ACADEMIC PROGRAM

Note: All participants must enroll in one of the following courses during the pre-departure orientation held in San Francisco approximately one month prior to departure for Guatemala. Students will take a placement test upon arrival in Antigua, which will determine their class level at the PLFM.

Spanish 10A - Beginning Conversational Spanish (3)
First-semester course. Intensive oral practice of basic structures and vocabulary most often used in conversation. Designed for students who wish to acquire basic skills of spoken Spanish. CSU

Spanish 10B - Continuation of Beginning Conversational Spanish (3)
Second-semester course. Extensive oral practice of basic structures and vocabulary most often used in conversation. Designed for students who wish to acquire basic skills of spoken Spanish. CSU

Spanish 10C - Intermediate Conversational Spanish (3)
Third-semester course. Extensive oral practice of basic structures and vocabulary most often used in conversation. Designed for students who wish to acquire more advanced skills of spoken Spanish. CSU

Spanish 10D - Continuation of Intermediate Conversational Spanish (3)
Fourth-semester course. Extensive oral practice of basic structures and vocabulary most often used in conversation. Designed for students who wish to enhance existing skills in spoken Spanish. CSU

All courses are transferable to the CSU system.

Important Note: Courses offered are subject to change.

CULTURAL PROGRAM

HOUSING
Participant will live with a Guatemalan family in Antigua. All families are within walking distance of the school, have been carefully screened and are constantly evaluated. The accommodations are modest and simple, but each student has his own room. All meals (except on Sundays) are included. Arrangements can be made for families and couples.

B&B accommodations may be available on a limited basis for an additional cost. Contact CTS for details.

IMMERSION PROGRAM
The Spanish program is all private classes, one teacher to one student. All levels are taught, and classes are conducted completely in Spanish. Teachers are experienced with all levels, including beginners, and all students benefit from the complete immersion techniques. The aim of complete immersion is to enable you to speak Spanish from the first minute. The all private classes allow you to work at your individual level. Flexibility is vitally important. Students are able to pick the area they wish to emphasize such as conversation, comprehension, writing, or specialized fields such as medical or business terminology. The courses are designed to begin with mini-dialogues as a total system for learning grammar, vocabulary and survival skills. Course work focuses on daily life, and your assignments might include reading the local paper, listening to the news, or discussing politics, local entertainment or current events.

INSTRUCTORS
All Spanish teachers are native Guatemalans who have intensive training in teaching Spanish as a second language. The skill and ability of the teacher are of utmost importance, and PLFM’s teachers are highly regarded.

CULTURAL EXPERIENCE
Once a week, PLFM will help make it possible for students to experience the Guatemalan culture by offering a complimentary cultural tour or excursion to area villages.

CULTURAL TOURS AND ACTIVITIES
In addition to the complimentary cultural tours, the PLFM offers many different other excursions around Guatemala. These additional cultural experiences occur on a weekly basis. Places that the PLFM offers travel to include but are not limited to Chichicastenango and Panajachel (Lake Atitlan). CCSF students are encouraged to take part in these additional tours, but please note that these tours are at an additional cost.

Proyecto Linguistico Francisco Marroquin (PLFM) is the oldest of the Spanish language schools in Antigua and is the only school which teaches Spanish and also various Mayan languages. PLFM was founded in 1969 by linguists and indigenous Guatemalans. PLFM students will receive three and a half hours of language education a day with a private instructor. At PLFM, the education is not confined to the classroom, and it is common to have a student-teacher combination stroll the streets of Antigua, gaining vocabulary as they observe daily life. The learning does not end with the classroom but instead will continue on through the day and night while staying with a local Guatemalan family.
PARTICIPATION DETAILS

ELIGIBILITY
It is recommended that you discuss your participation in the Guatemala Program with the CCSF Study Abroad Coordinator prior to enrollment. Please call 415-239-3778 and ask for Jill Heffron. Completion of a pre-departure orientation meeting is mandatory. Students must complete enrollment forms for CCSF and CTS.

PROGRAM COST: $2,172.00

Cost is per person, based on single occupancy. The price is based on a minimum of 15 students and is subject to change.

PROGRAM PRICE INCLUDES:
• Roundtrip air transportation (economy class) from San Francisco to Guatemala
• Transportation to and from the airport to host family dwellings in Guatemala
• Single occupancy with local families in Guatemala
• All meals, except Sunday dinners
• Classes at the Proyecto Linguistico Francisco Marroquin
• Textbooks and instructional materials
• Academic and cultural program including language class, workshops, lectures and intercambios
• International Student Identity Card (ISIC), which includes basic Health and Accident Insurance
• Pre-departure and on-site orientations
• Guatemalan Departure Tax
• Services of CCSF Study Abroad office & CTS Travel

PRICE DOES NOT INCLUDE:
• CCSF Enrollment Fees (see other side)
• Personal expenses, passport fees and anything not listed above.
• Weekend optional tours not specified above
• Alternate accommodations (B&Bs) are at additional cost.

SCHOLARSHIP
Students who have completed at least 12.0 units at CCSF may apply for scholarships ranging from $50 to $500. For further information and an application, please call the Study Abroad Office at (415) 239-3778.

ENROLLMENT FEES
California residents must pay a $20 per unit fee, plus a one time $12 fee (or $72 total) for a 3-unit course.
Non-residents pay $164 per unit, plus a one time $12 fee (or $594 total) for a 3-unit course. Fees are payable to CCSF during the pre-departure orientation at the time of registration. Fees are set by the State of California and are subject to change. Please contact the CCSF Study Abroad Coordinator at 415-239-3778 for further information.

PAYMENT SCHEDULE
First payment (deposit) due April 1, 2007 $350.00
Second payment due April 20, 2007 $911.00
Final payment due May 20, 2007 $911.00

CANCELLATION / REFUND POLICY
All cancellations must be made in writing and are effective when received by CTS:
April 1 - May 10 $ 75 penalty
May 11 - May 20 $350 penalty
May 21 - June 15 $350 penalty + airfare + any unrecoverable amounts
Day of departure & after No refund

INSURANCE
Participants will receive an International Student Identity Card (ISIC) with their program packet, which provides limited accident and emergency medical insurance. All participants must hold evidence of basic health and accident insurance, which is provided by the ISIC. Additional travel medical insurance and trip cancellation coverage is recommended. CTS can offer supplemental comprehensive insurance at student rates. Please contact them at 1-800-635-5488 (ext. 915) for information or refer to your sign-up packet.

PASSPORTS AND VISAS
A valid passport is required for this program. U.S. citizens are required to show a valid passport for entry into Guatemala. Non-U.S. citizens should contact their local Consulate regarding visa and entry requirements.

PROGRAM LEADER
In summer 2007, the group will be accompanied to Guatemala by Sharyn Kuusisto, a member of the CCSF Spanish Faculty. Professor Kuusisto was instrumental in creating this program and has previously accompanied numerous groups of CCSF students on our program to Oaxaca, Mexico. Sharyn will take joy in sharing her enthusiasm and knowledge to make the Guatemala stay memorable for all participants. Students can contact her with questions about the academic program by emailing skuusist@ccsf.edu or calling 415-452-7393. She can be reached on Monday and Wednesdays during spring 2007.
The San Francisco Community College District

Although the San Francisco Community College District has attempted to determine the accuracy of this brochure, the District does not assume any liability with respect to the contents of the brochure. Courses offered, together with other related matters contained therein, are subject to change without notice by the administration and/or Governing Board of the San Francisco Community College District for reasons related to enrollment, finances, scheduling, dates, costs or for any other reason, at the discretion of the District. The District further reserves the right to add, amend or repeal any of its rules, regulations, policies and procedures. Travel, housing, meals and other logistical arrangements are provided by a contracting agency not affiliated with the San Francisco Community College District. Participants will be required to sign a travel request and release which will exonerate the District from any liability. The District assumes responsibility only for providing a supervising instructor and appropriate academic units for courses. All courses are subject to approval by the governing Board of the San Francisco Community College District. All students must enroll for course credit (credit/no credit option available when indicated in the catalog); no auditors are allowed. Units and course grades are awarded by City College of San Francisco (CCSF).

Capital Travel Solutions (CTS)

The responsibility of Capital Travel Solutions (henceforth referred to as CTS), its parent company Capital City Travel Inc., and its tour agents is strictly limited. They act only as agents for the travelers in regard to accommodation, transportation (whether by motorcoach, private car, aircraft or any other conveyance), sightseeing and other services, and as such assume no liability for injury, damage, loss, accident, delay or irregularity which may be caused either by reason of defect, through the acts or defaults of any company or person engaged in conveying the passengers or in carrying out the arrangements of the tour, or as a direct or indirect result of acts of nature, damage incident to the sea, fire, breakdown in machinery, acts of governments or other authorities, dejuere or de facto, wars (declared or not), hostilities, civil disturbances, strikes, riots, theft, pilferage, epidemics, quarantines, medical or customs regulations, or from any causes beyond CTS’s or control, or from any loss or damage resulting from improper passports, visas or other documents. Nor shall any carrier have to incur liability as a common carrier. CTS can accept no responsibility for loss or additional expenses due to delay or changes in schedule or other causes. All rates are based on tariffs in effect at the time the tour was planned and are subject to change in the event of adjustment therein. The issuance of tickets and vouchers shall be deemed to be consent to the above conditions. Further, airline tickets are non-refundable and not responsible for any act, omission or event during the time the passenger is not on board the aircraft. The passenger tickets in use by the airline or airlines when issued shall constitute the sole contract between such airlines and the purchasers of these tickets and/or the passenger. CTS and its agents reserve the right to make changes for the betterment of the tour group or reasons beyond their control. Baggage is carried at the owner’s risk and baggage insurance is recommended. CTS and its tour agents are not responsible or liable for loss, damage or theft of luggage and/or personal belongings, so please be sure to have adequate insurance to cover loss, damage or theft. Many people and companies are involved in the planning and provision of your tour, including the Proyecto Linguistico Francos Pace Marroquin (PLFM) and CCSF. Accommodation and transport services are provided in your tour arrangements over which CTS has no direct control.

All personal information collected from the participants will be kept private and will not be sold to any outside party, and will only be shared with the CCSF Study Abroad Office and PLFM for program purposes only.

Subject to Board Approval until March 29, 2007.

City College of San Francisco (CCSF)

Study Abroad Programs

50 Phelan Avenue, Box C-212
San Francisco, CA 94112
Phone: 415-239-3778 Fax: 415-239-3804
E-mail: studyabroad@ccsf.edu
www.ccsf.edu/studyabroad

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I have carefully read this brochure for the CCSF study program in Antigua, Guatemala and I wish to participate in this program. I agree to all policies stated in the program brochure.

Legal Name: (Mr, Ms, Mrs) (First / M.I. / Last) Social Security # (or CCSF ID#)

Address
City State Zip

E-mail Date of Birth Citizenship (i.e. USA, etc.)

Home Phone Work Phone (include area codes)

Spanish Language Level:
☐ Beginning ☐ Intermediate ☐ Advanced

Please complete this form and mail it along with your $350 deposit by April 1, 2007 to:

Capital Travel Solutions (CTS)
340 Cedar Street, Suite 1200
St. Paul, MN 55101
Tel: 651-287-4900 or 800-635-5488

group# TBA
Summer Program 2007

Study Spanish in Antigua, Guatemala

at the

Proyecto Linguistico Francisco Marroquin

June 16 - July 8, 2007

presented by CCSF & Capital Travel Solutions (CTS)