless, and at-risk students.*

50 Phelan Avenue, Student Union, MLK Center, Plaza Level, Room C  
452-5355

## **LATINO SERVICE NETWORK**

50 Phelan Avenue, Cloud Hall, Room 364  
452-5335

## **LEARNING ASSISTANCE CENTER**

Ocean Campus  
50 Phelan Avenue, Rosenberg Library, Room 207  
452-5502

Mission Campus  
1125 Valencia Street, Room 401  
920-6102

## LIBRARY SERVICES

Downtown Campus  
267-6505

John Adams Campus  
561-1946

Mission Campus  
920-6041

Ocean Campus  
452-5541

Southeast Campus  
550-4353

## OFFICE OF MENTORING & SERVICE LEARNING

*Integration of classroom instruction with community service and student mentoring programs.*

50 Phelan Avenue, Batmale Hall, Room 366  
239-3771

## STUDENT HEALTH SERVICES

*Health services for credit students.*

50 Phelan Avenue, HC100  
239-3110

## TRANSITIONAL STUDIES DEPARTMENT

*GED preparation and CCSF high school diploma program; vocational foundation skills; adult basic education in math, reading, writing and pre-GED preparation.*

920-6042

Adult Learning and Tutorial Center  
31 Gough Street, Room 29  
241-2300

John Adams Campus  
1860 Hayes Street, New Student Counseling, Room 143  
561-1925

Mission Campus  
1125 Valencia Street, Room 308  
920-6043

Southeast Campus  
1800 Oakdale Avenue  
550-4344

## VETERANS EDUCATIONAL TRANSITION SERVICES

50 Phelan Avenue, Cloud Hall, Room 333  
239-3486

## WOMEN'S RESOURCE CENTER

50 Phelan Avenue, Smith Hall, Room 103 & 104  
239-3112

## COUNSELING SERVICES

### OCEAN CAMPUS

#### NEW STUDENT COUNSELING DEPARTMENT

*Counseling services for new students who have completed less than 24 units.*

Conlan Hall, E205  
239-3296

#### CONTINUING STUDENT COUNSELING DEPARTMENT

*Counseling services for students who have completed one year of college or 24+ units.*

Multi-Use Building, Room 39  
452-5235

#### CAMPUS COUNSELING SERVICES

Castro  
452-5235 (For appointments)

Chinatown/North Beach, Room 105  
561-1853

Civic Center, Room 105  
561-1878

Downtown, 1st Floor  
267-6555

Evans, Room 104  
550-4402 or 550-4405

John Adams, Room 142  
561-1925

Mission, Room 110 & 115  
920-6059

Southeast, Room 202  
550-4320

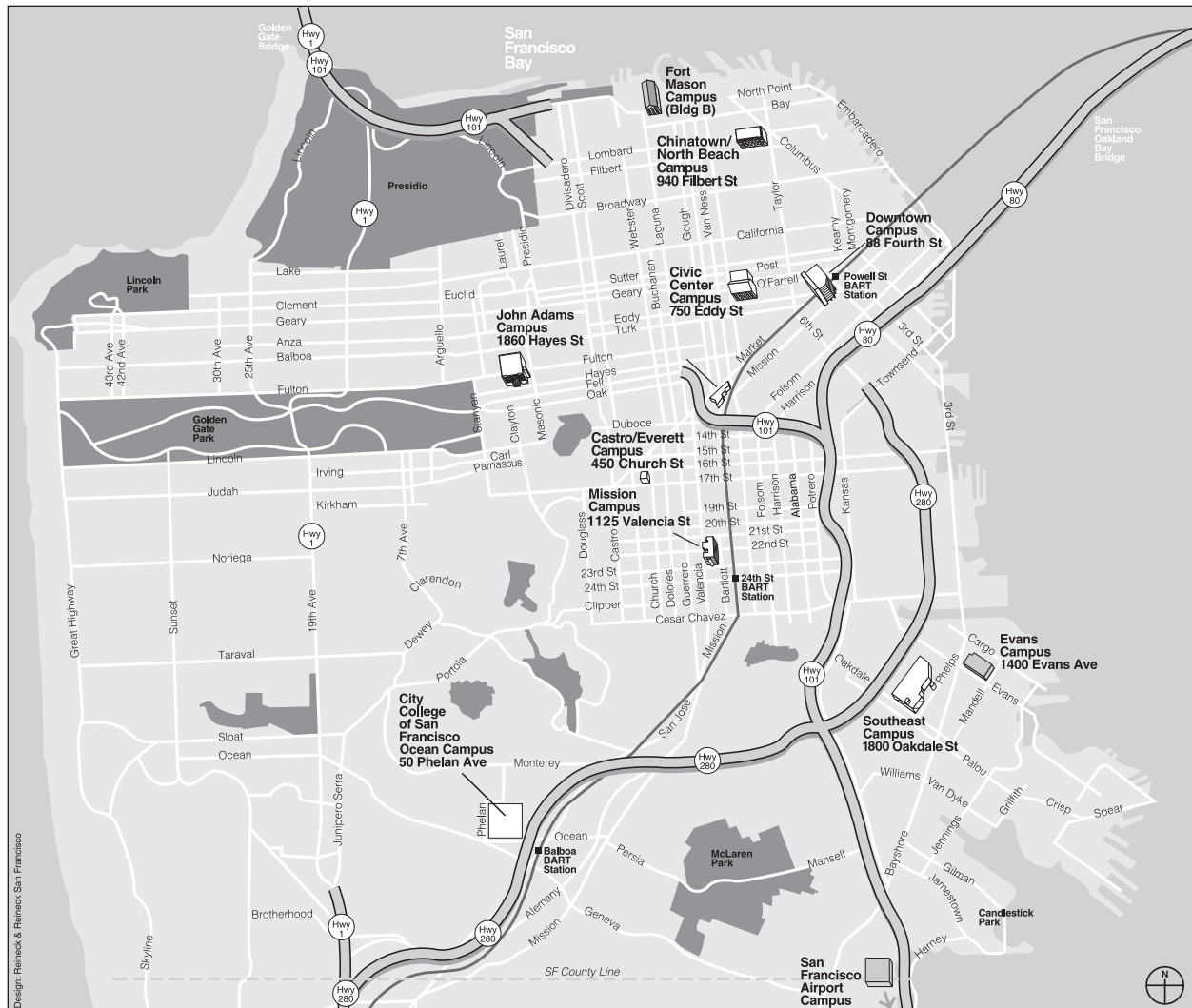
### Career Match Survey

Trying to make the right career decision? Not sure which college courses are best for you? Take our updated CareerMatch survey to see how the interests you identify match with Career and Technical Education programs offered at CCSF. Once completed, use your results to explore program options as well as to serve as part of a battery of assessments and tools you'll need to make your decision.

Find it on our Web site at:  
[www.ccsf.edu/careermatch](http://www.ccsf.edu/careermatch)

*All phone numbers are in the 415 area code*  
FOR ADDITIONAL COPIES OF THIS GUIDE, CALL 452-7045

# Campus Locations



## ADMINISTRATIVE SERVICES

31/33 Gough Street  
San Francisco, CA 94103  
(415) 241-2300

## AIRPORT

San Francisco International Airport  
North Access Road, Building 928  
San Francisco, CA 94128  
(415) 239-3901

## CASTRO

450 Church Street  
San Francisco, CA 94114  
(415) 239-3127 (days)  
(415) 621-5499 (evenings)

## CHINATOWN/NORTH BEACH

940 Filbert Street  
San Francisco, CA 94133  
(415) 561-1071

## CIVIC CENTER (FORMERLY ALEMANY)

750 Eddy Street  
San Francisco, CA 94109  
(415) 561-1875

## DOWNTOWN

88 4th Street  
San Francisco, CA 94103  
(415) 267-6500

## EVANS

1400 Evans Avenue  
San Francisco, CA 94124  
(415) 550-4440

## FT. MASON ART CENTER

Laguna Street & Marina Blvd. Bldg. B  
San Francisco, CA 94123  
(415) 561-1840

## JOHN ADAMS

1860 Hayes Street  
San Francisco, CA 94117  
(415) 561-1900

## MISSION

1125 Valencia Street  
San Francisco, CA 94110  
(415) 920-6000

## OCEAN

50 Phelan Avenue  
San Francisco, CA 94112  
(415) 239-3000

## SOUTHEAST

1800 Oakdale Avenue  
San Francisco, CA 94124  
(415) 550-4300

### CITY COLLEGE OF SAN FRANCISCO OFFERS YOU:

**UNBEATABLE VALUE** CCSF offers low-cost credit and free noncredit courses in an incredible array of career and technical programs and academic disciplines. In addition to affordable tuition, you can take advantage of the College's financial aid, scholarships, book loan, and work study opportunities while achieving your educational goals.

**OPPORTUNITIES FOR ALL** Hope to enter or advance in a career? Plan to transfer? Want to improve your English? Seek personal enrichment opportunities? CCSF's doors are open to you. If you are 18 years of age or older or if you have a high school degree or G.E.D., you can choose from thousands of CCSF courses. Some programs may require specific preparation in order to participate. Current high school students may be eligible for courses through concurrent enrollment.

**LOCATIONS IN YOUR NEIGHBORHOOD** With a dozen campuses and nearly 200 instructional sites throughout San Francisco, you are bound to find CCSF near your home or work. Our locations hold day, evening and weekend classes to accommodate your schedule. Visit [www.ccsf.edu/campuses](http://www.ccsf.edu/campuses) for information on all CCSF campus locations.

**HIGH-QUALITY TEACHING** CCSF's faculty have a passion for teaching and excellent qualifications. Nearly all have Master's degrees and many hold Doctorates in their instructional area. Students in career and technical programs benefit from faculty who are dedicated to teaching and keep their skills current by continuing to work in the field.

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