

YOUR GUIDE TO MEDIA SERVICES AT CCSF

AUDIOVISUAL DEPARTMENT

Hours: M–Th, 7AM–10PM, Friday 7AM–5PM
Saturday by arrangement • Location: Rosenberg Library, R306
Telephone: 452-5411, Fax: 452-5422

SERVICES PROVIDED

Collection of over 3100 16mm motion pictures & video-cassettes for classroom use. Online descriptions are available electronically at all campus libraries and from home

Access to media rental sources nationwide

Three multi-media viewing rooms located in the Rosenberg Library equipped for film, video and computer projection including internet access

Audio and projection equipment delivery service throughout Phelan campus, 24 hour advance notice required

High speed cassette duplication services provided in accordance with copyright guidelines

Recording facilities for ESL and foreign language instructors

Graphic design, digital imaging and production support for instructionally related projects and presentations

35mm slide and overhead transparency production

Public address services for college events and functions

Comprehensive audiovisual equipment repair and maintenance support services

Consultation and guidance regarding media selection and equipment purchase and utilization

Media preview facilities for faculty and staff

MEDIA CENTER

Hours: M–Th, 9AM–8:45PM, Friday 9AM–3:45PM,
Saturday, 10AM–2:45PM • Location: Rosenberg Library, R403
Telephone: 452-5423 or 452-5426

SERVICES PROVIDED

Broad selection of non-print and video course-specific materials as well as equipment appropriate to their use by students within the Media Center

A general collection of materials chosen to enrich and supplement the college curriculum with online descriptions available electronically at 7 campus libraries

Viewing of materials by students, either suggested or produced by their instructors

Orientations to ESL classes on the use of audio-active equipment in the Center

Media preview, selection and purchase assistance for instructors

Audio and videotapes available to faculty for classroom use

Faculty members may place supplemental audiovisual materials on reserve for student usage in the Media Center

Telecourse students may review their lessons at monitors in the Media Center

Audio-active cassette decks for ESL students

Computers for students and ESL 150

BROADCAST MEDIA SERVICES

Hours: M–Th, 8AM–10PM, Friday 8AM–5PM
Location: Arts Extension, AX 169
Telephone: 239-3525, Fax: 239-3694

SERVICES PROVIDED

Teleproduction facilities, equipment & personnel for instructional & promotional video projects

Project management for video projects

Digitizing video clips for web pages

Single or multi-classroom video distribution to classrooms through the Ocean Campus closed-circuit television system

Video Viewing Gallery

Videotape playback units delivered to classrooms and meetings

On-site videotaping for classes, meetings and evaluations

Teleconference downlink & facilities; satellite off-air recordings

International video conversions

Off-air recording & duplication of videotapes within copyright guidelines

Technical support for EA tv Channel 27 & KCSF Cable Radio, 90.9 FM

Consultations & expertise regarding satellite, video equipment, production & services for college instructional programs