



# FINANCIAL AID OFFICE

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 ☎ (415) 239-3575/3576 • Fax (415) 239-3917

**MUST SUBMIT IN PERSON**

## 2011-2012 VERIFICATION WORKSHEET 2010 STUDENT'S / SPOUSE'S INCOME CERTIFICATION

**SIC10**

<b>Name of Financial Aid Applicant (Please print)</b>			
Last Name	First	MI	SSN/Student ID

### A. Student's Income and Tax filing Information

**A-1** If you filed Federal Income tax return (Includes the 2010 IRS forms 1040, 1040A, 1040EZ, a tax return from Puerto Rico, or a foreign income tax return),

- Check here. Attach a copy of income tax return if it is also a required document (see your document requirement letter or web4).
- Check here if you will not file and are not required to file a 2010 Federal Income Tax Return.

**A-2** If you did not file and are not required to file a 2010 Federal Income Tax Return, list below your employer(s) and any income received in 2010.

Employer(s) (use the W-2 form or other earnings statements, if available)	2010 Amount

**A-3** Funds received for child support and any other income not reported on 2010 Federal Income Tax Return (See question 45 of the Free Application for Federal Student Aid)

Source(s) of Untaxed Income	2010 Amount
<b>Child Support Received</b>	
<b>Workman's Compensation</b>	
<b>Untaxed Pensions</b>	

### B. Spouse's Tax Forms and Income Information (if student is married)

**B-1** Please submit a signed copy of his/her Federal Income Tax Return (includes the 2010 IRS forms 1040, 1040A, 1040EZ, Telefile Tax Record, a tax return from Puerto Rico, or a foreign income tax return). If your spouse did not keep a copy of the tax return, request a copy from the tax preparer or a copy of an Internal Revenue Service form that lists tax account information.

- Check here and attach signed tax return **if your spouse filed a separate return.**
- Check here if your spouse will not file and is not required to file a 2010 Federal Income Tax Return.





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**B-2** If your spouse did not file and is not required to file a 2010 Federal income tax return, list below your spouse’s employer(s) and any income received in 2010, (use the W-2 form or other earnings statements, if available).

Employer(s)	2010 Amount

**B-3** Funds received for child support and any other income not reported on 2010 Federal Income Tax Return. (See question 45 of the Free Application for Federal Student Aid.)

Source(s) of Untaxed Income	2010 Amount
Child Support Received	

### C. Signatures

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.**

By signing this worksheet, I/we certify that all the information reported to qualify for federal student aid is complete and correct (if married, spouse’s signature is optional).

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant’s Spouse

\_\_\_\_\_  
Date

#### California Information Privacy Act

State and federal laws protect an individual's right to privacy regarding information pertaining to oneself. The California Information Practices Act of 1977 requires the following information be provided to financial aid applicants who are asked to supply information about themselves. The principal purpose for requesting information on this form is to determine your eligibility for financial aid. The Chancellor's Office policy and the policy of the community college to which you are applying for aid authorize maintenance of this information. Failure to provide such information will delay and may even prevent your receipt of financial assistance.

This form's information may be transmitted to other state agencies and the federal government if required by law. Individuals have the right of access to records established from information furnished on this form as it pertains to them. The officials responsible for maintaining the information contained on this form are the financial aid administrators at the institutions to which you are applying for financial aid. The SSN may be used to verify your identity under record keeping systems established prior to January 1, 1975. If your college requires you to provide an SSN and you have questions, you should ask the financial aid officer at your college for further information. The Chancellor's Office and the California community colleges, in compliance with federal and state laws, do not discriminate on the basis of race, religion, color, national origin, gender, age, disability, medical condition, sexual orientation, domestic partnership or any other legally protected basis. Inquiries regarding these policies may be directed to the financial aid office of the college to which you are applying.