



CITY COLLEGE OF SAN FRANCISCO

**Library and Learning Resources**

# Library Services for Online Students

## Obtaining a Library Bar Code

If you are currently registered in a CCSF Online Course, you may receive your library barcode by mail:

- 1) e-mail the Circulation Department at the Rosenberg Library: [elibrary@ccsf.org](mailto:elibrary@ccsf.org)
- 2) Your message should contain a request for a library barcode and have your full name, address, student ID number, and phone number.

Library staff will reply by e-mail within 2 working days with your barcode number. Only one barcode is provided to each student per semester, and a new barcode is required for each semester. The Circulation Department will mail a sticker with that barcode number to your home address. It must be attached to your Student Identification card which is mailed from the CCSF Registration Office), if you want to access library services in person at any CCSF library.

You may also go to any CCSF library in person to obtain a bar code, if you have a student ID.

## DATABASES (periodical articles, reference resources)

Periodical Databases can be accessed off-campus with a current student ID that has a bar code attached to it. Go to:

<http://www.ccsf.edu/Library> and select **ARTICLES**, and follow the directions.



Provides indexing of magazine, journal articles many of which are full text. Includes indexing of the New York Times (not full text).



Provides indexing of 500 regional and national newspapers; all full text.



Provides in-depth, analytical reporting on current, controversial topics.



News, Culture, History

Provides indexing of magazines, journals, newspapers from the ethnic press in America; all full text.



Provides biographies, bibliographies and critical analysis of authors; all full text

## BOOKS

Go to: <http://www.ccsf.edu/Library> and select **BOOKS**.

You may search for books and other materials in the Library & Learning Resources Collections by accessing our Online Public Access Catalog.

## EREF, Electronic Reference Service



<http://www.ccsf.edu/Library> select **ASK A QUESTION!**

Students may also use our EREF service to ask CCSF librarians for assistance. You must have a bar code number. Our online reference service is designed to provide you with short answers to factual questions. We cannot provide extensive research, but may suggest online or print resources that may aid you in your research or may provide the information you require. We cannot offer legal, medical or financial advice. Examples of questions that we can answer:

- What is the capital of Argentina?
- What is the population of San Francisco?
- Who won the World Series in 1955?
- How can I access your periodical databases from home?
- Is there a philosophy encyclopedia on the web?

If you aren't sure whether we can answer your question, ask anyway and we'll let you know whether you should come in person to the library for further assistance.

## WEB RESOURCES



<http://www.ccsf.edu/Library> select **INTERNET.**

View web sites selected by CCSF librarians, faculty, staff and students. Resources are arranged by subject: Afghanistan, Art, Asia to Theatre, Travel, and Women's Studies. Find listings for search engines, subject directories, and web databases.

## LIBRARY INSTRUCTION

<http://www.ccsf.edu/Library>  
select **LIBRARY INSTRUCTION**



Find listings for library workshops, web tutorials, evaluating web pages, and citation formats.

Library Locations and Phone numbers:

- Louise & Claude Rosenberg, Jr. Library 50 Phelan Avenue, San Francisco, CA 94112 452-5541
- Alice Statler Library, Statler Wing, 50 Phelan Avenue, San Francisco, CA 94112 239-3460
- Downtown Campus Library, 4th & Mission Streets, San Francisco, CA 94102 267-6513
- John Adams Campus Library, 1860 Hayes Street, San Francisco, CA 94117 561-1946
- Josephine Cole Library, Southeast Campus 1800 Oakdale Ave., San Francisco, CA 94124 550-4353