



City College of San Francisco International Student Admission Requirements For Credit Program

City College of San Francisco welcomes your application as an international student. To be considered for admissions as an international student in City College of San Francisco, the following documents must be completed in full, and submitted to the International Student Admissions Office at the address below by **June 1st** (for the Fall semester) or **November 2nd** (for the Spring Semester)

1. **Official TOEFL (Test of English as a Foreign Language) Score:** You must have a minimum score of **473** on the written exam, **152** on the computer based exam, **52** IBT or **4.5** on IELTS in order to be considered for admission. This requirement is waived if you are from a country that uses English as the primary language in its educational system.
Note: Institutional TOEFL score results will also be accepted.
2. **Copy of high school or college Transcripts:** Transcripts must be translated into English.
3. **Official Bank Certification:** Certification must list a specific amount of funds available to you (**in U.S. Dollars**) at the time of application, and must also verify a minimum of **\$18,000** in order to insure you have sufficient resources to pay for tuition and living expenses for each year that you are enrolled in CCSF. If your sponsor is a U.S. citizen or resident, they need to complete an **Affidavit of Support Form** which must be **notarized**.
Note: If your Bank Certification is not specified in U.S. dollars, your admissions application may be denied.
4. **Submit Passport, Visa, I-94, and I-20:** If you are not in the U.S., submit a **copy** of your **Passport Expiration page**. If you are in the U.S., Please submit copies of your **Passport** title page, **Visa** Page, and your **I-94**. Transfer students must submit a copy of all three pages of your **I-20** in addition to the above.
5. **Application Fee of \$50:** Nonrefundable application fee must accompany your completed application in the form of a **"Money Order"** from the Post Office. Personal Checks and Cash will **NOT** be accepted.
Important: Please indicate your full name on the lower portion of the Money Order and address to City College of San Francisco.
6. **Tuition Fees approximately \$2,407.00:** Due no later than **14 days** after your registration in classes. This fee is calculated based on 12 units of courses with miscellaneous fees. This amount may change without prior notice

Students who transfer from another secondary or post secondary U.S. institution to City College of San Francisco must comply with all Student & Exchange Visitor Information System (**SEVIS**) transfer eligibility requirements. For information regarding transfer requirements, please contact:

City College of San Francisco
International Student Admissions
50 Phelan Avenue, E-107
San Francisco, CA 94112
(415) 239-3837
FAX: (415) 239-3936
E-mail: rbrovell@ccsf.edu

Website: http://www.ccsf.edu/International/academic/how_to_apply.html

For majors in any of the following programs, please contact the departments directly for additional information:

Culinary Arts and Hospitality Management	(415) 239-3152
Pharmacy Technician	(415) 239-1819
Nursing	(415) 239-3218

International Student Financial Requirements

City College of San Francisco does not offer financial aid for International students and employment is restricted. You are required to certify by a bank statement that you have sufficient funds for your studies in the amount of \$18,000 U.S. (exclusive of travel). If you are being sponsored, sponsors must attach their bank statement **or** in the form of a legally binding affidavit. Form I-134, “**Affidavit of Support**”, can be used to document support being provided by a U.S. citizen or U.S. legal permanent resident (Green Card holder).

This financial requirement is mandatory to show that you will have sufficient funds to cover you tuition and living expenses while you are in attendance at City college of San Francisco. Tuition is charged for each unit of work undertaken. You must maintain at least **12 units** each semester in order to be **in status**. The expenses, per year, include the following (these are approximate amounts):

Books & Supplies	\$ 600 U.S.
Living expenses (including lodging and meals)	\$ 12,400 U.S.
Personal Expenses.....	<u>\$ 5,000 U.S.</u>
Total:	\$ 18,000 U.S.

Helpful Hints:

Gather all required documents the mal them all at once before the deadline. A complete package will speed the evaluation process. If the TOEFL score is going to be delayed, let us know when it will be available.

Health insurance:

Doctor & dental care should be covered by the student. In the United States, health care is extremely expensive, and there is no free medical facility.

Employment:

F-1 Visa student employment opportunities, on- and off-campus, are restricted. You must consult with the International Student Counselors regarding eligibility.

On-campus Housing:

City college of San Francisco does not offer on-campus housing. It is the student’s responsibility to find housing.

9a. **What is your intended major at City College?** _____
We do not accept undeclared majors. If you are unsure about your major, you should declare Liberal Arts or General Education

10a. **TOEFL Test Date:** _____ **Score:** _____
You must have taken the TOEFL in order to be admitted to City College. TOEFL scores are valid for three years. The minimum score is 152 for the computer based test, 473 for the written test and 52 for IBT. For IELTS you must have a minimum score of 4.5. **This requirement is waived if you are from a country that uses English as the primary language in its educational system.**

Note: City College of San Francisco accepts the Institutional & Examinee TOEFL Scores in determining eligibility for admissions. However, it is strongly recommended that if you are planning to transfer to a four-year college/ university you submit the official copy of your TOEFL score with your admissions documentation.

10a. **My TOEFL score is less than CCSF's requirement, therefore I am applying for Conditional Admission.**
By checking this box, I understand that I will attend the **Intensive English Program** at CCSF until I reach the CCSF Conditional Admission requirement

11a. Full name of last **High School** attended: _____ Date of Graduation: _____

11b. Full name of last **College** attended: _____ Date of Graduation: _____

12. Do you have a Masters' Degree from the U.S.? Yes No
Do you have a Bachelor's Degree from the U.S.? Yes No

13a. Where are you Studying Now? _____ 13b. How long have you been there? _____

13c. Are you attending full time? Yes No 14. What type of Visa do you have? _____

15. If you have an F-1 (student Visa), are you in status? Yes No

16. **Sevis I-20 Number** (located on the top right corner of your I-20 form)
#N | _ | _ | _ | _ | _ | _ | _ | _ | _ | _ | _ | _ | _ | _ | _ | _ | _ | _ | _

I hereby certify that the information set forth in this application is true to the test of my knowledge. If accepted to City College of San Francisco, I hereby agree to abide by all the rules and regulations set forth by the college.

Student Signature

Date

For office use only:

<input type="checkbox"/>	Initial I-20 (Out of Status) Semester/Year _____ Bank Statement \$18,000 (US Dollars) \$50 Application Fee (money order)
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<input type="checkbox"/>	Leave of Absence Semester/ year _____ Bank Statement \$18,000 (US Dollars) \$50 Application Fee (money order)
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<input type="checkbox"/>	Re-Enter Semester/year _____ Bank Statement 18,000 (US Dollars) \$50 Application Fee (money order)
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