

## ADMISSION & ENROLLMENT

Most Transitional Studies classes are open entry, welcoming students to enroll at any time. Some classes do fill, so it is a good idea to enroll early in the semester. After a general orientation followed by testing in reading, writing and mathematics, students are enrolled in classes that match their academic skills as well as their educational and personal goals. Students entering the Spanish GED/High School program are expected to be fluent and literate in Spanish.



City College of San Francisco  
Transitional Studies Department

Recipient of the  
2006 Exemplary Program Award  
Academic Senate for California Community Colleges

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# Transitional Studies

Free noncredit classes for  
Adults and High School Students



Free noncredit classes  
conveniently located  
throughout San Francisco

## THE DEPARTMENT

The Transitional Studies Department offers instruction in the CCSF High School Diploma Program, General Educational Development (GED), Adult Basic Education, and Vocational Foundation Skills. The curriculum consists of noncredit courses in reading, writing, mathematics and specific subjects at elementary, intermediate and advanced levels. Instructional methodology includes both individualized and traditional classroom instruction.

All courses are free of charge and are designed to help students complete their adult education and, if desired, transfer to two-year degree or vocational programs.

Day and evening programs and classes are available at the John Adams, 31 Gough, Southeast, Downtown and Mission campuses. The Mission Campus offers instruction in Spanish.

To learn more about Transitional Studies, visit our website at: <http://www.ccsf.edu/transits>

## HIGH SCHOOL DIPLOMA PROGRAM

This program provides an opportunity for adults to earn the CCSF High School Diploma. Additionally, classes that begin after 4:00 p.m. are open to students who are still enrolled in the 11th or 12th grades and wish to earn high school credit to transfer to their regular high school. All high school students are strongly encouraged to enroll early since some classes may not be available after the first few weeks of the term.

### High School Diploma Courses

We offer advanced classes in specific high school subjects: Literature & Composition, Beginning Algebra, US History I and II, Civics, Economics, Physical Science 1, and Focus on the Future.

## GED CERTIFICATE PROGRAM

This program is open to adults who wish to study for the GED, a national examination. The test consists of five sub-tests: Language Arts Writing I and II, Language Arts Reading, Mathematics, Social Studies, and Science. The GED certificate is recognized by schools, vocational training programs and employers as equivalent to the high school diploma.

### GED Courses

We offer traditional classes as well as individualized, self-paced, and multi-level classes. Transitional Studies high school classes also may be taken in preparation for the GED.



## ADULT BASIC EDUCATION PROGRAM

This program is open to adults who need to strengthen and improve their basic skills. Reading and writing classes emphasize vocabulary development and comprehension and help students learn to write paragraphs and essays. Mathematics classes focus on basic arithmetic skills. The program includes pre-GED classes in the five subject areas on the test. Adult Basic Education (ABE) classes are designed to strengthen skills in reading, writing, communication, computer literacy and life skills.

### ABE Courses

We offer traditional classes as well as individualized, self-paced, and multi-level classes. Courses in reading, writing, communication, basic mathematics, pre-GED topics, and vocationally-related subjects are available.