

Making International Characters in Windows

There are several ways to make accent marks on a PC. Using the *US-International Keyboard* is probably the easiest way (see handout). If you don't have the International Keyboard, these 3 and 4 number codes will work in any program on your PC. Note that not every letter has a 3 number code.

| Language | Desired Letter | How to Make It: | | |
|----------|----------------|----------------------|---|---|
| | | In MSWord | 3 number code Hold down the Alt key and type: | 4 number code Hold down the Alt key and type: |
| French | à | Ctrl+ ` then a | 133 | 0224 |
| | â | Ctrl+ ^ then a | 131 | 0226 |
| | ç | Ctrl+ , then c | 135 | 0231 |
| | é | Ctrl+ ' then e | 130 | 0233 |
| | è | Ctrl+ ` then e | 138 | 0232 |
| | ê | Ctrl+Shift+^ then e | 136 | 0234 |
| | ë | Ctrl+Shift+: then e | 137 | 0235 |
| | î | Ctrl+Shift+^ then i | 140 | 0238 |
| | ï | Ctrl+Shift+ : then i | 139 | 0239 |
| | œ | Ctrl+Shift+& then o | - | 0156 |
| | ô | Ctrl+Shift+^ then o | 147 | 0244 |
| | ù | Ctrl+ ` then u | | 0249 |
| | û | Ctrl+Shift+^ then u | 150 | 0251 |
| | « | | 174 | 0171 |
| » | | 175 | 0187 | |
| Spanish | á | Ctrl+ ' then a | 160 | 0225 |
| | é | Ctrl+ ' then e | 130 | 0233 |
| | í | Ctrl+ ' then i | 161 | 0237 |
| | ñ | Ctrl+Shift+~ then n | 164 | 0241 |
| | ó | Ctrl+í then o | 162 | 0243 |
| | ú | Ctrl+ ' then u | 163 | 0250 |
| | ü | Ctrl+Shift+: then u | 129 | 0252 |
| | ¿ | Alt+Ctrl+Shift+? | 168 | 0191 |
| | ¡ | Alt+Ctrl+Shift+! | 173 | 0161 |
| Italian | à | Ctrl+ ` then a | 133 | 0224 |
| | è | Ctrl+ ` then e | 138 | 0232 |
| | ì | Ctrl+ ` then i | 141 | 0236 |
| | ò | Ctrl+ ` then o | 149 | 0242 |
| | ù | Ctrl+ ` then u | 151 | 0249 |
| | | | | |
| German | ä | Ctrl+Shift+: then a | 132 | 0228 |
| | ë | Ctrl+Shift+: then e | 137 | 0235 |
| | ö | Ctrl+Shift+: then o | 148 | 0246 |
| | ß | Ctrl+Shift+& then s | 225 | 0223 |
| | ü | Ctrl+Shift+: then u | 129 | 0252 |

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CAPITAL LETTERS

| Language | Desired Letter | How to Make It: | | |
|----------------|---------------------|----------------------|---|---|
| | | In MSWord | 3 number code Hold down the Alt key and type: | 4 number code Hold down the Alt key and type: |
| French | À | Ctrl+ ` then A | - | 0192 |
| | Á | Ctrl+ ` then A | - | 0194 |
| | Ç | Ctrl+ , then C | 128 | 0199 |
| | È | Ctrl+' then E | 144 | 0201 |
| | É | Ctrl+` then E | - | 0200 |
| | Ê | Ctrl+Shift+^ then E | - | 0202 |
| | Ë | Ctrl+Shift+: then E | - | 0203 |
| | Ï | Ctrl+Shift+^ then I | - | 0206 |
| | Î | Ctrl+Shift+ : then I | - | 0207 |
| | Œ | Ctrl+Shift+& then O | - | 0140 |
| | Ô | Ctrl+Shift+^ then O | - | 0212 |
| | Ù | Ctrl+` then U | - | 0217 |
| Û | Ctrl+Shift+^ then U | - | 0219 | |
| Spanish | Á | Ctrl+' then A | - | 0193 |
| | É | Ctrl+' then E | 144 | 0201 |
| | Í | Ctrl+' then I | - | 0205 |
| | Ñ | Ctrl+Shift+~ then N | 165 | 0209 |
| | Ó | Ctrl+' then O | - | 0211 |
| | Ú | Ctrl+' then U | - | 0218 |
| | Ü | Ctrl+Shift+: then U | - | 0220 |
| | Italian | À | Ctrl+ ` then A | - |
| È | | Ctrl+' then E | - | 0200 |
| Ì | | Ctrl+' then I | - | 0204 |
| Ò | | Ctrl+' then O | - | 0210 |
| Ù | | Ctrl+' then U | - | 0217 |
| German | Ä | Ctrl+Shift+: then A | 142 | 0196 |
| | Ë | Ctrl+Shift+: then E | - | 0203 |
| | Ö | Ctrl+Shift+: then O | 153 | 0214 |
| | Ü | Ctrl+Shift+: then U | 154 | 0220 |