



# ADMISSIONS AND RECORDS

## Pass/No Pass Grading Request

THIS FORM MUST BE SUBMITTED TO THE OFFICE OF ADMISSIONS AND RECORDS AT OCEAN CAMPUS E-107 UPON REGISTRATION, OR NO LATER THAN 30% OF THE LENGTH OF THE COURSE FOR THE SCHOOL TERM AND/OR SHORT TERM COURSE. PLEASE SEE SCHEDULE OF CLASSES.

\_\_\_\_\_  
Student's ID

\_\_\_\_\_  
Student's Name (Please Print: Last Name First)

\_\_\_\_\_  
Semester/Year

CRN	SUBJ	COURSE	SEQ	DAYS	TIMES	UNITS	INSTRUCTOR

I CHOOSE TO TAKE THE ABOVE COURSE ON A PASS/NO PASS BASIS. I UNDERSTAND THAT ONCE THIS FORM IS SUBMITTED AND PROCESSED BY THE OFFICE OF ADMISSIONS AND RECORDS, AND THE DEADLINE DATE HAS PASSED; I MAY NOT REQUEST TO BE EVALUATED ON A LETTER GRADE BASIS.

\_\_\_\_\_  
STUDENT'S SIGNATURE

\_\_\_\_\_  
DATE

**THIS FORM IS TO BE USED ONLY FOR THOSE COURES LISTED IN THE CURRENT CATALOG WITH PASS/NO PASS GRADING OPTION**

COPIES **White** – Registration & Records  
**Canary** – Student  
**Pink** – Instructor

Revised: 10M - 04/08aw

Received by: _____	Date: _____
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