



FINANCIAL AID OFFICE

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 ☎ (415) 239-3575/3576 • Fax (415) 239-3917

Must submit in person

Federal Work Study Confirmation Letter



Name of Financial Aid Applicant (Please print)			
Last Name	First	MI	SSN/Student ID

In your application for financial aid (FAFSA) you indicated that you are interested in applying for Federal Work Study (FWS).

Due to the limited funding we need you to confirm that the Federal Work Study (FWS) program is indeed something that you intend to pursue. For your information this is how the program works:

- 1) After you confirm your interest in FWS and meet all eligibility requirements, we will award the amount of Federal Work Study you may earn ranging from \$1,500 to a maximum of \$3,000 for Fall and Spring of the award year. The awarded amount reflected on your award letter does not guarantee a job.
- 2) You are responsible for seeking employment through online student hiring process. You can also seek help with the Career and Development Placement Center (CDPC) which assists students in providing job placement assistance. CDPC is located in the Science Building, Room 127 (Telephone 415/239-3117), or <http://www.ccsf.edu/NEW/en/student-services/student-counseling/career-development-and-placement-center.html>.
- 3) To see a list of on-campus student worker jobs go to the "Student Job Listing Form" at <http://career.ccsf.edu/>
- 4) You may work a maximum of 15 hours per week and earn \$9.00 per hour.

I am interested in seeking employment under the Federal Work Study program. I understand that the amount of FWS estimated on my award letter does not guarantee employment.

Applicant's Signature Date

