

MINUTES
BOARD OF TRUSTEES
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

January 28, 2010

**City College of San Francisco
Gough Street Campus
33 Gough Street
Auditorium
San Francisco**

START: 7:05 p.m.

BOARD MEMBERS PRESENT: Dr. Natalie Berg, Dr. Anita Grier, Chris Jackson, Milton Marks, Steve Ngo, John Rizzo, Lawrence Wong and Student Trustee Joshua Nielsen

Also present: Legal Counsel Leilani Battiste and Chancellor Dr. Don Q. Griffin

- I CALL TO ORDER:** President Marks called the meeting to order at 7:05 P.M.
- II. PLEDGE OF ALLEGIANCE:** President Marks led the Trustees and the audience in the Pledge of Allegiance.
- III. PUBLIC COMMENT - 10 Minutes:** Peter Swing, and Don Hesse, from Asian Coalition expressed their concerns about street name change at the Chinatown/ North Beach Campus.
- IV. APPROVAL OF MINUTES: MOTION/SECOND by:** Jackson/Rizzo to adopt the December 17, 2009 Board meeting minutes. Motion was carried 7-0.
- V. ELECTION OF OFFICERS OF THE BOARD:** Chancellor Griffin opened the floor for nominations and Trustee Rizzo nominated Trustee Marks for President of the Board, and Trustee Ngo seconded the motion. Public comment was made by Roger Scott. Board Members expressed their concerns about the process. Motion carried not unanimous vote, 4-2.), Trustee Marks elected for President. **MOTION/SECOND** by: Jackson/Ngo nominated Trustee Rizzo for Vice President of the Board. Motion carried unanimously (7-0). Public comment was by Mary Jean Koontz, She expressed concerns about protocol and processes.
- V. ADOPTION OF THE RESOLUTIONS AGENDA:** General Counsel Battiste announced the detailed changes in the agenda as follows: Withdrawn Resolutions: Resolution No. 100128-P1 (Amend the SFCCD Policy Manual By Adding Board Policy BP 6340 (III) (D) – CONTRACTS) Resolution No. 10128-P3 (Amend the SFCCD Policy Manual By Adding Board Policy BP 6346 -VIOLATIONS – CHANGE ORDERS), Resolution No. 100128-F3 (Recommend Adoption of Revisions to the Administrative Salary Schedule Beginning with Fiscal Year 2010-2011) . Tabled Resolutions: Resolution No. 100128-S3 (Adoption of Master Agreement Between The San Francisco Community College District And The Foundation Of City College Of San Francisco for the Foundation to promote and assist in the educational services of the San Francisco Community College District including providing support for major District capital projects and for the District to provide ~~certain services~~ **facilities and property owned, occupied, operated and used by the District** to the Foundation starting February 1, 2010 and ending January 31, 2015). Trustee Berg requested that Resolution No. 100128-P2, Resolution No. 100128-P4, and Resolution No. 100128-P5 also be tabled. **MOTION/SECOND by:** Berg/Grier. Motion was 3-4, Motion fails.

General Counsel Battiste announced all items were posted 72 hours in advance of the meeting in accordance with the Brown Act. **MOTION/SECOND** by: Grier/Berg to adopt amended resolutions agenda. Motion carried 6-0.

(Trustee Rizzo left at 8:00pm)

APPROVAL OF CONSENT AGENDA ITEMS: Resolution No. 100128- B1 (Renewal of Contract with People Admin, Inc. for annual licensing and maintenance renewal fee at a cost not to exceed \$40,000 for fiscal year 2010-2011), Resolution No. 100128-B7 (Authorization to Offer a New Study Abroad Program in Oaxaca, Mexico, in

Culinary Arts during Summer 2010 and to Contract with Capital Travel Solutions (CTS), formerly known as Kristensen International Travel and Tours, Ltd. (KIT), Resolution No. 100128-B10 (Approval of training contract with San Francisco International Airport to provide Health and Safety training for the amount of \$75,000, from February 1, 2010 to June 30, 2011), Resolution No. 100128-B11 (Approval of a: 1) training contract with San Francisco International Airport to provide Management training for \$55,000, term February 1, 2010 to December 31, 2010; and 2) specialized services contract with David B. Zenoff & Associates, Inc. for \$50,000., term February 1, 2010 to December 31, 2010, Resolution No. 10128-B12 (Authorization to Conduct a Study Abroad Program to Madrid, Spain, Spring 2011 and to Contract with ACCENT for travel and logistical Program arrangements), Resolution No. 100128-B13 (Authorization to Conduct a Fall 2010 - Spring 2011 Study Abroad Program to Rome and Florence, Italy and to contract with ACCENT for travel and logistical Program arrangements) , Resolution No. 100128-B15 (Authorization be hereby given to submit a renewal application and to appropriate all funds receivable upon approval of Child Development and Family Studies Department, State Preschool/Center-Based Programs' participation in the San Francisco Child Care Subsidy Pilot Plan for: 1) the California State Preschool Program , not to exceed \$1,444,399 for the fiscal year, 2010-2011; 2) General Child Care & Development Programs, not to exceed \$190,006 for the fiscal year 2010-2011, **MOTION/SECOND by:** Berg/Nielsen. Motion carried unanimously. Resolution No. 100128-C1 (Procurement of Equipment, Supplies, Services, Etc., less than \$3,000, Resolution No. 100128-C2 (Procurement of Equipment, Supplies, Services, Etc., more than \$3,000), **MOTION/SECOND by:** Grier/Berg. Motion carried unanimously. **MOTION/SECOND by:** Resolution No. 100128-G1-8 (Academic Employees (Faculty) Credit Program/Non-Credit Program District Funded City College of San Francisco Temporary Hourly Assignments – Academic Employees: General Fund, Unrestricted. Resolution No. 100128-H1-2 (Academic Employees (Faculty) Credit Program/Non-Credit Program Categorically Funded City College of San Francisco Temporary Hourly Assignments- Academic Employees. Resolution No. 100128-N1 (Academic Employees (faculty) Community Services Classes City of San Francisco Temporary Hourly Assignments- Academic Employees. **MOTION/SECOND by:** Grier/Berg. Motion carried unanimously. Resolution No. 100128-S2 (Authorizing the San Francisco Community College District to renew the original claiming agreement between CCSF and Northern California Medi-Cal Administrative Services Joint Powers Authority (hereinafter referred to as “NMAS-JPA” or “JPA”) for the purpose of enabling CCSF to continue to participate in and be reimbursed for all the health related referral services to students through Medical Administrative Activities (MAA) **MOTION/ SECOND by:** Grier/Jackson. Motion carried unanimously.

VI. SPECIAL PRESENTATION:

- Honoring outgoing President and Vice President of the Board of Trustees
- Annual financial Report June 30, 2008 and 2009- Vavrinek, Trine, Day & Co.LLP.

IX. DISCUSSION ITEMS:

- Discussion of Chancellor's Evaluation

VIII. REPORT FROM CONSTITUENT GROUPS

Associated Students – Ryan Vanderpol, President- Ocean Avenue Campus
Classified Senate- Attila J. Gabor, President
Academic Senate – Hal Huntsman, President & Gus Goldstein, AFT 2121 President

IX. MONTHLY FINANCIAL REPORT: VCFA Goldstein highlighted the District's financial status. He also discussed new developments related to payments requested by Department of Elections for past and future elections.

X. ACTION ON OTHER RESOLUTIONS AGENDA ITEM:

Resolution No. 100128-B2 (Authorization to Award Sub-Contracts with the following: 1) Bid Package 3.80 to Cupertino Electric, Inc. for \$12,448,769, 2) Bid Package 5.11 to Spencer Masonry for \$520,000, 3) Bid Package 6.50 to J&J Acoustics, Inc. for \$5,812,780, and to Novate these Contracts to Bovis Lend Lease for the New Chinatown/North Beach Campus – Main Building and Annex at a Total Cost Not to Exceed \$18,781,549) **MOTION/SECOND by:** Grier/Berg. Motion carried 6-0.

Resolution No. 100128-B3 (Authorization to Contract with Lilien/LLC to provide HP Lefthand Storage Area Network, Related Devices, and Services, for an amount not to exceed \$200,000. This is a 2001 General Obligation Bond Project) **MOTION/SECOND by:** Berg/Grier. Motion carried 6-0.

Resolution No. 100128-B4 (Authorization for fifteen (15) contract modifications totaling \$145,739 for Special Services Contracts and Construction Contracts.) **MOTION/SECOND by:** Ngo/Grier. Motion carried 6-0.

Resolution No. 100128-B5 (Authorization to award a construction contract to GECO, Inc. for the Americans With Disabilities Act (ADA) Phase 2 Project at the Visual Arts, Arts Extension and Horticulture Buildings on Ocean Avenue Campus for a total contract not to exceed \$103,600.) **MOTION/SECOND by:** Ngo/Grier. Motion carried 6-0.

Resolution No. 100128-B6 (Authorization to Award Sub-Contracts with the following: 1) Bid Package 3.10 to Willis Construction for \$2,285,000, 2) Bid Package 3.40 to Control Air North, Inc. for \$4,796,000, 3) Bid Package 5.40 to RJS & Associates, Inc. for \$3,558,506, 4) Bid Package 6.11 to Architectural Glass & Aluminum Co., Inc. for \$787,400, 5) Bid Package 6.12 to KZ Tile for \$760,000, 6) Bid Package 6.20 to ISEC, Inc. for \$354,247, 7) Bid Package 6.30 to Blue's Roofing Co. for \$963,930, 8) Bid Package 6.40 to Van-Mulder Sheet Metal, Inc. for \$592,720, 9) Bid Package 6.90 to Boyett Doors for \$1,179,000, 10) Bid Package 7.10 to ISEC, Inc. for \$663,068, 11) Bid Package 7.50 to A&B Painting for \$502,557, 12) Bid Package 7.60 to Hackley Architectural Signage for \$159,683, 13) Bid Package 7.80 to Clean Innovation Corp. for \$126,000, 14) Bid Package 7.90 to Jezet for \$139,975, 15) Bid Package 8.12 to John Bertoldi, Inc. for \$256,974, 16) Bid Package 8.13 to John Bertoldi, Inc. for \$256,974, 17) Bid Package 8.15 to Clipper International for \$293,280, and to Novate these Contracts to Bovis Lend Lease for the New Chinatown/North Beach Campus – Main Building and Annex at a Total Cost Not to Exceed \$17,675,314) **MOTION/SECOND by:** Ngo/Berg. Public Comment was made by Erik Liu from Transworld Construction and Gus Goldstein, AFT 2121 Minh-Hoa Ta from Asian Coalition. And Michael Higgins. Motion carried 5-0. Trustee Jackson was not present for the vote.

Resolution No. 100128-B8 (Authorization to Contract— Award (Davillier-Sloan in association with Asian Inc.) for an initial term of one year, with two one-year options to renew, for up to three years, for an initial amount not to exceed \$218,000 per year) **MOTION/SECOND by:** Ngo/Nielsen. Motion was carried, 5-0. Trustee Jackson was not present for the vote.

Resolution No. 100128-B9 (Authorization to enter into an agreement with MV Transportation, Inc., for the provision of temporary, disabled-accessible shuttle services between the John Adams Campus and the DeAvila Satellite Campus, for a total contract not to exceed \$16,800) **MOTION/SECOND by:** Ngo/Wong. Motion carried 5-0. Trustee Jackson was not present for the vote.

Resolution No. 100128-B14 (Authorization to contract with Recurve Inc. for the amount not to exceed \$100,500) **MOTION/SECOND by:** Ngo/Nielsen. Motion carried 5-0. Trustee Jackson was not present for the vote.

Resolution No.100128-B16 (Authorization to approve Contracts under \$60,000 and Contract Modification) **MOTION/SECOND by:** Ngo/Nielsen. Motion carried 5-0. Trustee Jackson was not present for the vote.

Resolution No. 100128-F1 (Administrative Non-Educational Appointment Exempt Position Executive Assistant to the Chancellor) **MOTION/SECOND by:** Berg/Wong. Motion carried 5-0. Trustee Jackson was not present for the vote.

Resolution No. 100128-F2 (Resignation with the Intent to Retire Academic Educational Administrator) **MOTION/SECOND by:** Ngo/Jackson. Motion carried 5-0. Trustee Jackson was not present for the vote.

Resolution No. 100128-F4 (Authorization to add a salary range to the Administrative Salary Schedule for the position: Chief Information Technology Officer) **MOTION/SECOND by:** Grier/Ngo. Motion carried 4-0. Trustee Jackson and Trustee Wong were not present for the vote.

Resolution No. 100128-P2 (Amend the SFCCD Policy Manual By Adding Board Policy BP 6345 VIOLATIONS – SPLIT BIDS) **MOTION/SECOND by:** Ngo/Berg. Motion carried 6-0.

Resolution No. 100128-P4 (Amend the SFCCD Policy Manual By Adding Board Policy BP 6347 – PROCEDURES AND POLICY MANUAL – FACILITIES OFFICE) **MOTION/SECOND by:** Ngo/Jackson. Motion carried 6-0.

Resolution No. 100128-P5 (Amend the SFCCD Policy Manual By Adding Board Policy BP 6348 – CONTROLLER) **MOTION/SECOND by:** Ngo/Jackson. Motion carried 6-0.

Resolution No. 100128-S1 (Approval of Tenure Status for Selected Faculty Members) **MOTION/SECOND by:** Ngo/Wong. Public comment was made by Tom Boegel and Hal Huntsman. Motion carried 6-0.

XII. CHANCELLOR AND STAFF REPORTS: Chancellor Griffin gave a status report upon what activities he has been involved with this month.

XIII CLOSED SESSION ANNOUNCEMENTS: None at this time.

XIV. REQUEST TO SPEAK: Sharon Hewitt expressed concerns about City College of San Francisco's procedures and protocols.

XV. ADJOURNMENT: The meeting adjourned in hope of finding a Haiti resident, Rajeev Majare and in memory of Tom Hayes at 10:55 PM.

Submitted by,
Chancellor Dr. Don Q. Griffin

Secretary, Board of Trustees
(By: Toni Lee)

Approved: _____ Vice Chancellor of Finance and Administration