

Information Competency/Research Skills Workshops: Spring 2012

Online A, B, C, W and P workshops are available at: <http://www.ccsf.edu/Library/online.html>

Workshops can be taken in any order (except D); suggested levels are:

LEVEL 1 Workshops

Orientation to Library Resources & Services

Workshop G – become a successful student as you increase your awareness of the library's onsite and online services and resources; how to search for a textbook in the library; and all the learning/advising support services on campus. 50 Minutes

Finding Books & Other Materials Online

Workshop A – teaches use of CityCat, the library's catalog, to find a variety of materials, including e-books and DVDs; introduces standard citation format (MLA) for books. 50 Minutes

Web Search Techniques

Workshop C - covers Web/Internet concepts; practice using web search tools and Web search techniques; introduces standard citation format (MLA) for web pages. 50 Minutes

LEVEL 2 Workshops

Using Databases and Indexes to Find Periodical Articles

Workshop B – focuses on the benefits of magazine/journal articles and how to search, interpret screen displays, and obtain full-text articles; introduces standard citation format (MLA) for periodical articles. 50 Minutes

Web Research and Evaluation

Workshop W - emphasizes evaluating information found on the Web; restating a topic into search words, practicing effective search techniques to focus results; introduces standard citation format (MLA) for web pages. 50 Minutes

Citing Sources to Responsibly Use Information

Workshop P – learn how to avoid plagiarizing by preparing in-text and full citations for your Works Cited/References page. 50 Minutes

Research Paper Process

Workshop D Prerequisites are:

1. that you have a research topic for a course
2. AND that you have completed workshop B
3. AND have completed C or W workshop.

Using your real research topic, you will search for 3 different types of sources; understand when to cite sources; and prepare two MLA or APA citations for the Works Cited page. **90 minutes**

Ocean Campus Library Workshops Rosenberg Library, Room 414

<u>Day/Date</u>	<u>Time</u>	<u>Workshop</u>
Tues. Feb 7	2:10-3:00	W
Wed. Feb 8	3:10-4:00	B
Fri. Feb 10	1:10-2:00	C
Mon. Feb 13	1:10-2:00	W
Wed. Feb 15	11:10-12:00	A
Wed. Feb 15	12:10-1:00	G
Thur. Feb 16	12:10-1:00	W
Tues. Feb 21	1:10-2:00	G
Tues. Feb 21	2:10-3:00	B
Thur. Feb 23	11:10-12:00	P
Mon. Feb 27	12:10-1:00	B
Wed. Feb 29	3:10- 4:00	W
Fri. March 2	12:10-1:00	C
Tues. March 6	11:10-12:00	W
Tues. March 6	12:10-1:00	A
Wed. March 7	12:10-1:00	P
Fri. March 9	1:10-2:00	B
Mon. March 19	11:10-12:00	W
Tues. March 20	11:10-12:00	B
Wed. March 21	1:10-2:00	C
Wed. March 21	2:10-3:30	D
Thur. March 22	11:10-12:30	D
Tues. April 10	12:10-1:00	B
Tues. April 10	2:10-3:30	D
Thur. April 12	3:10-4:00	P
Fri. April 13	1:10-2:30	D
Mon. April 23	1:10-2:00	A
Wed. April 25	1:10-2:00	B
Wed. April 25	2:10-3:30	D
Fri. April 27	10:10-11:00	P
Tues. May 1	2:10-3:00	W
Tues. May 1	3:10-4:30	D
Thur. May 3	12:10-1:00	B
Fri. May 4	1:10-2:30	D
Mon. May 7	1:10-2:00	P
Mon. May 7	2:10-3:00	C
Mon. May 7	3:10-4:30	D
Wed. May 9	4:10- 5:30	D
Fri. May 11	1:10-2:00	W
Tues. May 15	12:10-1:30	D
Wed. May 16	11:10-12:30	D

Mission Campus Library Workshops

Taught at the Mission campus, 1125 Valencia St. on the 4th floor in the Library

Tues. Jan 24	4:10-5:00	G
Tues. Jan 31	4:10-5:00	A
Tues. Feb 28	4:10-5:00	C
Thur. March 22	11:10-12:00	B
Tues. April 24	4:10-5:00	W
Thur. May 3	11:40-12:30	P
Thur. May 10	11:10-12:30	D

WORKSHOP SCHEDULE – Spring 2012

Workshop A covers the use of the library online catalog to find books, videos and more. 50 minutes					
Tues. Jan. 31	4:10-5:00	A (Mission)	Tues. March 6	12:10-1:00	A
Wed. Feb 15	11:10-12:00	A	Mon. April 23	1:10-2:00	A
Workshop B teaches the use of several periodical databases to find, print, or e-mail magazines and newspaper articles. 50 minutes					
Wed. Feb 8	3:10-4:00	B	Tues. March 20	11:10-12:00	B
Tues. Feb 21	2:10-3:00	B	Thur. March 22	11:10-12:00	B (Mission)
Mon. Feb 27	12:10-1:00	B	Tues. April 10	12:10-1:00	B
Fri. March 9	1:10-2:00	B	Wed. April 25	1:10-2:00	B
			Thurs May 3	12:10-1:00	B
Workshop C covers basic Internet concepts and basic search techniques using Web search tools. 50 minutes.					
Fri. Feb 10	1:10-2:00	C	Wed. March 21	1:10-2:00	C
Tues. Feb 28	4:10-5:00	C (Mission)	Mon. May 7	2:10-3:00	C
Fri. March 2	12:10-1:00	C			
Workshop G become a successful student as you increase your awareness of the library's onsite and online services and resources; how to search for a textbook in the library; and all the learning/advising support services on campus. 50 minutes.					
Tues. Jan 24	4:10-5:00	G (Mission)	Wed. Feb 15	12:10-1:00	G
			Tues. Feb 21	1:10-2:00	G
Workshop W emphasizes more advanced search features for search engines and evaluating and citing Web pages. 50 minutes.					
Tues. Feb 7	2:10-3:00	W	Mon. March 19	11:10-12:00	W
Mon. Feb 13	1:10-2:00	W	Tues. April 24	4:10-5:00	W (Mission)
Thur. Feb 16	12:10-1:00	W	Tues. May 1	2:10-3:00	W
Wed. Feb 29	3:10-4:00	W	Fri. May 11	1:10-2:00	W
Tues. March 6	11:10-12:00	W			
Workshop D teaches research paper skills, including narrowing a topic, finding suitable sources, citing sources and preparing the bibliography. Only for students who have required papers/projects. <u>Bring a copy of your research assignment and your topic.</u> 90 minutes.					
Wed. March 21	2:10-3:30	D	Fri. May 4	1:10-2:30	D
Thur. March 22	11:10-12:30	D	Mon. May 7	3:10-4:30	D
Tues. April 10	2:10-3:30	D	Wed. May 9	4:10-5:30	D
Fri. April 13	1:10-2:30	D	Thur. May 10	11:10-12:30	D (Mission)
Wed. April 25	2:10-3:30	D	Tues. May 15	12:10-1:30	D
Tues. May 1	3:10-4:30	D	Thur. May 16	11:10-12:30	D
Workshop P learn how to avoid plagiarizing by preparing in-text and full citations for your Works Cited/References page. 50 minutes.					

Thur. Feb 23	11:10-12:00	P	Fri. April 27	10:10-11:00	P
Wed. March 7	12:10-1:00	P	Thur. May 3	11:40-12:30	P (Mission)
Thur. April 12	3:10-4:00	P	Mon. May 7	1:10-2:00	P